



SYLLABUS – SPRING 2009

COURSE: ESL 264 Fundamentals of Reading, Writing, and Grammar (54244)

LEARNING COMMUNITY: Breaking the Language Barriers through Technology
 Linked Course: IS 10 (51027) MWF 11:00am-11:55 (LAL 1)
 IS 10 (51028) MWF 11:00am-11:55 (LAL 1)

All students in ESL 264 are required to enroll in these IS 10 courses.

TIME/ LOCATION: ESL 264

	Monday	Tuesday	Wednesday	Thursday	Friday
12:00	LAL2	LAL1	LAL1	LAL2	POR 1
1:00	LAL 2	LAL2 ------(1:25)	LAL2 ------(1:25)	LAL 2	POR 1

IMPORTANT DATES: Holidays:
 Monday, September 7 (Labor Day)
 Wednesday, November 11 (Veterans' Day)
 Thursday-Friday, November 26-27 (Thanksgiving Holiday)

Deadline to drop class: Friday, October 16
 Final Exam: Wednesday, December 16, 2009, 12:00 (LAL1)

INSTRUCTOR: Nancy Frampton
 Email: nancy.frampton@reedleycollege.edu
 Office: FEM 4-F: Phone: 638-3641 x3688
 Office Hours: Tuesday, 11:00; Thursday 9:00; Friday, 9:00 (or by appointment)

UNITS: 8

SUBJECT PREREQUISITES: Use of language other than English as a primary language. Appropriate multiple-measure placement by counselor, which includes an appropriate score on accredited ESL test such as the CELSA, counselor/instructor recommendation, and/or completion of ESL 261.

COURSE OBJECTIVES: In the process of completing this course, students will use reading, writing, and grammar skills to:

- A. Read increasingly more complex materials on a variety of topics from different sources.
- B. Use strategies to recognize vocabulary in context
- C. Use strategies to increase reading comprehension and speed
- D. Use reading strategies in content-based and computer applications
- E. Write paragraphs and compositions in a variety of basic rhetorical styles.
- F. Develop content, organization, and coherence to communicate effectively in written work.
- G. Use content-based and word-processing applications in written work.
- H. Recognize and use more complex grammatical structures.
- I. Apply editing, error-correction, and other skill-based strategies in written work.

LEARNING COMMUNITY OBJECTIVES: In this learning community, students will

- employ word-processing functions consistent with standard written English conventions
- apply written English editing strategies using word processing tools
- use keyboarding technology tools for written English communication in paragraph and essay writing
- apply speed and accuracy to written English material on keyboard
- employ confidence in both use of the keyboard and written English skills
- recognize and employ vocabulary dealing with computer applications

Student Learning Outcomes: Upon completion of this course, students will be able to:

- A. Read increasingly more complex materials;
- B. Write paragraphs and compositions in a variety of basic rhetorical styles; and
- C. Recognize and use more complex grammatical structures.



TEXTS AND MATERIALS:

Because books for this class are workbooks, you must purchase **new** books as noted below.

- Required: Grammar Sense 2/ Vol. A Student Book, Bland (ISBN: 0-19-439708-4) \$15.95 **NEW**
- Required: Grammar Sense 2/ Vol. A Workbook, Bland (ISBN: 0-19-436622-7) \$9.35 **NEW**
- Required: Reading Explorer 2, MacIntyre (ISBN: 1-4240-4762-5) \$42.70 **NEW**
- Required: Sarah, Plain and Tall, MacLachlan (ISBN: 0-06-440205-3) \$5.99 **NEW or USED**
- Optional: Longman Dictionary Of American English New Ed (3rd) (W/Cd) (ISBN: 0131703447) \$30+
- Required: USB Flash Drive (Consult with IS10 Instructor before purchasing.)
- Required: Notebook, binder, or some other form of organization for daily writing and notes (3-ring preferred)
- Required: 8 ½ x 11 Loose Leaf Paper—Paper with torn edges will not be accepted
- Required: Highlighter pen

HOMEWORK: Classroom and lab assignments are due at the beginning of the class period on the date due unless stated otherwise. Some assignments will be turned in via email or online. No credit will be given for homework handed in late.

