

**REEDLEY COLLEGE**  
**Spring 2000**

**50547 ESL 65 (Gram/Read/Writ)**  
**MTWTH 6:00 – 8:15 p.m. LAL**  
**8 units Credit/No Credit**

**Instructor: Esmeralda E. Valdez**  
**Office Hours: By appointment**  
**Tel.-Voicemail: 638-3641 ( 3963 )**  
**E-mail: ValdezE@hotmail.com**

**Description of the Course:**

This is an advanced reading, writing, listening and speaking course. There will be six lecture hours and four lab hours per week.

**Objectives of the Course:**

1. to learn the wide array of writing skills necessary for good writing
2. to gain knowledge in spelling, punctuation, and capitalization which are vital skills in writing
3. to increase one's vocabulary through some vocabulary-building activities
4. to discuss grammar issues related to the kind of writing being practiced
5. to understand the different strategies of reading
6. to develop computer skills for the completion of school assignments and for communication with others

**Texts:**

- Folse, Keith S. et al. Great Paragraphs.
- Falk, Randee. Spotlight on the USA.

**Other Required Materials:**

- a dictionary (suggestion: The American Heritage English as a Second Language Dictionary)
- 3 1/2" HD disk (formatted)

*Attendance*

**Grading System:**

This is a CR/NC class. To receive credit (8 units) a 70% is needed. Each of the following will count for a fifth of your final grade.

- Homework
- Oral Presentations
- Tests
- Compositions
- Final Exam

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A percentage of the total points will be computed and a grade of Credit or No Credit will be assigned to the following:

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70% - 100%	= Credit
0% - 69%	= No Credit

**Attendance:**

Attendance is taken every day. Choose two classmates and exchange phone numbers with them so that if you are absent, your partner will give you:

- what you missed in class
- the homework assignment

**Handouts, Homework, Tests:**

- Turn in homework on time. Some points will be deducted from late homework.
- Take every test. You may make up for a missed test.
- Extra work may be given for extra credit.

**Classroom Decorum:**

- Please turn off any cellular phone upon entering the classroom.
- Chewing of gum or eating should be done outside the class. If you are hungry during the class period, you may excuse yourself and eat outside the class.
- If it is at all possible, speak **English only** in class.

**Drop Deadline: Friday, March 10****No Class**

- Monday, January 17                      Martin Luther King, Jr.
- Fri. - Mon., Feb. 18 - 21                Lincoln Day and Washington Day
- Mon. Sat., April 17 - 22                Spring Break

**Final Exam, 6:00 – 8:00p.m., Monday, May 15, 2000**

