

Reedley College – SPRING 2010 - Course Syllabus

Math 103, Intermediate Algebra, Section #55131

Instructor: Ms. Lina Obeid

Class Time: Daily 8:00 – 8:50am **Class Location:** CCI 206 DAILY

Office: FEM 1

Office Hours: M & W: 10-11am; Th: 9-10am; or by apt

Phone: 638-3641, ext. 3184

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Basic Skills Advisories: Eligibility for English 126 (A)

Subject Prerequisites: Successful completion of Math 250 or equivalent

Optional Text: McKeaque, C. (2008). *Elementary & Intermediate Algebra: A Combined Course*, 3rd edition. Belmont: Thomson Learning Inc. Web Assgn Pkg, ISBN 0-495-44826-5

Required: The purchase of Webassign access is mandatory for this class. It can be purchased online (cheapest). Since the text is available online with the purchase of WEBASSIGN the text is optional. If you choose to purchase the text new from the bookstore, make sure that Webassign comes packaged with it and that it is included in the cost of the book. Students are required to print the Math 103 lecture-notes posted Blackboard.

Materials Needed:

Graph paper and Graph Post-Its, calculator, binder, paper, ruler, pencils, erasers, stapler.

Course Description:

Math 103 deals with algebraic concepts including: linear equations and inequalities in two variables, rational exponents and roots, quadratic functions, exponential and logarithmic functions, and conic sections.

Attendance and Tardy Policy:

- Students who miss the first day of class may be dropped as a No Show even if they are registered for the class. Students who are trying to add this class must be present in class on time the first day of class to be considered. Even then, it depends on availability, class size, and classroom capacity.
- Roll is taken every class session. Students are expected to attend every class, arrive on time, and stay for the entire class period. Students who are absent or late, or who leave early will receive a zero on the missed, incomplete, or late assignment. **Late work is not accepted.** Excuses are not accepted.
- A student who is absent or late is responsible to get him/her self updated on the missed materials. In that case, that student will need to ask a fellow student for the notes and/or the missed assignments. He/She will have to go to the math/tutorial center if he/she needs help understanding the missed material.
- If a student arrives late, it is his/her responsibility to inform the instructor after class, so the absence can be changed to a tardy. Two tardies count as one absence.
- A student who misses 8 class periods (not necessarily consecutively) may* be dropped by the instructor.

* **NOTE:** If a student decides to no longer be enrolled in the class, it is the student's responsibility to ensure that he/she is officially dropped by turning in a program change form in to the Admissions office. Otherwise, the student may receive an "F".

Behavioral, Campus, and Academic Policy:

- Reedley College campus policies and academic regulations will be implemented in this class.
- By enrolling in class, the student agrees to adhere to any and all class policies and regulations; The instructor reserves the right to communicate solely and directly with the enrolled student regarding matters concerning the student or concerning the class.
- Students engaging in any behavior the instructor deems disruptive may be asked to leave for the remainder of that class session. Pagers, cell-phones, CD/DVD/MP3 players, and any other electronic device must be turned off, silenced, and made invisible before entering class. [Approved calculators, and documented/required medical devices are exceptions.]
- Cell phones are NOT to be used as calculators. Students are not allowed to leave their cell phones in plain view at any time. Cell phones and headphones are strictly prohibited during class.

Plagiarism:

Reedley College rules on plagiarism will be enforced. Students cheating and students allowing others to cheat off of their assignment will receive a 0% on that assignment (whether it is a chapter exam, a final, or any other assignment).

Grading Policy:

Students are graded in two major categories according to the following:

Classwork grades constitute **5%** of the student overall grade.

Homework grades constitute **25%** of the student's overall grade.

Exams grades constitute **60%** of the student's overall grade.

Final Exam grade constitute **10%** of the student's overall grade.

- **Classwork:** Classwork is work assigned and done in class. It may include quizzes, pop-quizzes, notes, participation, or any other work required to be completed while class is in session. Students are expected to print outline of the lectures from BlackBoard and bring them to class on time to take notes. Late classwork will not accepted for any reason. It must be turned in on time upon request. No make-ups or retakes are allowed. Student who are tardy or absent will receive a 0% for missed assignments. To allow for emergencies, the lowest classwork score will be dropped.
- **Homework:** Homework is assigned on regular basis at www.webassign.net as well as in class. Homework will not be accepted late for any reason. Written problems and exercises must be worked out thoroughly, completely and neatly, otherwise the work will not receive full credit. Graphs are important in Algebra, so they need to be drawn, labeled, titled, and scaled accurately and neatly. The two lowest homework scores will be dropped to account for emergencies. **This class requires you to access the Webassign site and the Blackboard site.**
- **Chapter Exams:** 5 or 6 chapter exams will be administered throughout the semester. Chapter exams are weighted equally. No make-up exam will be given for any reason. Students who are not present will receive a score of ZERO* on that chapter exam. To account for emergencies, the final exam score, however, may be used to replace a chapter exam score. Pop-quizzes are included in this category. Students are not allowed to leave and return to an exam once started.
* **Note carefully:** In case a student has a known unavoidable business on the exam date, he/she will be given the chance to take the chapter exam early (before the scheduled date/time) if and only if the student makes the appropriate arrangements with the instructor in a timely manner. Students are not allowed to take the exam after the scheduled time for any reason. Pop-Quizzes are included in this category as well.
- **The Final exam** is a comprehensive final meaning it might contain any of the material covered from the entire semester. The Final exam score is 10% of the overall grade like any chapter exam score. Students are not allowed to leave and return to an exam once started. *The final exam score may be used to replace the lowest chapter exam score or a missed chapter exam score.*
The Final will be administered on Monday, May 17th in CCI 206, 8am to 9:50am.

Grading formula: Student's overall grade = (Classwork average)(0.05) + (Homework average)(0.25) + (Chapter exams average)(0.60) + (Final exam score)(0.10)

If students need further clarification regarding grades, they are welcome to consult the instructor. **It is the student's responsibility to do what it takes to get the desired grade.**

Grading Scale:

Grade	Percent	Grade	Percent
A	= 90% - 100%	D	= 60% - 69%
B	= 80% - 89%	F	= Below 60%
C	= 70% - 79%		

Tips for Success:

- Do not expect a good grade for average, mediocre, or poor work.
- Come to class prepared and on time;
- Attend regularly;
- Turn in well thought-out assignments on time with all the work shown step-by-step;
- Put in the maximum effort daily in every aspect of your work;
- Ask the instructor and students for help;
- Attend MATH CENTER OR the tutorial center for help and tutoring; (Do not wait until you start failing to do so!!)
- Approach the instructor with questions.
- Do not wait until you are failing or you are completely lost to ask questions.
- **READ THE SECTIONS PRIOR TO ATTENDING THE LECTURE.**

► **Important Dates: SPRING 2010**

January 11 (M)	Spring 2010 instruction begins
January 18 (M)	Martin Luther King, Jr. Day observed (no classes held, campus closed)
January 22 (F)	Last day to drop a full-term class for a refund for Spring 2010
January 29 (F)	Last day to drop a fall full-term class to avoid a “W” for Spring 2010
February 12 (F)	Lincoln Day (no classes held, campus closed)
February 15 (M)	Washington Day observed (no classes held, campus closed)
February 16 (T)	Last day to change a spring class to/from a Pass/No-Pass grading basis
March 12 (F)	Last day to drop a full-term class (letter grades assigned after this date)
March 29 - April 2	Spring Recess (classes reconvene April 5)
May 17-21 (M-F)	Spring 2010 final exams week
May 17 (W)	FINAL@ CCI206 - 8:00AM TO 9:50AM
May 21 (F)	End of spring semester/Commencement

► **Accommodations for students with disabilities:**

If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic test, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible. Last minute arrangements will not be tolerated.

► *Instructor reserves the right to make minor changes to the syllabus.*