Reedley College – FALL 2010 - Course Syllabus
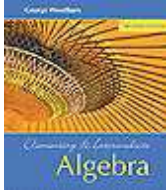
Math 103, Intermediate Algebra, Section #56720

Instructor: Ms. Lina Obeid **Class Time: Daily** 9:00 – 9:50am **Class Location:** CCI 206
Office: FEM 1L **Office Hours:** M, W: 10-11am & M 1- 2pm; or by apt
Phone: 638-3641, ext. 3184 **E-Mail:** lina.obeid@reedleycollege.edu

Basic Skills Advisories: Eligibility for English 126 (A)
Subject Prerequisites: Successful completion of Math 250 or equivalent

Optional Text: Woodbury, G. (2009). *Elementary & Intermediate Algebra*, 2nd edition. Boston: Pearson

Required:
- **This class requires you to access the coursecompass site and the Blackboard site.**
- Students are required to print the Math 103 lecture-notes posted on the Blackboard site.
- The purchase of Coursecompass access is mandatory for this class. It can be purchased online (cheapest). Since the online version of the book is available online with the purchase of coursecompass access, then the text is optional. If you choose to purchase the text new from the bookstore, make sure that it comes packaged with coursecompass and that it is included in the cost of the book.
- In order to access the program necessary for this course you need to have an access code. You have four options for how you purchase your textbook and/or access to the course. They are listed from cheapest to most expensive option. All those options will work equally well in this class. Getting the most expensive option is not necessarily better. Here are the options:

a) You may also purchase just the access code directly from the publisher at www.coursecompass.com. You will need a credit card to be able to do this. About $75.

b) You may purchase just the access code from the bookstore. This means you do not have a textbook but you do have access to an e-text (digital form of the book) when you are working on the homework online. The price of the access code alone is approximately $78.

c) You may purchase the book in a looseleaf binder form along with the access code from the bookstore. This price for this is approximately $120.

d) You may purchase the hardbound textbook and access code directly from the publisher at www.coursecompass.com. The price for this is approximately $170.

- Students who have taken 101 at Reedley College and have passed must come and see me first before buying anything.

Materials Needed:
Graph paper and Graph Post-Its, non-graphing calculator, binder, paper, ruler, pencils, erasers, stapler.

Course Objectives:
Math 103 deals with algebraic concepts including: linear equations and inequalities in two variables, rational exponents and roots, quadratic functions, exponential and logarithmic functions, and conic sections.

Attendance and Tardy Policy:
- Students who miss the first day of class may be dropped as a "No Show" even if they are registered for the class. Students who are trying to add this class must be present in class on time the first day of class to be considered. Even then, it depends on availability, class size, and classroom capacity.
- Roll is taken daily. Students are expected to attend every class, arrive on time, and stay for the entire class period. Students who are absent or late, or who leave early will receive a zero on the missed, incomplete, or late assignment. **Late work is not accepted**. Excuses are not accepted.
- A student who is absent or late is responsible to get him/her self updated on the missed materials. In that case, that student will need to ask a fellow student for the notes and/or the missed assignments. Students need to make sure they have a reliable student contact from class to get the missing info.   Students can use the math/tutorial center available at Reedley College if they need help understanding the missed material.
- If a student arrives late, it is his/her responsibility to inform the instructor after class, so the absence can be changed to a tardy. Student will not receive credit for any missed or late homework or exam. Two tardies count as an absence.
- A student *may** be dropped without notice by the instructor after 8 absences (not necessarily consecutive class periods). *** NOTE:** If a student decides to no longer attend class, it is the **student's** responsibility to ensure that he/she is officially dropped by turning in a program change form in to the Admissions office. Otherwise, the student may receive an "F".

Behavioral, Campus, and Academic Policy:
- Reedley College campus policies and academic regulations will be implemented in this class.
- By enrolling in class, the student agrees to adhere to any and all class policies and regulations; The instructor reserves the right to communicate solely and directly with the enrolled student regarding matters concerning the student or concerning the class.
- Students engaging in any behavior the instructor deems disruptive may be asked to leave for the remainder of that class session. Pagers, cell-phones, CD/DVD/MP3 players, and any other electronic device must be turned off, silenced, and made invisible before entering class. [Approved calculators, and documented/required medical devices are exceptions.]
- Cell phones are NOT to be used as calculators. Students are not allowed to leave their cell phones in plain view at any time. Cell phones and headphones are strictly prohibited during class.

Plagiarism:
Reedley College rules on plagiarism will be enforced. Students cheating and students allowing others to cheat off of their assignment will receive a 0% on that assignment (whether it is a chapter exam, a final, or any other assignment).

Grading Policy:
Students are graded in two major categories according to the following:
> **Classwork** grades constitute **5%** of the student overall grade.
> **Homework** grades constitute **25%** of the student's overall grade.
> **Exams** grades constitute **60%** of the student's overall grade.
> **Final Exam** grade constitute **10**% of the student's overall grade.

- **Classwork:** Classwork is work assigned and done in class. It may include quizzes, pop-quizzes, notes, participation, or any other work required to be completed while class is in session. Students are expected to print outline of the lectures from BlackBoard and bring them to class on time to take notes. Late classwork will not accepted for any reason. It must be turned in on time upon request. No make-ups or retakes are allowed. Student who are tardy or absent will receive a 0% for missed assignments. To allow for emergencies, the lowest classwork score will be dropped.

- **Homework:** Homework is assigned on regular basis at www.coursecompass.com as well as in class. Homework will not be accepted late for any reason. Written problems and exercises must be worked out thoroughly, completely and neatly, otherwise the work will not receive full credit. Graphs are important in Algebra, so they need to be drawn, labeled, titled, and scaled accurately and neatly. The two lowest homework scores will be dropped to account for emergencies. **This class requires you to access the coursecompass site and the Blackboard site.**

- **Chapter Exams**: 5 or 6 chapter exams will be administered throughout the semester. Chapter exams are weighted equally. No make-up exam will be given for any reason. Students who are not present will receive a score of ZERO* on that chapter exam. To account for emergencies, the final exam score, however, may be used to replace a chapter exam score. Pop-quizzes are included in this category. Students are not allowed to leave and return to an exam once started.
  * **Note carefully**: In case a student has a known **unavoidable business on the exam date,** he/she will be given the chance to take the chapter exam **early (before the scheduled date/time)** if and only if the student makes the appropriate arrangements with the instructor in a timely manner. Students are not allowed to take the exam after the scheduled time for any reason.

- **The Final exam** is a comprehensive final meaning it might contain any of the material covered from the entire semester. Students are not allowed to leave and return to an exam once started. ***The final exam score may be used to replace the lowest chapter exam score or a missed chapter exam score.***
  The Final will be administered on Wednesday, December 15th in CCI 206, 9am to 10:50am.

Grading formula:
Student's overall grade = (Classwork average)(0.05) + (Homework average)(0.25) + (Chapter exams average)(0.60) +(Final exam score)(0.10)
If students need further clarification regarding grades, they are welcome to consult the instructor.
It is the student's responsibility to do what it takes to get the desired grade.

Grading Scale:

Grade		Percent	Grade		Percent
A	=	90% - 100%	D	=	60% - 69%
B	=	80% - 89%	F	=	Below 60%
C	=	70% - 79%			

Tips for Success:
- *Do not expect a good grade for average, mediocre, or poor work.*
- Come to class prepared and on time;
- Attend regularly;
- Turn in well thought-out assignments on time with all the work shown step-by-step;
- Put in the maximum effort daily in every aspect of your work;
- Ask the instructor and students for help;
- Attend MATH CENTER OR the tutorial center for help and tutoring; (Do not wait until you start failing to do so!!)
- Approach the instructor with questions.
- Do not wait until you are failing or you are completely lost to ask questions.
- READ THE SECTIONS PRIOR TO ATTENDING THE LECTURE.

▶ **Important Dates: FALL 2010**

August 16 (M)	Start of Fall semester: instruction begins
August 27 (F)	Last day to drop a full-term class for a refund
September 3 (F)	Last day to register for a full-term fall class
September 3 (F)	Last day to drop a fall full-term class to avoid a "W"
September 6 (M)	*Labor Day (no classes held, campus closed)*
September 17 (F)	Last day to change a fall class to/from a Pass/No-Pass grading basis
October 15 (F)	Last day to drop a full-term class (letter grades assigned after this date)
November 11 (Th)	*Veterans Day (no classes held, campus is open)*
November 25-26 (Th-F)	*Thanksgiving holiday (no classes held, campus closed)*
December 13-17 (M-F)	Final exams week
December 15 (W)	**Final Exam in CCI206 - 9:00AM TO 10:50AM**
December 17 (F)	End of Fall semester

December 20 - January 5 (M-W)   Winter Break

▶ **Accommodations for students with disabilities:**
If you have a verified need for an academic accommodation or materials in alternate media (i.e., Braille, large print, electronic test, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible. Last minute arrangements will not be tolerated.

▶ *Instructor reserves the right to make minor changes to the syllabus.*