Speech 1

**Introduction to Public Speaking**

*Summer 2009*

**Reedley College**

**Instructor:** Helen Chavez, M.A.

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**Office hours:** Available by appointment only

**Course Description and Rationale:** The primary objective of this course is to help you to improve and expand your communication skills. To accomplish this objective, each student will gain new knowledge about the human communication and be given the opportunity to apply this knowledge in a series of in-class presentations. These presentations will vary in type and length and are described below. This course is oriented toward practical experiences based on sound communication theory and is built on the assumption that students need to develop confidence in their abilities as public communicators. Confidence is developed through a combination of 1) understanding the theoretical material presented in the textbook and class lectures, and 2) applying this understanding to the in-class speaking assignments and eventually to your professional careers. In addition to the specific course objectives listed below, more detailed learning objectives will be provided for each assignment.

**Course Outcomes:** During this course, students will:

1. Construct and deliver a speech with communicative competence and confidence.
2. Choose appropriate organizational patterns and supporting material for their speeches.
3. Create speeches for various contexts and occasions.
4. Apply better listening skills in public speaking situations.
5. Become more effective, supportive listeners.
6. Apply more effective reasoning skills when constructing and evaluating speeches.
7. Critique and evaluate others’ speeches.

**Textbook:** Metcalfe, Sheldon (2010) Building A Speech. (Seventh edition), Fort Worth: Harcourt College Publishers.

**ASSIGNMENTS:**

**Speeches** *point value*

Speech #1 Autobiographical speech Required/minus points

Speech #2 Informative speech 60

Speech #3 Pro/Con speech 80

Speech #4 Persuasive speech 100

Speech #5 Farewell speech Required/minus points

OR 15 extra credit points

**Speech Total 240**

**Self-Analysis Paper**

Each student is asked to write a two page, typed paper. This is a very brief reflective report. Examine how you, as a speaker, changed during the course. If you did not change, feel free to write about that. You might even discuss your favorite chapter in the text or how the other speakers influenced you. You will need to be creative and honest. **Paper Total 25**

**Tests**

The procedure for test taking will be as follows: 1) each student will take a brief test (10

Questions) which will be turned in to me, then 2) in groups of 5 or 6 students, a second test will be taken (15 questions- the same 10 from the individual test plus 5 more) and the group decides which the “correct” answers are, then 3) group members complete and sign a single answer sheet. A student’s score is the total of the correct answers on his/her individual test plus the total number of correct answers on the group sheet.

Test #1…………………….Chapters 1, 2, 3, 4, and 5…………………….25

Test #2…………………….Chapters 7, 8, and 9………………………….25

Test #3…………………….Chapters 10, 11, 12, and 15………………….25

Test#4……………………..Chapters 13, 14, 16, and 17………………….25

Test #5…………………….Chapters 18, 19, and 6……………………….25

**Test Total= 125**

**Peer Speech Evaluations and Participation**

Throughout the semester, students will periodically be asked to give written and/or verbal critiques of other students’ speeches/arguments/debates. This is a mandatory part of the class. Unlike other classes you may take at the college level, this class has a hard time functioning unless all students are present to give suggestions, offer praise, and get help/advice from other classmates throughout the semester. **You are expected to attend class and be on time in order to reap these benefits as well as provide help to your peers. Missing class (regardless of reason) especially when others are giving speeches/arguments/debates/presentations WILL hurt this section of your grade.**

**In addition, you are also expected to complete all assignments. This includes not only graded assignments but non graded assignments as well (Speech #1, group lectures, in class activities, etc.).**

**No ipods or anything of the sort in class! No cell phones in class!! If I see a cell on your desk , in your hands, on your laps or anywhere near your person, you will lose all *Peer Speech Evaluations and Participation* points.**

**One more thing, all of you must be on your best behavior. Do not ridicule me or your fellow classmates!!**

**I DO AND WILL deduct points from this section (Peer Speech Evaluations and Participation).**

**Participation Total= 110**

**Extra Credit (MAYBE!)**

Speech #5 (the Farewell speech) is a mandatory assignment. However, this speech might also earn you a few extra credit points. Extra points will only be granted to students who demonstrate proper classroom conduct throughout the semester and follow the rules outlined in the participation section. This is absolutely at the teacher’s discretion.

