Office

Hours: FEM 1N, Mondays 2pm-4pm, Thursdays 2pm-4pm, also available by appointment Monday, Thursday, and Friday.

Important

Dates:Sept 3Labor Day – no classesOct 12Last Day to drop this class (Grades given after this date)Nov 12Veterans Day – no classesNov 22-23Thanksgiving Holiday – no classesTBAFinal ExamTextbook:Tom Carson, Prealgebra, Fourth Edition

Required

- Materials: Sharpened pencils (preferably mechanical with extra lead) Eraser 3-ring binder to hold textbook, notes, and assignments Textbook Large index cards (5" by 8") (Calculators are not allowed.)
- Blackboard: A blackboard website will be maintained for this course.

http://blackboard.reedleycollege.edu The user name and password are your student I.D. number

This syllabus, as well as all homework assignments, can be found on this website.

- Attendance: You are expected to attend all class sessions, arrive on time, and stay for the entire session. If you are absent six (6) or more times by October 12, you will be dropped from the course.
- **Behavior:** You will be expected to treat yourselves and others with respect and kindness. Please turn off cell phones and any other electronic devices before class begins.

Academic

- **Honesty:** Academic integrity is essential to a successful college career. Cheating and plagiarism will result in disciplinary action ranging from a failing grade on an assignment or exam to failure of the course at the instructor's discretion. Please refer to the college catalog for more information on college policies regarding cheating and plagiarism.
- **Objectives:** Upon successful completion of this course, you will be able to:
 - A. Apply the four arithmetic operations to integers.
 - B. Apply the four arithmetic operations to fractions.
 - C. Apply the four arithmetic operations to decimals.
 - D. Evaluate integers raised to whole number exponents using the definition of exponents.

Course

- **Outline:** This course will cover topics in chapters 1, 2, 5, 6, and, if time allows, chapter 9 of the text.
 - Chapter 1: Whole Numbers
 - Chapter 2: Integers
 - Chapter 5: Fractions
 - Chapter 6: Decimals
 - Chapter 9: Geometry and Graphing
- **Homework:** Homework will be assigned daily and will be due the following class session. Each assignment will be graded on completeness and accuracy. Homework will compose 20% of your final grade. Please write your name and section number in the upper right-hand corner of each homework page and staple multiple pages together in the upper left-hand corner. Show all work for full credit. **No late homework will be accepted for any reason, even if you were absent**. If you must be absent, you may turn homework in the day it is due in my office, FEM 1N, in the Math Center or you may turn it in at the RC switchboard in the administration building. Your two lowest homework scores will be dropped from your final grade.
- **Exams:** An exam will be given at the end of each chapter. Exact dates for exams will be announced approximately one week prior to the exam. There are **no make-ups** for missed exams. Exams compose 70% of your final grade. Your lowest exam score will be dropped from your final grade.
- **Grading:** Scores from homework, exams, and the final exam will be weighted as follows:

Homework20%Exams70%Final Exam10%

Grades will be assigned according to the following scale:

90-100%	Α
80-89%	В
70-79%	С
60-69%	D
0-59%	F

If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible.