

Reedley College – SPRING 2010 Course Syllabus

Math 103, Intermediate Algebra (WEB), Section #55326

Instructor: Mrs. Lina Obeid **Class Key for Webassign:**

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PREREQUISITE:

Basic Skills Advisories: Eligibility for ENGL 126

Subject Prerequisites: Successful completion (Grade C or better) of MATH 101 or equivalent

Optional Text: McKeague, C. (2008). *Elementary & Intermediate Algebra: A Combined Course*, 3rd edition. Belmont: Thomson Learning Inc. Web Assgn Pkg, ISBN 0-495-44826-5

Required Materials: **The purchase of Webassign access is mandatory and required for this class. To access the material, you will need to purchase an access code. You can buy the access code at the website www.webassign.net without having to buy a book. This is the cheapest option. Since the e-text is available online with the purchase of WEBASSIGN the textbook is optional.**

Some students however prefer to have the book for convenience and ease of reading. If you choose to purchase the text new from the bookstore, make sure that Webassign comes packaged with it and that it is included in the cost of the book. The material will be online.

If you decide to buy a book, you can do so at the Reedley College bookstore. That book is a bundled textbook, so it includes the textbook, access code, and DVD series). The book can be bought at the bookstore or you can call the bookstore and they will ship it to you. Just call the college at 559-638-3641 and ask for the bookstore. The bookstore attendants will ask for the section number, it is #55326. The section number insures you will receive the correct textbook.

Note: *You might also be able to buy the book used online at a cheaper price.*

COURSE DESCRIPTION:

As stated in the Reedley College course outline, Math 103 involves the study of:

- functions: linear, absolute value, quadratic, radical, rational, exponential, and logarithmic;
- conic sections, applications, inequalities, systems of equations,...

COMPUTER REQUIREMENTS

A dial-up connection is too slow for an online class. Do not take this class if you have dial-up.

Be sure your computer has the minimum system requirements for the software you will need to use for this course:

- Download Firefox. It works better than Internet Explorer.
- Latest Adobe Acrobat Reader. Update Adobe and Java. Need to be using MAC OR Windows 98, 2000, ME, NT or XP (or later versions)
- If you want to use, then Internet Explorer 5.5 and above. Expect some difficulties though. The program for the course will not support Netscape.
- 64 MB RAM memory or higher
- Resolution of 1024 x 768 or higher

OTHER REQUIREMENTS

This class is not for everyone. Do **not** take this class if you are under the impression that it is easier than an onsite class. Most of your grade will be from the onsite midterms and the onsite final. Students weak in math, students with poor study skills, students who procrastinate, students who cannot work on their own, students who cannot attend the five scheduled onsite meetings (on the scheduled dates) should not take this class.

Attendance and Tardy Policy and other regulations:

- Students who do not attend orientation will be dropped from class NO SHOW. Students who do not sign up to www.webassign.net by **Monday, January 18th** will be **dropped** on **Tuesday morning January 19th** as a No SHOW.
- **Since this is an online class, students are expected to check their e-mails daily and to work on www.webassign.net daily and regularly. Also, check Blackboard when requested.** Reading and responding to emails in an expedient manner (within 1 business day) are also proof of attendance.
- **Type “MATH 103 ONLINE – *your name*” in the subject bar, so the instructor knows who is being addressed. You might not get a timely response otherwise.**
- **Since you are the student enrolled in the class, you are the only one the instructor will communicate with.**
- Attendance is based on your online attendance which is determined by how often you log-on to webassign, how much time is spent on the assignment, and how many assignments are completed. It is also based on the attendance of the 5 onsite meetings at the scheduled dates.
- **Late work is not accepted.** Excuses will not be accepted (for example, I did not read my e-mail, my computer froze, I clicked out by error,).
- Students need to give the instructor **at least** 1 business day to respond to their emails. Work ahead to avoid missing assignment deadlines. **Remember: Your procrastination is no one else’s emergency.**
- Students are expected to attend the onsite mandatory meetings on the **scheduled** dates and times, arrive on time, bring a valid picture ID, and stay for the whole class period. Students who are absent or late, or who leave early might receive a zero on the missed or late assignment. Excuses are not accepted.
- If a student is taking an evening class and cannot take the midterm and final at 6pm on the scheduled dates, then students can make arrangements to take the midterm or final in the **morning at 10am on the scheduled dates**. Students are not allowed to take the exams after the deadline regardless of the reason. The exams must be taken on the scheduled dates. **Please make sure this class fits your schedule before taking it.**
- **Technical problems are not an excuse to extend the deadline on any online or onsite assignments.**

Plagiarism:

- Reedley College rules on plagiarism will be enforced.
- Students cheating and students allowing others to cheat off of their assignment will receive a 0% on that assignment (whether it is a final, test, quiz, midterm, or any other assigned work).
- **PLEASE NOTE:** Scoring by 20% or higher on the online chapter tests, then on the onsite midterm exams might be a sign of cheating. **The teacher reserves the right to make that conclusion.** [For example, if a student scores a 75% on the online chapter test, but scores a 45% on his midterm– this might mean that the student got unauthorized help on the online chapter tests – especially since they are both based on the same material.]. In that case, the rules on plagiarism/and cheating will be enforced.

Grading Policy: Students are graded according to the following:

Online homework grades constitute **15%** of the student's overall grade.

Online chapter tests grades constitute **25%** of the student's overall grade.

Onsite Midterm exams grades constitute **45%** of the student's overall grade.