EXAMS AND QUIZZES: The date for exams and quizzes will be announced in advance. If you are absent on the day of an exam or quiz, you will receive a zero score. You will not be allowed to take the exam on a later day unless you have made arrangements with the instructor **before** the exam. Some exams and quizzes may be given on Blackboard.

GRADING: This is a credit / no credit course. Final grades will be calculated as follows:

Credit (CR) ≥70%; No Credit (NC) <70%

Categories	Weight
Homework & Lab Assignments	20 %
Writing Assignments	30 %
Tests & Quizzes	40 %
Final Exam	10 %

CLASS PARTICIPATION: Your attendance in class is important for not only you but also your classmates. Make it your priority to be in class everyday. If you miss class, you are still responsible for the homework and activities that went on in your absence. Students missing more than two weeks of class (accumulated) during the first nine weeks of classes may be dropped from the class.

SPECIAL NEEDS: If you have a verified need for an academic accommodations or materials in alternate media (i.e., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact me as soon as possible.

CANCELED CLASS: In the event that class must be canceled unexpectedly, an official yellow form will be placed on the classroom door by the Deans Office. When you arrive to class, you are responsible to read the notice for any special assignments or instructions.

OTHER POLICIES:

- Children are not allowed in class. Adult visitors are allowed with permission of the instructor. Please make arrangements in advance.
- Please do not use cell phones during class time. Set your phone so it does not ring. Do not answer your phone or make calls during class.
- A student will receive no credit for an assignment or exam if in the opinion of the instructor the student has cheated or plagiarized.

FINAL EXAM: Wednesday, December 16, 2009, 12:00 – 1:50, LAL1. Attendance is required.

SCHEDULE (subject to change):

Week	Grammar Sense 2	Reading Explorer 2	Sarah, Plain and Tall
1	Ch. 1— <i>The Simple Present</i>	Introduction	
2	Ch. 1— <i>The Simple Present</i> , Ch. 2— <i>Imperatives</i> Ch. 1 Test	Unit 1: Reading 1	
3	Ch. 2— <i>Imperatives</i> Ch. 2 Test	Unit 1: Reading 2	
4	Ch. 3— <i>The Present Continuous</i>	Unit 2: Reading 1	Chapter 1
5	Ch. 3— <i>The Present Continuous</i> Ch. 4— <i>The Simple Past</i> Ch. 3 Test	Unit 2: Reading 2	Chapter 2
6	Ch. 4— <i>The Simple Past</i> Ch. 4 Test	Unit 3: Reading 1	Chapter 3
7	Ch. 5— <i>The Past Continuous and Past Time Clauses</i>	Unit 3: Reading 2	Chapter 4
8	Ch. 5— <i>The Past Continuous and Past Time Clauses</i> Ch. 6— <i>The Present Perfect</i> Ch. 5 Test	Review/Mid-Term	Chapter 5
9	Ch. 6— <i>The Present Perfect</i> Ch. 6 Test	Unit 4: Reading 1	Chapter 6
10	Ch. 7— <i>Future Time</i>	Unit 4: Reading 2	Chapter 7
11	Ch. 7— <i>Future Time</i> Ch. 8— <i>Future Time Clauses</i> Ch. 7 Test	Unit 5: Reading 1	Chapter 8
12	Ch. 8— <i>Future Time Clauses</i> Ch. 8 Test	Unit 5 Reading 2	Chapter 9
13	Ch. 9— <i>Modal of Ability and Possibility</i> Ch. 9 Test	Unit 6: Reading 1	
14	Ch. 10— <i>Modals and Phrases of Request</i>	Unit 6: Reading 2	
15	Ch. 10— <i>Modals and Phrases of Request</i> Ch. 10 Test	Review	
16	Ch. 11— <i>Modals and Phrases of Advice</i>		
17	Ch. 11— <i>Modals and Phrases of Advice</i> Ch. 11 Test		
18	Final Exam:	Wednesday Dec. 16, 2009	12:00 – 1:50 AM LAL 1