**Extra Credit Total 0-15**

**LATE ASSIGNMENTS:**

There will be no make ups. If you are absent or miss a speech, test, or anything else,you will receive zero points for that assignment (ask instructor for more details).

**DROP POLICY:**

Be advised that after the drop date ( …I’M NOT SURE ON THIS, FIND OUT FOR YOURSELF!!) you will be issued a letter grade (“A” through “F”) if you are still enrolled in class. It is ***your responsibility to drop*** the class, it is ***NOT MINE!***

**PLEASE NOTE:**

The college’s policies regarding student conduct in classes, including cheating and plagiarism, are located in the Catalogue and Schedule of Courses. You should be aware of these policies and abide by them. Also, students with disabilities are reminded that it is your responsibility to identify yourself to the College’s Disabled Student Services and to your instructor(s) so reasonable accommodation for learning and evaluation within the course can be made.

**\*\*\*EXTRA HELP:** I have no office hours. I am available by appointment only. Please do not hesitate to ask for help ☺

**FINAL GRADES WILL BE BASED ON THE FOLLOWING SCALE:**

**GRAND TOTAL 500**

500-450=A

449-400=B

399-350=C

349-300=D

299-000=F

I give numerical scores to all work you do. I do not give letter grades on any assignment. There are 500 points possible for the semester. I add up your points at the end of the semester to determine your grade. You can always know your current grade in the class by saving and adding up all graded work that is returned to you. Plus, your saved work becomes your receipt.

**PROPOSED SCHEDULE** (TENTATIVE-COULD BE CHANGED)

You are expected to have read the chapter (s) in the book before we analyze it in class!

**Monday, Tuesday, Wednesday, Thursday, and Friday**

June 29 Introduction to the course and Chapter 2

June 30 Chapters 1 and 3

July 01 Chapters 4 and 5 [assign group lecture for chapters 8 and 9]

July 02 **Test #1** and *Speech#1 (Autobiographical Speech)*

July 03 No classes held, campus closed

July 06 *Speech #1 (Autobiographical Speech)* and Chapter 7

July 07 Chapter 8 [group lecture]

July 08 Chapter 9 [group lecture]

July 09 **Test #2** and Chapter 15

July 10 Chapter 10 and Outline/speech format discussion {part I}

July 13 Outline/speech format discussion {part II}

July 14 Chapters 11 and 12

July 15 **Test #3** and speech prep day

July 16 *Speech #2 (Informative Speech and Outline Due)*

July 17 *Speech #2 (Informative Speech and Outline Due)*

July 20 *Speech #2 (Informative Speech and Outline Due)*

July 21 *Speech #2 (Informative Speech and Outline Due)*

July 22 Pro/Con discussion, Chapters 13 and 14

July 23 Chapters 16 and 17

July 24 **Test #4,** Chapters 18, 19, and 6

July 27 *Speech #3 (Pro/Con Speech and Outline Due)*

July 28 *Speech #3 (Pro/Con Speech and Outline Due)*

July 29 *Speech #3 (Pro/Con Speech and Outline Due)*

July 30 *Speech #3 (Pro/Con Speech and Outline Due)*

July 31 *Speech #4 (Persuasion Speech and Outline Due)* **Self-analysis paper Due**

Aug 03 *Speech #4 (Persuasion Speech and Outline Due)*

Aug 04 *Speech #4 (Persuasion Speech and Outline Due)*

Aug 05 *Speech #4 (Persuasion Speech and Outline Due)*

Aug 06 *Speech #4 (Persuasion Speech and Outline Due)*

Aug 07 Final:

1) **Test #5**

2) *Speech #5 (Farewell Speech)*