

# REEDLEY COLLEGE

SYLLABUS FOR OT-10 MEDICAL TERMINOLOGY #51054

Spring 2008

Monday 6:00pm-8:50pm

PHY 76

Instructor:

Susan L. Chapman RN BSN MBA CEN

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## Course Description:

Medical terminology and the appropriate use and formation of medical terms: prefixes, suffixes and roots, pronunciation, identification and spelling.

## Course Objectives:

By the end of the term, the student will be able to understand and utilize medical terms by learning the basic word components, and apply them appropriately. To understand basic human anatomy medical terminology as well as basic disease process terminology. To understand how the knowledge of medical terminology can be applied to various positions within the medical profession.

## Course Material:

Title	Edition	Author	Publisher
<i>Terminology for Allied Health Professionals</i>	5th	C. Sormunen	Thomson

## Course Outline:

### Unit 1: Introduction: Basic Word Analysis

Prefixes, Roots, Suffixes

Occupations Utilizing Medical Terminology

### Unit 2: Intro to Anatomy

### Unit 3: Integumentary/Muskuloskeletal System

### Unit 4: Surgery/ Pathology/Autopsies

### Unit 5: Cardiovascular System

### Unit 6: Blood-Lymph Systems/Oncology

### Unit 7: Radiology/Nuclear Med

### Unit 8: Respiratory System

### Unit 9: Digestive System

### Unit 10: Urinary System

### Unit 11: Male/Female Reproductive System

### Unit 12: Endocrine System

### Unit 13: Nervous System

### Unit 14: Eye/ENT Systems

### Unit 15: Abbreviations/Pharmacology

### Unit 16: Hist&Physical/Discharge Summ.

## Methodology:

Lecture-Discussion

Audio-Visual Materials

Workbooks

## Mid Term Project:

A 2-3 page report is required at Mid-Term- (date to be announced) of the course.

You are asked to write on a medical subject or health related issue that interests you.

A score of 100 points is possible. Grading will be assessed on quality of information provided and college level documentation skills. Details will be discussed in class.

## Grading Policy:

Grading will be based on the results of weekly quizzes, test scores, and the written mid-term project.

Total points for the course:

Assignment Type	Points Possible
weekly quizzes or assignment	20 pts/each= 300
mid-term exam	50
mid-term report	50
final exam	100
<b>TOTAL</b>	<b>500</b>

Grade Distribution	
A= Excellent	90-100%
B= Above Average	80-89%
C= Average	70-79%
D= Below Average	60-69%
F= Failure	below 60%

Any work turned in after the due date will have a reduction in points awarded.(10 pts off )

**Attendance:**

Absences and tardies to class are discouraged. Attendance will be recorded every week. If a student misses 3 consecutive class meetings without notifying the instructor he/she will be dropped from the course.

**Drop Deadline:**

The deadline for dropping a class will be the 9th week of the semester. (see schedule below)

**Academic Honesty:**

Students are expected to demonstrate academic integrity by completing their own assignments. Submission of work from another person whether printed sources or someone other than the student will result in a failing grade for that assignment. Academic dishonesty is cause for discipline. Please refer to page 35 in the catalog.

**Participation:**

It has been found that the more a student actively participates in discussions and activities, the better the learning experience for the student, therefore all students will be encouraged to be proactive in class interactions and group exercises. Students are expected to be responsible to review weekly class information and be prepared for the next week's assignment.

*Application of the concepts learned is a key in achieving future professional or personal endeavors. In other words, what you learn in this class can be useful in either a professional role in the medical, business fields, or perhaps discussing the plan of care for yourself or an ill loved one with a medical professional.*

**Accommodations For Students With Disabilities**

*If you have a verified need for an academic accommodation or materials in alternate media (ie., Braille, large print, electronic text, etc.) per the Americans with Disabilities Act (ADA) or section 504 of the Rehabilitation Act, please contact me as soon as possible.*

**Important Dates:**

<i>Martin Luther King Holiday</i>	<i>Monday Jan 21, 2008</i>
<i>Washington Day Holiday</i>	<i>Monday Feb 18th, 2008</i>
<i>Last day to drop class</i>	<i>March 7th, 2008</i>
<i>(Letter grades assigned after this)</i>	
<i>Spring Recess</i>	<i>March 17th-22nd</i>
<b>Mid-Term</b>	<b>March 24th 2008- refer to class topic schedule</b>
<b>Final Exam</b>	<b>May 12th, 2008</b>