

Devser 270: Money Skills(54540)
Reedley College – Fall 2017

Instructor: Lucy Calderon

Telephone: (559) 638-0332

E-mail: lucy.calderon@reedleycollege.edu

Cell Phone: (559) 731-7459

Office: DSP&S Office (by appointment)

Instruction: Monday/Friday LRC 104 9:00-10:50 a.m. Wednesday LRC 104 9:00-9:50 a.m.

Final Exam: Monday December 11, 2017 9:00-10:50 a.m.

Holidays (NO CLASS)

Monday 9/4/17 Labor Day

Friday 11/10/17 Veterans Day

Thursday/Friday 11/23-11/24/15 Thanksgiving Holiday

Course Description: This course focuses on developing basic skills and terminology associated with using money. Topics covered include coin/currency identification, coin/currency value determination, counting coins/currency and choosing the appropriate coin(s)/currency to pay for a purchase.

In the process of completing this course the student will demonstrate the ability to:

- A. Identify coins, currency and their correlating values.**
- B. Count coins & currency correctly.**
- C. Choose currency needed to cover the cost of a purchase.**
- D. Create an expense worksheet from a template.**

Textbooks: You will be provided with a class booklet that contains all lecture notes and class assignment sheets.

Materials Needed to Bring to Class EVERYDAY:

- Class booklet
- Binder with paper
- Pencil
- calculator

You will lose participation points if you do not bring materials to class.

Attendance and Class Participation: Students are expected to attend all classes, actively participate in class exercises and discussions, and complete and turn in assignments. **Students who are late or frequently absent will lose participation points.** If a student is unable to attend, it is his/her responsibility to notify the instructor and get any missed information and/or assignments from the instructor or other students. **Assignments will be awarded points for one week after they are assigned.** According to campus policy, any student missing more than 4 classes can be dropped from the class.

Grading System: Grading will be based on class participation, completed homework assignments and attendance, as well as exams.

Total Possible Points: 300

Participation/Materials:	90 pts.
Homework Assignments: 2 @ 25 pts. each	90 pts.
Skill demonstration	90 pts.
Midterm skill demonstration	15 pts.
Final skill demonstration	15 pts.

Grading Scale

270-300=A	180-209=D
240-269=B	179 and below=F
210-239=C	

Extra Credit: Extra credit assignments may be given at the instructor's discretion to help students to get more practice and points in deficient areas. **Students will only be eligible for extra credit if ALL class assignments and homework assignments have been completed.**

Plagiarism and Cheating: As in all college classes, students are expected to do their own work. Any student caught cheating on a test or quiz will be subject to campus disciplinary procedures. Plagiarism will result in lost points on the assignments.

Important Note: If you have any special needs as addressed by the Americans with Disabilities Act (ADA) such as extended testing time, an alternate testing location, books on e-text, note taking assistance, or adaptive equipment and you need reasonable accommodations, please notify instructor immediately.

**COURSE SYLLABUS MAY BE CHANGED BY INSTRUCTOR WITHOUT
PRIOR NOTICE.**

