Communication 2

**INTERPERSONAL COMMUNICATION**

Fall 2013

Reedley College

**Instructor:** Helen Chavez, M.A.

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**Office Hours:** Available by appointment only

**COURSE DESCRIPTION:**

Interpersonal communication is designed to increase understanding and implementation of effective interpersonal communication behaviors and skills. This course will examine basic practical everyday communicative interaction; behavioral aspects of interpersonal communication, self-concept, perception, listening, non-verbal communication, conflict, language gender and cultural differences will be emphasized. Students will engage in both group communication and the development of oral presentations. Throughout the semester the course will examine basic verbal and nonverbal elements effecting communication between individuals in family, peer groups and work contexts.

This course requires participation in activities designed to develop interpersonal communication skills. Interpersonal communication introduces students to the complex interaction of social and psychological forces operating in human communication. The course is designed with a dual approach consisting of both theory and application that allows students opportunities to critically evaluate the intricacies of interpersonal relationships and the communication issues surrounding human interaction in various contexts.

**COURSE OBJECTIVES:**
In the process of completing this course, students will:

1. Demonstrate an ability to work effectively with other students in the completion of specific projects.
2. Explore at least one area of interpersonal communication in depth
3. Evaluate various communication situations for effectiveness
4. Evaluate their own communication patterns
5. Read and discuss summaries of the research related to interpersonal communication effectiveness
6. Develop skill in extemporaneous speaking; students will present a minimum of three speeches in front of an audience.
7. Explore interpersonal conflict management strategies.
8. Listen to others effectively, attending to both factual and emotional information while providing appropriate feedback.

**STUDENT LEARNING OUTCOMES:**

Upon completion of this course, students will be able to:

1. Identify and apply effective communication strategies within the context of various relationships.
2. Construct and deliver dynamic and competent presentations that are adapted to the purpose and audience.
3. Utilize research materials that incorporate sufficient, credible, and relevant evidence.
4. Choose appropriate organizational patterns.
5. Analyze the effectiveness of communication through constructive critique.

**Required Textbook:**

Adler, Ronald B., and Russell F. Proctor II. Looking Out Looking In. 14th ed. Boston, MA: Wadsworth, 2014.

**Course Requirements:**

 *Assignments* *Points*

 Persuasive Projects:

 Self 100

 Messages 100

 Relationships 100

 Peer Evaluations:

 Persuasive Messages Project 100

 Persuasive Relationships Project 100

 Pre Made Study Guides/Key Terms Define 200

 In-Class Assignments 200

 Participation 100

 *Total Points* *1000*

**Assignments and Points:**

* Persuasive Projects: 100pts each

The class lectures are presented in three parts. The first part explores “Self”in interpersonal communication. The second part explores “Messages”, and the last part examines “Relationships”. You will present three persuasive projects to the class that will examine each of these parts: self, messages, and relationships.

*1)Persuasive Self Project and Outline*

You will bring in a cultural artifact along with a typed outline explaining the following: how important your artifact is in describing who you are, how it symbolizes your culture and what significance it has in your culture. On the date the outline is due, please bring your cultural artifact and be prepared to discuss the three main points in class. The time requirement for the discussion should be no longer than three minutes.

*2)Persuasive Messages Project and Outline*

Groups of two to three individuals will develop an analysis of messages in interpersonal communication between characters in a movie, TV program, song or skit. Each group will have 10 minutes to present its analysis to the class. Please keep the presentation of the scenes to a minimum of 3 minutes; the analysis is what is being graded. A typed outline will be handed in at the time of the presentation. Keep everything decent!

*3)Persuasive Relationships Project and Outline*

Groups of two to three individuals will develop an analysis of relationships in interpersonal communication between characters in a movie, TV program, song or skit. Each group will have 10 minutes to present its analysis to the class. Please keep the presentation of the scenes to a minimum of 3 minutes; the analysis is what is being graded. A typed outline will be handed in at the time of the presentation. Keep everything decent!

Projects must be given on the day/night scheduled. No late presentations will be possible. The other group members must still present even if missing a member or two. Individuals missing a project presentation may receive zero points for the assignment regardless of the reason (excused or unexcused by the instructor). There is simply no way to make up the assignments.

* Peer Evaluations: 100pts each

This assignment is directly connected to the Persuasive Messages Project and the Persuasive Relationships Project. Group work can be challenging. Sometimes, some people in a group end up doing more work than others, or worse, some end up doing all the work. You will be asked to write a short evaluation (typed) on each of your group members’ work/participation for each of the two projects. You will then give them a numerical grade (0-100pts). These are only suggested points. I will determine the final points earn based on what I read from the peer evaluations.

*1) Persuasive Messages Project*

*2) Persuasive Relationships Project*

* Pre Made Study Guides/Key Terms Define: 200pts

There are eleven chapters in the required textbook. You will read the chapters and create a “study guide” for each chapter. Make sure to define the key terms within each chapter as well. These must be typed, full sentence guides and are due the day/night of the final (handed in by you and hard copies only).

