**Art 2 Online: Fall 2016 Course Syllabus**

**Elizabeth Jackson**

**ART 2: ART APPRECIATION ONLINE**

**Fall 2016 Office Hours:**

* M-F    4:00 PM- 7:00 PM By telephone 775- 842-5611
* Telephone or email me for an appointment during an alternate time.

**E-mail:** Elizabeth.jackson@reedleycollege.edu

**Text: 775 842-5611**

**Course Description:** This is an online course in basic Art Appreciation including studying Media (Architecture, Crafts, Drawing, Film, Digital/Electronic, Painting, Photography, Printmaking, Sculpture), the elements and principles of Design, terminology and concepts, and art in multicultural/historical contexts (Africa and Oceania, the Americas, Asia, Australia, Europe) from pre-history to the present.

**Prerequisites:**  This is a foundation class. No art background or prerequisites are necessary.

**Academic Accommodation:** If you have a verified need for an academic accommodation or materials in alternate media (i.e. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please inform me as soon as possible. (Do not wait until five minutes before an exam to inform me. I will not be inclined to believe you.) In addition, it is your responsibility to contact the Disabled Student Services Office at extension 3332 to request an Academic Accommodation.

**Attendance Policy:**   **Weekly Class Attendance is Mandatory.**

Students are expected to complete both the Weekly Discussion Question (DQ) each week, and the weekly Chapter Quiz. Both of these assignments must be completed the week that they are assigned and count for two class meetings each week.

**There will be no make-up for either of the weekly assignments; they must be completed the week they are assigned. This is an online class and attendance is taken each week. Completion of the Weekly DQ and the completion of the Weekly Quiz is the method used to track attendance in this class. If you do not complete the Weekly DQ and the Weekly Quiz and or Mid-Term or Final you will be marked absent for each of the weekly assignments that you do not complete in the week that they are assigned.**

Any unexcused absences in excess of six (the equivalent of two weeks of class) for the entire semester will result in a lowered final grade, your grade will be reduced one full letter grade for 6 unexcused absences. High school students taking this class are not excused from attendance even if their high school is in session. It is the student's responsibility to get assignments and class materials after an absence. Absences are only excused and valid if supporting documentation is presented.

**It is Board Policy that students who miss two or more weeks of class meetings before week 9 of class can be dropped.**

**Conduct Policy:** Students are expected to behave like adults and demonstrate respect for the instructor, other students, within the online classroom environment. Students who are unable or unwilling to conduct themselves appropriately will be required to leave the online class until such time they can function maturely. Any DQ's or Quizzes missed during such a suspension will NOT be made up and the student will forfeit those points and will be considered absent. When responding within the weekly forum, do not use all caps as it looks like you are yelling. Inappropriate language, jokes, racial slurs or discrimination based on race or gender will not be tolerated.

**Grading Policy:** Regular attendance and completion of all assignments. **Late assignments will not be accepted**. Incomplete assignments will reduce your final grade. You may earn up to 1100 points for your final grade.

10 points Syllabus Response

150 points = 15 quizzes (10 points each)

15 points = 15 chapter outlines (1 point each)

425 points = 17 discussion questions (DQ’S)

 (25 points each) (10 points initial response to weekly DQ)

(5 points each for the 3 mandatory participation response's to forum members)

100 points = 5 Worksheets (20 points each)

 100 points = 1 Gallery Report/ Term Paper

 200 points = 2 Mid-term examinations (100 points each)

 100 points = 1 Final examination

**1100 Points TOTAL**

**Grading Policy (continued):** No extra credit points. All assignments will be posted on Blackboard by Friday night at 11:55 P.M. All assignments will be due the following Friday at 11:55 P.M. Weekends should be used to prepare for the upcoming week’s assignments. Begin with the chapter outline which will introduce the chapter reading. An outline is also an excellent study guide and note taking device.

 Written assignments' will be graded and returned the following Sunday. All grades will be entered in Blackboard.

