

Instructors:	David Borofka
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Phone:	(559) 638-0300, ext. 3681
Office:	CCI-213
Office hours:	M-F 9:00-10:00 (tentative), also, arranged as needed. Specific questions may be posted to the discussion board or sent via e-mail or Canvas messaging

English 1A: Reading and Composition

Syllabus

Fall 2016

Texts/Supplies	<ul style="list-style-type: none"> • Here, Bullet (Turner) • My Life as a Foreign Country (Turner) • Slaughterhouse-Five (Vonnegut) • The Tortilla Curtain (Boyle) • MLA Handbook, 8th edition
Online Course Site and Communication	<p>To access the course site go to the following URL: http://scccd.instructure.com. Log in using the same credentials you use for Blackboard (Username: your 7-digit student ID number; password: if you have not previously changed your password, it is <i>First name initial</i> [upper case] + <i>last name initial</i> [lowercase] + <i>date of birth</i> [mmddyy]; example: John Smith born on July 9th of 1988, password =Js070988). If you do not know your password and need assistance, please call: (559) 499-6070.</p> <p>You will need to be officially enrolled before you will be allowed to enter the site. All communication related to this class will use either our Canvas course site (Announcements, Discussion Board, Canvas messaging etc.) or your District-supplied e-mail address (@my.scccd.edu). Please check your district e-mail address regularly or find out how to forward messages from that address to an address you are in the habit of checking.</p>
Necessary Programs	In order to do work from home, you should have the following programs (all of which are installed on computers on-campus): Internet browser (such as Internet Explorer, Firefox, or Chrome); e-mail access; word processor (MS Word preferably, see Paper Format below); Adobe Acrobat Reader for research materials.

Attendance	Although an online class does not chart attendance <u>per se</u> , you do need to make your presence known. New Discussion Board assignments will be posted frequently in response to the assigned reading and lectures. Quizzes will be administered periodically and must be taken during the time frame in which they are available. I will not extend deadlines for quizzes or discussion board assignments for any reason. If you fall behind otherwise—in the reading, writing assignments, or discussion board posts—at any point during the course of the semester, you will find it extremely difficult to catch up.
Class Activities	Like a traditional class, this class will consist of reading assignments, writing assignments, quizzes, tests, discussion activities, and lectures. The degree to which you are successful in this class will be a direct reflection of how seriously you take each of these activities. In a face-to-face format this class would require 200 minutes of classroom time each week. You should expect to spend at least that amount of time in addition to the time it takes to read material from the texts and write the assigned papers. If, for example, I determine that you are not watching the weekly lectures or participating in the discussions, I reserve the right to drop you before the end of the third week (census) or the ninth week (drop deadline).
Discussions	<p>The Discussion Board is where the ongoing learning of the class takes place, and as such we want to grant it the importance it is due. Please take note of the following observations:</p> <ul style="list-style-type: none">• First, unlike discussion in a traditional classroom, you have the opportunity to think carefully and deeply about the things that you “say” on the Discussion Board without the constraint of time pressure or the concern of whether or not your voice will be heard over the voices of others; you also have the opportunity to edit your remarks. Please take advantage of those opportunities.• Second, because this is an academic environment, please do not consider the Discussion Board as analogous to text messaging, instant messaging, or e-mail to friends. Your comments should be grammatical and mechanically sound with regards to spelling and punctuation.• Third, your role on the discussion board is to talk with each other about the reading. While we will be starting the conversation with questions, we hope that you will address your comments to each other. Make this a meaningful conversation rather than a make-work activity. We will, of course, answer questions that you have about assignments, but we would like for you to use the discussion board as a way of learning from each other.• Fourth, you should respond to each discussion forum that we start (and you will need to respond in order to see the posts of others); you should also interact with at least two of your fellow class members, and you should do so well before the forum is scheduled to close.

	<ul style="list-style-type: none"> Finally, remember that while a significant portion of your grade is based upon the quantity, more important are the quality and timeliness of your participation.
<p>Late Papers, Missed Exams</p>	<p>I will accept no late papers unless you have contacted me prior to the deadline posted for the assignment. There will be no make-ups of missed quizzes or discussion board assignments for any reason, no matter how compelling.</p>
<p>Grades</p>	<p>There will be three major papers; a timed midterm essay assignment, a sentence writing test, and a final objective exam during the course of the semester. The papers will be judged on the basis of style, organization, content, and the degree to which you have followed the directions for the assignment. No essay seriously deficient in the area of mechanics (spelling, grammar, punctuation) will receive a passing grade.</p> <p>A discussion assignment will be due nearly every week and the assignments all together will be worth a total of 10 percent. Objective quizzes conducted throughout the semester will be worth a total of 20 percent.</p> <p>The assignment weights and grade scales are listed below.</p>
<p>Plagiarism</p>	<p>Use of another’s work as though it were your own will not be tolerated. In the current Reedley College Catalog, plagiarism is defined as follows:</p> <p>Plagiarism is a specific form of cheating: the use of another’s words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify the contributors to work done in collaboration, submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights. Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents.</p> <p>Verified instances of plagiarism will result in an automatic 0 for the assignment, and the student responsible will be reported to the office of the Vice President for Instruction and Student Services, the Dean of Humanities, the Dean of Student Services, and the Chair of the Composition, Literature, and Communication Department.</p>
<p>Extra Credit</p>	<p>During the course of the semester there will be several readings sponsored by Reedley College Speakers Series and Reedley College First Wednesdays at One. Following your attendance at a reading, you must complete and submit an Extra Credit Assignment to receive as many as five points per reading, which will be added</p>

	<p>into your quiz scores. You may earn as many as twenty extra credit points during the semester. I will give you notice of dates and times. Please note: <u>extra credit is just that—extra; if you are unable to attend extra credit events due to schedule conflicts, lack of transportation, or for any other reason, I will not provide alternative events or assignments.</u></p>																		
<p>Paper Format</p>	<p>All work must be typed, double-spaced, and in 12-point Times Roman type. Submitted papers must follow MLA Guidelines regarding manuscript format. You must submit your work via the Assignments area. Do not submit work via e-mail unless expressly instructed to do so. You must submit papers in Word format (*.docx). All other formats will remain ungraded.</p>																		
<p>Accommodation</p>	<p>If you have a verified need for an academic accommodation or materials in alternate media (i.e. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact us as soon as possible.</p>																		
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