

English 52
Policies
Alexis Khoury
638-3641 extension 3406
Hours: MW 12-1 TTh 1-2 FTBA

Required Text: *The Compact Reader*. A good dictionary of your choice: please see me for suggestions.

Materials: A sturdy folder that will serve as your journal.

Graded Journal Assignments: You will have approximately five graded journal assignments. You will always have at least a week to prepare assignments.

Credit/No Credit Journal assignments: You will have approximately five credit/no credit journal assignments, four of which will be counted toward your final grade. You will sometimes be given a credit/no credit assignment that will be due the next class period, so make sure you stay informed, especially if you miss a class.

Mid-Term: There will be a mid-term examination.

Typing: All graded journal entries must be typed.

Late Work: No late work will be accepted. However, each person in class may choose to omit one graded journal assignment. If you choose to do all five graded assignments, I will drop the lowest grade.

Attendance: Attendance is crucial to your success in this class. If you miss more than six hours of class, I will drop you .

Conferences: I may at times suspend class in order to meet with you individually for conferences. Your conference will count for a whole week of class time. Don't miss it.

Final: You will turn your completed journal in at the end of the semester. This journal will include all entries and the mid-term.

Final Grades: Graded journal assignments are worth one hundred points each. Credit/no credit assignments are worth twenty-five points each. The mid-term exam is worth two hundred points.

Best four graded journal entries:	100 points each	400 total points
Four credit/no credit entries:	25 points each	100 total points
Mid-term exam	200 points	200 total points
		<u>700</u>
		600 possible total points

630+	A
560-629	B
490-559	C
420-489	D
Below 420	F

Changes in Syllabus: I may need to make changes in the syllabus according to the needs of the class. It is your responsibility to stay informed as to what is going in class, including any changes that have been made. Absences do not excuse you from missed work or from knowing what is due at a particular time.

Attendance

Syllabus
English 52
Alexis Khoury

Week of 11 January: Introduction to the course. Audience and Purpose. Connotation and denotation. Writing clear and effective sentences (read 45-49).

Week of 18 January: Punctuation. Paragraphs and Topic Sentences. Objective and Subjective Description. Concrete and Abstract Language. Read 57-60. Read 65-79.

Week of 25 January: More on Paragraphing and Transitions. Using Active Verbs. Read 91-107.

Week of 1 February: Using Fresh Language and Avoiding Clichés. Figures of Speech. Sentence Variety. Read 119-133.

Week of 8 February: Repetition and Development. Creating Tone. Read 147-159.

Week of 15 February: Being Specific. Pronouns. Consistency in Verbs and Subjects. Read 173-185.

Week of 22 February: Drafting and Revision. Read 199-215.

Week of 29 February: Editing. Being concise. Read 233-246. **MID-TERM EXAM.**

Week of 7 March: Defining your terms. Read 261-275.

Week of 14 March: Unity and Thematic Connections. Read 293-306.

Week of 21 March: Thesis. Logical Fallacies. Argument and Persuasion. Read 312-320.

Week of 28 March: Making a Point. Read 329-341. Conference sign-ups.

Week of 4 April: Conferences.

Week of 11 April: Methods of Development. Read 349-357.

17-21 APRIL SPRING BREAK HAVE FUN!!!

25 April: Coherence. Work with handouts.

2 May: Everything else you ever wanted to know about punctuation but were afraid to ask.

9 May: Wrap-up.

18 May: Journals due at 10:30.

Important dates: Martin Luther King Jr.: 17 January; Last day to drop and not have it appear on transcript: 28 January; Lincoln and Washington: 18-21 February; Last day to drop: 10 March; Spring Recess: 17-22 April; Final Exam Week 15-19 May.

Please note: the syllabus is subject to change due to the changing needs of the class. It is your responsibility to keep up with any changes made.