

This notice is in regards to repeated incidences of cheating in classes that I have taught in the preceding semesters.

Academic Dishonesty

Academic dishonesty is unacceptable and will not be tolerated by Reedley College. Cheating, plagiarism and collusion are dishonest activities that erode the college's educational and social role in the community.

Cheating is the act of deception by which a student misleadingly demonstrates that he/she has mastered information on an academic exercise. Examples include but are not limited to:

1. Copying or allowing another to copy a test, paper, project, or performance.
2. Using unauthorized materials during a test, for example, notes, formula lists, or "cheat sheets."
3. Taking a test for someone else or permitting someone to take a test for you.

Plagiarism is the act of representing the work of another as one's own without giving credit. Plagiarism includes but is not limited to:

1. Incorporating the ideas or words of another's work without giving appropriate credit.
2. Representing another's artistic or scholarly works, such as musical compositions, computer programs, photographs, etc., as one's own.
3. Copying answers from another individual's lab report and turning it in as your own work. **This also includes photocopying another individual's lab report and writing your answers over the photocopied work.**

Disciplinary Procedures are outlined in your Reedley College student catalog and are summarized as follows when a faculty member discovers a violation:

1. Conference with student to address allegations
2. Notification of division dean, report for permanent record of student.
3. May give student "F" for assignment or course.
4. If more than one infraction has occurred, the student may go on probation, be suspended, or expelled. An appeal may be made within 15 days of notification.

Please print out 2 copies of this handout. Sign your name, print your name date and turn one copy in to your instructor and keep the other one in your note book.

I certify that I have read and understood the college policy regarding cheating and plagiarism. Furthermore I agree that all class work that I turn in will be my own and no one else's. I further agree to adhere to the school policy regarding cheating and plagiarism. I agree that if it is discovered that I willfully violated the college policy regarding cheating and plagiarism, that I will be disciplined according to the college disciplinary procedures as outlined in the Reedley College Student Catalog and summarized above.

Date: _____

Signature

Print your Name