* In-Class Assignments: 200pts

During lectures, you will be asked to complete in-class assignments. In order to complete these assignments, you must attend class. These assignments cannot be made-up for any reason or excuse especially those that have been discussed or excused by the instructor. Points per in-class assignment will be determined by the instructor. In other words, some assignments will be worth more points than others.

* Participation: 100pts

You are expected to attend class on time and stay in class during the three Persuasive Projects as well as the two project prep days/nights. Missing class (excused or unexcused by the instructor) WILL hurt this section of your grade.

One more thing, all of you must be on your best behavior. Rudeness in any and all forms will not be tolerated. Do not answer cell phones, text in class, listen to iPods or anything of that sort in class. Also, if I see a cell phone, I reserve the right to deduct all participation points from your overall class grade.

**Late Assignments:**

MY LATE ASSINGMENT POLICY IS A STRICT ONE! Missed in class activities, group lectures, class assignments, final examination, etc. cannot be made up regardless of the reason or excuse. Late work is what I say it is. So even if you show me your work on a flash drive or whatever, it is still late! I will not accept any emailed or handwritten papers. I do not accept late work- period!

**Drop Date:**

Be advised that after the drop date (**I’M NOT SURE ON THIS, FIND OUT FOR YOURSELF!**) you will be issued a letter grade “A” through “F” if you are still enrolled in class. It is *your responsibility to drop* the course, it is *NOT MINE*!

**Accommodations for Students with Disabilities:**

If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please identify yourself to the college’s Disable Students Services and to your instructor(s) so reasonable accommodation for learning and evaluation within the course can be made.

**Academic Dishonesty:**

So that students are fully aware of their rights and responsibilities, students are encouraged to become familiar with the college’s policies regarding student conduct in classes including cheating and plagiarism, disruptive classroom behavior, and other instructional issues located in the college catalogue and the schedule of courses. Any act of plagiarism or cheating may result in a zero on any and all assignments and/or may result in failing the course. Stating that you did not know what plagiarism/cheating is will NOT be an excuse.

**Classroom Deportment:**

Students are expected to be polite and courteous to both the instructor and fellow classmates. Students will refrain from speaking during presentations, using cell phones, or engaging in private conversations when others are lecturing or presenting. Also, on presentation days, students may not enter/leave the room while a student is speaking. Violations will result in a deduction of participation points and/or be asked to leave the classroom.

**Note:**

It is your responsibility to monitor your progress in this class, and to know when class assignments are due. I am capable of making mistakes, so you need to be aware of dates, times, etc. Let me know of any errors and problems that might arise. I do not search out students to inform them of their grade or anything else. It is a good idea to keep every assignment that you do in this class (actually, in every class) as proof of your status at least until you receive your final grade at the end of the semester.

I cannot and will not re-teach a lesson. My PowerPoint presentations are for students who come to class. Students who are not in class will have to rely on the book or notes from a classmate.

Additional class rules, policies, conditions, etc. will be stated in class during the course of the semester.

**Grade Distribution:**

I give numerical scores to all work you do. I do not give letter grades on any assignment. There are 1000 points possible for the semester. Your points are added up at the end of the semester to determine your grade. Save and add up all graded work that is returned to you, so you can have a rough idea of the grade you are earning in class. Plus, your saved work is your receipt.

**TOTAL POINTS: 1000**

***Points* *Grade***

**1000-900 A**

**899-800 B**

**799-700 C**

**699-600 D**

**599-0 F**

**Tentative Schedule**

**Monday and Wednesday**

August 12th and 14th

Introduction to the class

Interpersonal Communication Terminology

August 19th and 21st

 Axioms

Culture

August 26th and 28th

Culture

Perception

September 2nd and 4th

No Class Held, Campus Closed

Perception

Listening

September 9th and 11th

Listening

*Persuasive Self Project and Outline Due*

September 16th and 18th

*Persuasive Self Project and Outline Due*

Verbal Messages

September 23rd and 25th

Verbal Messages

Nonverbal Messages

September 30th and October 2nd

Nonverbal Messages

Emotional Messages

October 7th and 9th

Emotional Messages

Conversational Messages

October 14th and 16th

Conversational Messages

Persuasive Messages Project Prep Day/Night

October 21st and 23rd

*Persuasive Messages Project and Outline Due Peer Evaluations Due*

October 28th and 30th

Relationship Stages

November 4th and 6th

Relationship Types

November 11th and 13th

No Class Held, Campus Closed

Conflict/Power

November 18th and 20th

Conflict/Power Movie

November 25th and 27th

Persuasive Relationships Project Prep Day/Night

*Persuasive Relationships Project and Outline Due Peer Evaluations Due*

December2nd and 4th

*Persuasive Relationships Project and Outline Due Peer Evaluations Due*

December11TH (W)

Final 4:00-5:50pm: *Pre Made Study Guides/Key Terms Define* are all Due

(Handed in by you and hard copies only)

GOODBYE AND ALL THE BEST ☺