Weekly quizzes and worksheets will be graded by CANVAS and entered into CANVAS upon completion. Final grades are based on the point totals below not Web Adviser grade scale, so make sure to pay close attention to points earned each week.

Students will be able to view quiz results after taking weekly chapter quiz. Take notes on the questions you may have missed. These questions will show up again on the two Midterms and the Final. Post questions about missed quiz questions to weekly class questions board after quiz closes.

**Questions which are personal in nature and pertain only to you must be posted privately to my Reedley email address. Place section number of your class in subject line of any email or text. Communications which do not include this information will be sent back with a request to write back with section number of your class in the subject line. Not including section number in subject line of all text and or emails messages will delay response time. I will do my best to return emails and texts within 24 hours.**

Grievances or questions about grades should be posted privately. Weekly discussion boards and forums are an inappropriate forum to discuss grades or grievances. Please post in a private email.

**Final grades are based on the point totals below; not the Web Adviser grade scale, so make sure to pay close attention to points earned each week. Remember 6 or more unexcused absences will result in a final grade which is lowered by a full letter grade. Completion of the weekly DQ and quiz is how attendance is tracked.**

View weekly quiz results after taking each chapter quiz. Take notes on incorrect responses. These questions will show up again on the two Midterms and the Final. Take notes!

**Grade Scale:**

A = 990-1100

B = 880-989

C = 770-879

D = 660-769

F = 659-000

 **Required Textbooks:**

***Lazzari/ Exploring Art: a Global and Thematic Approach:******5th edition*** *ISBN 978-1-285-85816-6*

***How Art Made the World, With Nigel Spivey*** DVD ISBN 1-4198-2104-0

***The five part BBC DVD How Art Made the World, With Nigel Spivey must be ordered online as the bookstore was not sure if they could get it.***

  Last semester students ordered the DVD from Amazon and the cost was about $25.00.The DVD was delivered within two days of ordering.

  To order books online go to www.mycampushub.com or call the Reedley Bookstore @ 559-638-0334

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**Weekly Class Requirements:**

 **Chapter Quizzes** are given each week. Students who **miss a quiz receive ZERO points** and will accumulate one absence for that week.

**Weekly Discussion Questions**, (DQ's) are required every week; students missing a DQ response will receive **ZERO** points and accumulate one absence for that week. **Five or more spelling errors in any post will result in a grade of zero for any post. Use spell-check! Post word count at the end of every posting!**

 **Weekly DQ's and Weekly Chapter Quizzes and Weekly Chapter Outlines cannot be made up.**

 **Weekly Quizzes and DQ's** are how attendance is tracked in this online class.

 **Students must complete the Chapter Quiz and the DQ each week, or receive an absence for each missing assignment.**

1. Class participation in the Weekly Discussion Question Forum. Enthusiasm, effort and participation in the Weekly DQ's

2. Minimum 4 substantive posts per week. Each post must be a minimum of **150-300** words for both DQ response and participation responses/postings.

3. All DQ responses must include at least one in-text citation using information, vocabulary and concepts introduced in weekly chapter reading, power presentation and or DVD presentation to support or refute DQ response postings. Points will be deducted if DQ responses are not supported using information, concepts and vocabulary introduced in course materials. Reflect on how including this information will help learners to meet stated word count requirement of **150-300 words** for both DQ response and participation postings. Can all members of our online learning community get more out of course readings power points and DVD presentations if this information is cited and discussed in our weekly discussion forums? Why or why not?

