**Reedley College**

**Syllabus**

**English 262 A**

 **Reading Improvement for College**

**Fall Semester 2011-Section 50414**

**Instructor: George Lillyman E-mail:george.lillyman@reedleycollege.edu**

 **glilly0106@aol.com**

**Daily 12:00-12.50 LFS B, M,W; Port 4, T,TH; Fri Hum 62**

**Texts and ancillary materials:**

 **Langan, *Ten Steps to Building College Reading Skills*. 5th edition ISBN 1-59194-244-6**

 **A college dictionary (Required)**

 **A three ring notebook (Required)**

**Requirements:**

 **1. Class assignments of outside readings from texts and other sources.**

 **2. Written assignments of various length about the readings, handouts and videos used in this class**

**3. Class discussions of assignments and "hand outs".**

 **4. Quizzes- You are subject to a surprise quiz each class on the work I have assigned for outside reading. There are no makeup’s of missed work..**

 **5. Written assignments are due at the beginning of class. I will not accept late work.**

 **6. I give exams as needed, or when chapters I have assigned are completed. They will be announced. I will give a final exam**. **If you miss an exam, if you miss a quiz, it's a zero**

 **7. If you miss the final examination, you fail the course.**

 **7. You must plan on some outside reading for this class each week.**.

 **8. If you are not going to be in class, please make arrangements to have a classmate pick up your homework and any work I have graded and returned.**

 **9. If you have a verified need for an academic accommodation or materials in an alternate media (i.e. Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or section 504 of the Rehabilitation Act, please contact me as soon as possible.**

**10. If this class is cancelled, I will make every attempt to notify you, and DVC will post a cancellation notice on the classroom door.**

**Grading and Grading Scale:**

 **My grading policy is based on a combination of all of the above plus class participation, initiative and originality.**

 **Class Participation 20%**

 **Examinations 20 %**

 **Written Assignments, Mastery Tests, Quizzes 30 %**

 **Mid Term 10 %**

 **Final Exam 10 %**

 **Fudge Factor 10 %**

**Attendance:**

 **A. You are absent if you are not in class.**

 **B. I will accept an excused absence if you leave a message in my campus mail-box before the class.**

 **C. You are allowed to cut this class three (3) times.**

 **D. If you are dropped from this class, or if you drop this class voluntarily, you must complete the drop form.**

 **E: The drop date for this class is to be determined. After this date a letter grade will be assigned to any student who has stopped attending class and has not dropped the class.**

**Course objectives:**

 **1. To increase your skills in reading, writing and the analysis of reading material.**

 **2. If I'm successful, you will know more about the content, structure and composition of the rhetorical and visual processes, and you will be ready for the next level in English**

 **3. Please plan on being actively involved- I don't like fence sitters.**

**Some suggestions:**

 **1. Make sure you sign the attendance sheet if we have one.**

 **2. Don’t bring anything to eat or drink into class.**

 **3. Always bring your books to class.**

 **4. You must turn off all cell phones. If your cell phone rings during class, you will be asked to leave the class, and you will receive a cut for that class. Suggestion: Don’t bring a cell phone to class.**

 **5. If you don’t understand, ask.**

 **6. Take notes. Don’t embarrass yourself at test time, and use pens only for written responses.**

 **7. Plagiarism and Cheating warrant a failing grade.**

 **8. You might want to put the date on all of the handouts that you are given**

**Tentative Assignment Schedule**

### Week One-

**Introduction.**

**Handouts.**

**Langan, Assign pages 3-31 and Chapter 1 (Pages 35-74).**

**Oral Assignment**

**Week Two**

 **Langan, Chapter 1.**

 **Langan Test on Chapter 1**

 **Handouts.**

**Week Three**

 **Langan, Chapter 2**

 **Tests A & C**

 **Handouts.**

 **Chapter 2, Orals**

**I start my courses with the best intentions of completing assignments as I have scheduled them. Inevitably, we will be delayed, and you will be doing assignments out of sequence. You are responsible, however, for the assignments as scheduled.**

**To recap:**

**No food or drink in this classroom.**

**No cell phones or any other electronic devices at any time.**

**You must have the textbook (Langan) by the next class meeting, or do not come to this class.**

**You must have a pen, and you must submit all work using a pen or a word processor.**

**Week Four**

 **Langan, Chapter 2.**

 **Tests B & D.**

 **Various Handouts**

 **Written Assignment**

**Week Five**

 **Langan, Chapter 3**

 **Tests A & C.**

 **Various Handouts**

 **Chapter 3 Orals.**

**Week Six**

 **Langan, Chapter 3**

 **Tests B & D**

 **Handouts.**

**Week Seven**

 **Langan, Chapter 4**

 **Tests A & C**

 **Chapter 4 Orals**

 **Written Assignment**

 **Handouts.**

**Week Eight**

 **Langan, Chapter 4**

 **Tests B & D**

 **Handouts**

**Week Nine**

 **Langan, Chapter 5**

 **Tests A & C**

 **Written Assignment**

 **Handouts**

**Week Ten**

 **Langan, Chapter 5**

 **Chapter 5 Orals**

**Tests B & D**

 **Handouts**

**Week Eleven**

 **Langan, Chapter 6**

 **Tests A & C**

 **Written Assignment**

 **Handouts**

**Week Twelve**

 **Langan, Chapter 6**

 **Tests B & D**

 **Handouts**

**Week Thirteen**

 **Langan, Chapter 7**

 **Tests A & C**

 **Chapter 7 Orals**

 **Handouts.**

**Week Fourteen**

 **Langan, Chapter 7**

 **Tests B & D**

 **Handouts**

 **Written Assignment.**

**Week Fifteen**

 **Langan, Chapter 8**

 **Tests A & C**

 **Chapter 8 Orals**

 **Handouts.**

**Week Sixteen**

 **Langan, Chapter 8**

 **Tests B & D**

 **Written Assignment**

 **Handouts.**

 **Review and Final Exam.**