

## ENGLISH 1A: READING AND COMPOSITION

Spring 2000

M (1:00 – 2:50) INC-4

W (1:00 – 2:50) HUM-62

**Instructor: Ms. C. Karle**

Office: A-Annex #4

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**Office Hours**

Monday 10:00 – 11:30

Wednesday 10:00 – 11:30

Friday 9:00 – 10:00

**Course Description:**

This course focuses on reading, analyzing, and writing college-level prose, with emphasis on the expository: studying writing as a process; exploring different writing strategies; summarizing, editing, and critiquing; conducting research (gathering, organizing, evaluating, integrating, and documenting information).

**Required Texts:**

Hansen, Ron. *Mariette in Ecstasy*. New York: Harper Perennial, 1992.

Kingsolver, Barbara. *The Poisonwood Bible*. New York: Harper Perennial, 1999.

Trimmer, Joseph F. *A Guide to MLS Documentation with an Appendix on APA Style*. 5<sup>th</sup> ed.  
Boston: Houghton Mifflin Company, 1999.

**Required Materials:**

- HD Disk, label, and holder (You need a high density disk not a double density disk)
- Loose-leaf lined paper—no torn edges accepted
- Highlighters

**Required Course Work:**

Class Participation	Required
Reading Analyses	10%
Reading Quizzes*	10%
Essays	60%
Main Research Paper	20%

Class participation is defined as reading the class assignments before coming to class; joining in the exchange of opinions in groups; starting appropriate new items for discussion; and perhaps most important of all, asking questions.

\*When figuring your final Reading Quiz grade, I will drop the two lowest grades and average the remaining scores. A missed quiz is equal to a zero, and no make-ups are allowed.

There will be *one* opportunity to earn extra credit this semester. The author of *Mariette in Ecstasy*, Ron Hansen, will be on campus in April. By attending the lecture and getting your book signed, you can get extra credit. I will be attending the lecture, and you will need to check

*Attendance*

in with me before and after the lecture. The extra credit can be used to higher a passing grade, but it cannot be used to raise a failing grade to a passing grade.

**Grading Scale:**

- 90-100% = A
- 80- 89% = B
- 70- 79% = C
- 60- 69% = D
- 0- 59% = F

**Paper Policy:**

- All papers are must be revised and typed in accordance with MLA guidelines. All work leading to your final paper must be included—for example, all prewriting, rough drafts, peer responses, and any other work produced. A paper turned in without this work will result in no credit earned. ***There are no exceptions to this policy.***
- Papers are due at the **beginning** of class on dates assigned.
- Essays/assignments cannot be left in my box **unless** discussed with me **before** the due date.
- Should I discover while reading your essay that you have not run spell check or sufficiently proofread and edited your work, I will discontinue reading and return the essay to you. You will then have until the following class period to revise the paper. The highest grade such a "returned" paper can receive is a "C".
- Late papers are accepted for only one week following the due date. Such work is read, evaluated, and is dropped one full letter grade.
- You will be required to copy some of your essays in progress and distribute them to other students.

**Attendance Policy:**

- Roll is taken every day within the first five minutes of class. Excessive absences may result in the instructor dropping you from the course. (I consider three absences excessive.) I do not distinguish between excused and unexcused absences; in addition, I consider an unprepared student as absent.

**Essential Information:**

- It is your responsibility to stay informed concerning any changes of assignment due dates, readings, etc... Missing a class does not excuse you from this responsibility. (i.e., If due dates for assignments are given or changed, new assignments are given, etc. . . it is **your** responsibility to find out and adhere to the newest information.)
- It is the student's responsibility to officially withdraw from this and/or any course. Failure to do so may result in an "F" grade being awarded.

**Helpful Hints:**

- Always keep a copy of each of your papers. This protects you if the instructor should happen to lose one of your papers.
- Keep track of your work. You should save all of your work until the end of the semester so you can double check the grade recorded by the instructor.
- Should you discover that you are unable to regularly attend class for whatever reason, it is imperative that you discuss this with the instructor as soon as possible. Telling the instructor of work schedule changes, illness, family emergencies, etc. after missing several days/weeks is unacceptable.

**Important Dates:**

<del>Monday - Martin Luther King Jr.</del>	Monday, January 17, 2000
Last day to drop and qualify for refund	Friday, January 21, 2000
Last day to drop to not affect transcripts	Friday, January 28, 2000
<del>Holiday - Lincoln and Washington observed</del>	<del>Friday, Monday, February 18-21, 2000</del>
Last day to drop a course	Friday, March 10, 2000
<del>Spring Break</del>	<del>Monday-Friday, April 17-22, 2000</del>
Finals Week	Monday-Friday, May 15-19, 2000

**FINAL:** ~~Monday, May 15, 2000 (1:00 - 3:00)~~