

Instructor: [David Borofka](#)

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Office Hours: MTWThF, 9:00-11:00 am

English 1A Online

Policy (Fall 2009)

Objective College-level skills in reading and writing

Texts/Supplies [English Simplified](#), 12th edition (Ellsworth and Higgins); [Cathedral](#) (Carver); [Slaughterhouse](#) (Vonnegut); [Henderson the Rain King](#) (Bellow)

E-Mail and Online Site To access the course site go to the following URL: <http://blackboard.reedleycollege.edu>. Use your seven-digit student ID for your username and password. Go to Personal Information and enter your address. You will need to be officially enrolled before you will be allowed to enter the site.

For a more complete discussion of what you need to know before taking an online class, please read the document [What You Need to Know](#).

Necessary Programs In order to do work from home, you should have the following programs (all of which are installed on campus): Internet browser (such as Internet Explorer or Netscape); e-mail software; word processor (MS Word preferably, see Paper Format below); Adobe Acrobat Reader for research.

Attendance Although an online class does not chart attendance *per se*, you do need to make your presence known every week. There will be quizzes or a reading response assignment almost every week and discussion board assignments in addition to the major papers and the test. If you fall behind at any point during the course of the semester, you will find it extremely difficult to catch up.

Discussion Board The Discussion Board is really where the "life" of the class takes place, and as such we want to emphasize its importance. So, let me make a couple of observations:

- First, unlike discussion in a traditional classroom, you have the opportunity to think deeply about the things that you "say" on the Discussion Board without the constraints of time or the concern of whether or not your voice will be heard over the voices of others. You also have the opportunity to edit your remarks. Please take advantage of those opportunities.
- Second, because this is an academic environment, please do not consider the Discussion Board analogous to text messaging, instant messaging, or e-mail to friends. Your comments should be grammatically and mechanically sound with regards to spelling and punctuation.
- Third, your role on the discussion board is to talk with each other about the reading assignments. Starting the conversation with questions, I hope that you will address your comments to each other. I will, of course, answer questions that you have about assignments, but I'd like to see you use your group discussions as ways of learning from each other.
- Finally, remember that a significant portion of your grade is based upon the quantity of your participation. Equally importantly, the quality of your participation.

Late Papers/Missed Exams

I will accept no late papers (nor will I schedule any make-up exams) unless you have contacted me before the deadline posted for the assignment. There will be no make-ups of missed quizzes for a

Grades

There will be two objective tests and six graded papers. Almost every week you will take a quiz. Your work will be judged on the basis of style, organization, content, and the degree to which you follow the directions for the assignment. No essay seriously deficient in the area of mechanics (spelling and punctuation) will receive a passing grade. You will participate in a group Discussion Board where we read during the course of the semester. The point and grade scales are listed below.

Plagiarism

Use of another's work as though it were your own will not be tolerated. In the current Reedley College Catalogue, plagiarism is defined as follows:

Plagiarism is a specific form of cheating: the use of another's words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify the contributors to work done in collaboration, submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer systems and software copyrights. Incidents of cheating and plagiarism may result in a variety of sanctions and penalties, which may range from a failing grade on the part of the examination, paper, project, or assignment in question to a failing grade in the course at the discretion of the instructor and depending on the severity and frequency of the incidents.

Extra Credit

During the course of the semester there will be several readings sponsored by Reedley College Series and Reedley College First Wednesdays at One. Other local events may also be applicable. Your attendance at a reading you must complete and submit an Extra Credit Assignment to receive as many as ten points per reading. You may earn as many as forty extra credit points during the semester. I will give you notice of dates and times. **Please note:** extra credit is just that--extra; if you attend extra credit events due to schedule conflicts, lack of transportation, or for any other reason, you will not provide alternative events or assignments.

Paper Format

All work must be typed, double-spaced and in 12-point type of a standard typeface (Times New Roman preferably). You must submit your work via the Assignments area. You must submit files in the following formats: Word documents (*.doc or *.docx) or Rich Text Format files (*.rtf).

Accommodation

If you have a verified need for an academic accommodation or materials in alternate media (large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible.

Schedule of Assignments

Sentence Structure Test	50 points
Four Cathedral Papers	200 points
Slaughterhouse-Five Paper	200 points
Henderson the Rain King Paper	200 points
Final Objective Test	100 points
Quizzes throughout the Semester	100 points

Group Discussion Board participation	150 points total 50 (<u>Cathedral</u>) 50 (<u>Slaughterhouse-Fiv</u>) 50 (<u>Henderson the Rair</u>)
Total	1000 points

Grading Scale

A	900-1000
B	800-899
C	700-799
D	600-699
F	000-599