4. All assignments and Weekly DQ Contributions will be graded for grammar and content. **Five or more spelling errors in any post will result in a grade of zero for any post. Use spell-check!**

5. Reading and outlining each chapter each week.

5. Timely completion and submission of weekly assignments.

**References must be included and cited using MLA format. This includes our textbook, DVD and Power Point as the information introduced in course materials is not ‘common knowledge’ so must be cited. Use spell check and grammar check prior to making a final submission. . Include word count in parentheses' at the end of every post.**

**Any DQ Post, Worksheet, or Gallery Report/Term paper with 5 or more spelling errors will receive a ZERO. Use Spell-check and Grammar-check before posting any written assignment. This is a college level class so the expectation is college level writing.**

**Cite any and all sources using MLA or APA. If you are unsure how to cite correctly using MLA or APA the Reedley College Online Writing Center can help. The Reedley College Online Writing Center will be happy to help you become a more proficient academic writer and communicator.**

**The Purdue Online English Owl is also a terrific resource. If you are unsure of how to create an alpha numeric outline please copy and paste this link into a new browser which will take you to The Perdu Online English Owl.** [**https://owl.english.purdue.edu/owl/resource/544/03/**](https://owl.english.purdue.edu/owl/resource/544/03/) **Accessed August 4, 2016**

**How could taking advantage of these resources help you to reach your goal of obtaining a degree in higher education**?

 **Understand the Following:**

  I do **NOT** accept **ANY** late assignments. If you do not submit an assignment on time, then you receive ZERO points as well as a class absence.

  There are **NO make-up quizzes or weekly DQ's**. If you miss a quiz or a DQ, then you receive **ZERO** points, as well as a class absence.

Make-up Mid-Term Exams are scheduled only when accompanied by a verifiable excused absence.

**There is NO make-up Final. If you miss the Final, then you receive ZERO points.**

 **Plagiarism** is **NOT** tolerated and will **result** in a **failing grade** and/or **expulsion** from this class.

Do not ask me about your grade. Your total points are posted each week on Blackboard. Please print and review your syllabus. Final grades are based on the point system outlined above, not Web Adviser or BB grade scales.

  **If you have questions about an assignment, a DQ question, or anything pertaining to the class materials please post your question to the weekly question board located under the discussion board forum each week. Please wait until a quiz has closed to ask about an incorrect quiz response. I will do my best to answer questions within 24 hours.**

**If you have questions about a grade you may have received or are having personal challenges o or conflicts contact me privately @  elizabeth.jackson@reedleycollege.edu or by text 775 842 5611 M-F between 4:00-7:00 P.M. The Weekly Class Questions Boards are not the appropriate venue for airing grievances. This should be done in a private email.**

**If you experience problems with CANVAS call the 24 hour CANVAS help-desk and get a ticket number. Email the ticket number to me if you need me to clear an assignment. No CANVAS ticket number, no reopening of assignment the due date. All requests to clear an assignment must be made on Friday’s before 6PM.**

**I am here to help and will do my best to return your email or text within 24 hours.**

 Weekly quizzes, DQ's, Midterms and the Final will all be open for one week. **Drop Deadline Date:** Students may withdraw from this course without a letter grade until the **ninth week** of the semester. **Friday Sept 05 is census date and is the last day to drop to avoid a ‘W’. Friday Oct, 14 is the last day to drop class with a W,** after this date everyone registered for the class will receive a letter grade. Students who miss more than six class sessions prior to this date may be dropped from the course.

**FINAL EXAMINATION: Will open on Friday Dec. 09 @11:55 P.M. and close on Wed Dec. 14 @ 6:00 P.M.**

This syllabus is a binding contract between me, your instructor and you, the student.

**Please read this syllabus carefully. Summarize class requirements and responsibilities in your own words and post that document to the weekly discussion board by Friday Aug. 26 no later than 6:00 PM.**

If you have general questions about the class please post them to the weekly class questions forum which can be found under the discussion board tab in weekly module tab.

If you have any questions about the syllabus this is the time and place to ask them. Post questions to our Week One Class Questions discussion. All weekly assignments are located under modules by week for 18 weeks.

The next 18 weeks will be a journey back in time where we will discuss "how art really did make the world". I look forward to getting to know you and to sharing my appreciation for and insights about art and the role that art has played and continues to play in our shared human history and experience.

Thank you and welcome to the Fall 2016 offering of Art 2 Online! Here we go!

**Warm regards,**

**Ms. J**

**Elizabeth Jackson**

**Art 2 Online Instructor**

**Reedley College**

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