

ENGLISH 25 SYLLABUS/SPRING 1998

SCHEDULE #1319

T 6:00 - 7:50 p.m. HE62

TH 6:00 - 7:50 p.m. SS35

INSTRUCTOR: Laurie Tobenkin, MA

Welcome to English 25. The purpose of this class is to improve your writing process and your production of essays, a research paper and timed writes. I hope and believe that we can have some fun while achieving this goal.

REQUIRED TEXTS AND MATERIALS:

THEMES FOR WRITERS. Paul Eschholz, Alfred Rosa. St. Martin's Press.

A WRITER'S REFERENCE. Diane Hacker. St. Martin's Press.

1 Novel (to be assigned)

Binder paper for in-class writing

1 Large Bluebook

1 pocket folder for Portfolio

1 portable stapler (papers must be stapled)

1 3 1/2" formatted double-sided, high-density diskette

MINIMUM COURSE REQUIREMENTS

Completion of the following is necessary to pass English 25:

1. 4 essays (3 pages each), revised for end-of-term portfolio
2. 1 research paper (4 - 5 pages)
3. Final (in-class essay)
4. Preparation for and participation in writing workshops
5. Reading responses
6. Grammar Presentation

GRADING

Portfolio of revised essays	50%
Research paper	15%
Final in-class essay	10%
Participation (attendance, essays turned in on time, participation in writing workshops, contribution to class discussion, reading responses)	15%
Grammar Presentation	10%
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	100%

Grading Standard:

A	(90 - 100%)	Demonstrates unusual competence
B	(80 - 89%)	Demonstrates above-average competence
C	(70 - 79%)	Demonstrates competence
D	(60 - 69%)	Suggests incompetence
F	(50 - 59%)	Demonstrates incompetence

PORTFOLIO

At the semester's end, you will submit a portfolio of the four out-of-class essays you have written for this class (this does not include your research paper, which will be graded separately). A passing portfolio will include:

1. Your four essays, polished and revised as necessary, including your last draft commented on by me, along with a clean copy
2. A cover letter explaining how you feel you have grown as a writer, and what you feel are the strongest points in your portfolio

CLASSROOM ATTENDANCE

It is YOUR responsibility to make sure you sign the sign-in sheet distributed at the start of every class. This is our record of your attendance and absences.

ATTENDANCE IS REQUIRED IN THIS CLASS. Missing class will affect your grade. If you miss more than five classes for any reason, you may be dropped from the course. Since illnesses and emergencies do occur, please conserve your absences and plan to use them carefully.

If you miss class, you will need to contact me or one of your classmates to ensure that you are aware of any assignments that were given on that date. You may leave a message for me at the KRCC switchboard (638-3641) with your name and a phone number where you can be contacted. You will still be expected to turn in any assignments that are due on the day you come back. **It is your responsibility to make sure you get the assignment** -- if you don't hear back from me or from one of your classmates, call someone else in your Workshop group.

Tardiness is disruptive to the class. Students who are tardy will be counseled. A demonstrated pattern of tardiness may lead to your being dropped from the class.

WORKSHOP

We will have at least one writer's workshop for each essay assigned. This will give you the opportunity to brainstorm with one another and to give and receive valuable feedback in the drafting and revision of your essays. **YOU WILL NEED TO BRING COPIES OF YOUR FIRST DRAFT ESSAYS TO THE WORKSHOP CLASS TO DISTRIBUTE TO YOUR GROUP.**

If you forget to bring your first draft essay(s) to workshop, your essay will be considered late, it may affect your grade, and you will miss out on much-needed feedback.

ESSAY REQUIREMENTS

All essays must be typewritten, double-spaced and stapled. A full length first and second draft is required for each essay or paper assigned (except for the final in-class essay). You should further revise and polish your portfolio essays as necessary, and you may improve your grade by doing so. The four portfolio essays must be three complete pages in length and the research paper must be four to five pages.

Late papers will affect your grade, and will result in your missing valuable feedback on your work. Your research paper must be turned in on time -- no exceptions. If you are unable to attend class on the day an essay is due, make sure that you turn it in to my box by 5:30 p.m. that day, or have someone bring it to class for you (during the first fifteen minutes of class). Essays will be collected at the beginning of the class period.

READING ASSIGNMENTS

In addition to our textbook, I will be bringing in additional reading materials, to which you will be asked to respond. You are responsible for reading all assigned materials prior to the due date. The reading assignments will give you new ideas for your own writing and expose you to what other writers are doing.

MATERIALS

Always bring your text(s) to class. You will also need a pen, binder paper and a portable stapler (for stapling in-class writing). On Tuesdays you will need to bring a blank 3 1/2" formatted double-sided, high-density diskette to class for use in the computer lab. You will need a paper or cardboard folder for your portfolio and a large size bluebook for the final.

TUTORING

We will be reviewing the basic principles of grammar during the semester, but the greater focus of this course will be on composition. If you need help with grammar and spelling, tutoring is available to you through the Tutorial Center, and it is free. All students are eligible to participate in this program. The Tutorial Center can be reached by calling KRCC at 638-3641, ext. 358, and is located in the Home Economics Building, Room 58.

Various computer rooms are open for student use throughout the semester, in addition to our time in HE62 on Tuesday nights. Please see me if you need schedule information.

PLAGIARISM

Do not attempt to pass someone else's work off as your own. In this class we are working towards improving **your** writing process. Plagiarism is pointless, and very risky. It can result in a failing grade in this class and disciplinary action by the College. If you have questions about what constitutes plagiarism, please see me.

ENGLISH 25 SPRING 1998 SCHEDULE

Wk 1	Tues	1/13	Introduction/Syllabus Review
	Thurs	1/15	
Wk 2	Tues	1/20	
	Thurs	1/22	WORKSHOP: Descriptive Essay #1 due
Wk 3	Tues	1/27	
	Thurs	1/29	
Wk 4	Tues	2/3	
	Thurs	2/5	Descriptive Essay #2 due
Wk 5	Tues	2/10	
	Thurs	2/12	WORKSHOP: Informational Essay #1 due
Wk 6	Tues	2/17	
	Thurs	2/19	WORKSHOP: Research paper ideas due
Wk 7	Tues	2/24	
	Thurs	2/26	Informational Essay #2 due
Wk 8	Tues	3/3	WORKSHOP: Research prospectus due
	Thurs	3/5	WORKSHOP: Persuasive Essay #1 due
Wk 9	Tues	3/10	
	Thurs	3/12	WORKSHOP: Research outline/source list due
Wk 10	Tues	3/17	
	Thurs	3/19	Persuasive Essay #2 due
Wk 11	Tues	3/24	
	Thurs	3/26	WORKSHOP: Research Paper #1 due
Wk 12	Tues	3/31	
	Thurs	4/2	
Wk 13	Tues	4/7	SPRING RECESS
	Thurs	4/9	SPRING RECESS
Wk 14	Tues	4/14	Novel discussion
	Thurs	4/16	Novel discussion/Research paper #2 due
Wk 15	Tues	4/21	
	Thurs	4/23	WORKSHOP: Literary Analysis Essay Draft #1 due
Wk 16	Tues	4/28	
	Thurs	4/30	
Wk 17	Tues	5/5	
	Thurs	5/7	

Wk 18 Tues 5/12 PORTFOLIO DUE
Thurs 5/14

Wk 19 Tues 5/19 FINAL/PORTFOLIOS returned