Onsite Final Exam grades constitute **15%** of the student's overall grade.

- **Online Homework:** Homework is assigned on regular basis. Homework will not be accepted late. Homework assignments will be given on-line. You may work a couple of days ahead if you like (not way in advance and not later than that). *It is important to stay current to be successful in the course!* **Do not expect to take the test or exam, and then complete the homework.** Each assignment has a due date and the assignment will be unavailable to the student after the due date. The two lowest homework scores will be dropped to allow for emergencies.
- **Online chapter tests:** Online chapter tests are to be taken by the scheduled date/time. They are timed, so pace yourself. Students who score much higher on their online tests than they do on their onsite midterms might be getting undue or excessive help at home. It gives the impression of cheating since the material on the midterm is based on the material covered on the online tests. To avoid putting yourself in such a situation, be sure to study well and do the online work yourself! **Online tests will not be accepted late.** **The lowest online test score will be dropped to allow for emergencies. Also, do not use too many aids on your online tests such as the book, the homework solutions and other help. You will not be training properly for the midterms since those aids are not allowed on the midterms.**
- **Onsite Midterm Exams:** 3 onsite midterm exams will be administered throughout the semester. Student need to present their valid picture ID or Driver's license to be allowed to take the midterm. NO ID= NO MIDTERM. Students who do not take a midterm will receive a score of ZERO on that midterm. **NONE OF THE MIDTERMS ARE DROPPED.** No make-up exam will be given for any reason. To allow for emergencies, the Final Exam score, however, may be used to replace a midterm exam score.

If a student is taking an evening class (or has a pre-scheduled event) and cannot take the midterm and final at 6pm on the scheduled dates, then students can make arrangements to take the midterm or final in the **morning ONLY [between 8am and 11am] on the scheduled dates.** Students are not allowed to take the exams after the deadline regardless of the reason. The exams must be taken on the scheduled dates. **Please make sure this class fits your schedule before taking it.**
- **Onsite Final Exam:** is a comprehensive final meaning it might contain any of the material covered from the entire semester. NO ID= NO FINAL. *The final exam score may be used to replace the lowest midterm score. The final exam score cannot be replaced by a midterm score. Students who do not take the final will receive a score of 0%.*

If students need further clarification regarding grades, they are welcome to consult the instructor.

Grading Scale:	Grade	Percent	Grade	Percent
	A	= 90% - 100%	D	= 60% - 69%
	B	= 80% - 89%	F	= Below 60%
	C	= 70% - 79%		

Tips for Success:

- Work daily and regularly;
- **Do not procrastinate;**
- Turn in well thought-out assignments on time with all the work shown step-by-step;
- Put in the maximum effort daily in every aspect of your work;
- READ THE SECTIONS, do examples, and view the videos.

IMPORTANT DATES AND DEADLINES

WARNING: Online classes are not for everyone. Only students who have strong math skills and strong study skills will succeed. Please make sure to check your calendar. The mandatory onsite meeting dates (midterms and final) are non-negotiable. Please drop the class if the dates or pace of the class is not appropriate for you.

****Print and Post this page next to your computer screen****

MARK YOUR CALENDARS NOW!**► Important Dates: SPRING 2010**

January 11 (M)	Spring 2010 instruction begins
1. Orientation:	Wed. January 13, 2010 @Reedley College - Room # CCI203 from 6-7:30 pm
January 18 (M)	Martin Luther King, Jr. Day observed (no classes held, campus closed)
January 18	Deadline to login and access course at www.webassign.net and do HW#1
January 22 (F)	Last day to drop a full-term class for a refund for Spring 2010
January 29 (F)	Last day to drop a fall full-term class to avoid a “W” for Spring 2010
February 12 (F)	Lincoln Day (no classes held, campus closed)
February 15 (M)	Washington Day observed (no classes held, campus closed)
February 16 (T)	Last day to change a spring class to/from a Pass/No-Pass grading basis
2. Exam 1: Date:	Tues. February 16, 2010 @Reedley College - Room # FEM4E from 6-7:30 pm
March 12 (F)	Last day to drop a full-term class (letter grades assigned after this date)
March 29 - April 2	Spring Recess (classes reconvene April 5)
4. Exam 3: Date:	Tues., May 11, 2010 @ Reedley College - Room # FEM4E from 6-7:30 pm
May 17-21 (M-F)	Spring 2010 final exams week
5. Final: Date:	Tues., May 18, 2010 @ Reedley College - Room # FEM4E from 6-7:30 pm
May 21 (F)	End of spring semester/Commencement

6. Class meetings and midterms.

There will be 5 mandatory meetings during the semester. All must be attended. No exceptions!!

1. Orientation Session:	Wed. January 13, 2010 @Reedley College - Room # CCI203 from 6-7:30 pm
2. Exam 1: Date:	Tues. February 16, 2010 @Reedley College - Room # FEM4E from 6-7:30 pm
3. Exam 2: Date:	Wed. March 24, 2010 @Reedley College - Room # CCI203 from 6-7:30 pm
4. Exam 3: Date:	Tues., May 11, 2010 @ Reedley College - Room # FEM4E from 6-7:30 pm
5. Final: Date:	Tues., May 18, 2010 @ Reedley College - Room # FEM4E from 6-7:30 pm

Failure to attend any of the mandatory meetings might result in being dropped, failing, or both.

➤ Accommodations for students with disabilities:

If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic test, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible.

► Instructor reserves the right to make changes to the syllabus.