

SPEECH 1 /HONORS CLASS/ FALL 1998
Introduction To Public Speaking

COURSE DESCRIPTION: You will learn presentational skills and strategies designed to help you prepare and deliver informative and persuasive speeches. Special consideration will be given to adapting communication styles and content to diverse co-cultural speakers and audiences. Furthermore, you will have the opportunity to participate in storytelling, a team debate, and speech analyses.

INSTRUCTOR: Jennifer Graber-Peters **OFFICE:**

OFFICE HOURS: by appointment **PHONE:** 638-3641

Drop w/refund: **FINAL DROP DATE:**

TEXT: Metcalfe, S. (1998). Building a speech, 3rd. ed. Orlando, Florida: Harcourt Brace.

Video and Supplemental Materials: You are required to bring a video to class to tape your speeches. Other materials will be provided throughout the semester as needed.

COURSE REQUIREMENTS:

Attendance is required. ONLY medical and school related absences will be excused. Medical absences require a physician's verified medical excuse. School related absences must be discussed with me beforehand and must be accompanied by a letter from your coach, counselor, etc. All other absences will be considered unexcused. There will be NO exceptions. Therefore, make your doctors appointments, interviews, etc. on your free time, not your class time.

****More than a week of unexcused absences will result in a reduction of five attendance points for each additional absence. In other words, if your class meets once a week, you may only have one unexcused absence, if your class meets twice a week, you may only have two unexcused absences, etc. Any student who misses more than 6 classes will be dropped from the course.**

Do not be late. Excessive tardiness will result in a reduction of points from your final grade. If you are late on a speech day, please wait outside until the speaker has finished. Failure to do so will result in a reduction of points from your speech that day.

Participation: In addition to attending class, you are expected to actively participate in all classroom activities and group discussions. Therefore, you should plan on arriving to class on time and remaining until class is dismissed.

COURSE REQUIREMENTS (continued):

Readings: You will be responsible for all the readings assigned from the text and supplemental materials. Weekly reading assignments are posted on the class schedule.

Exams: There will be two multiple-choice, true/false, short answer exams. Each exam will cover information from the readings and lectures. **No make-ups** will be granted for any exam unless you have a physician's verified medical excuse. **All excused absences must be granted by the instructor.** A grade of zero will be assigned for all unexcused absences. "If" your absence is excused on an exam day, you will be assigned a 3-5 page paper to make-up the exam. Thus, it is in your best interest to make sure that you attend class on exam days.

Speeches: There will be 3 major and 4 minor speeches. The major speeches will consist of an informative speech and two persuasive speeches and will be 5-7 minutes long. The minor speeches will include a eulogy, two impromptus, and a "celebration of culture." Each will be 1-3 minutes in length. A grade of "0" will be assigned if you miss a scheduled speech day. There are **NO** make-ups for assignments without a physicians verified medical excuse.

Final Impromptu: Your final will be an impromptu speech. It will be cumulative in the sense that you will utilize all of the skills that have learned during the semester. Further details will be given in class.

Abstracts: You will be required to turn in a typed abstract for each of the major speeches. Briefly, abstracts are a summary of your research materials. Further details will be given in class.

Storytelling exercise: You will have an opportunity to speak from a manuscript by telling a story. Further details will be given in class.

Team Debate: As a member of a team you will be involved in all aspects of a debate. Further details will be given in class.

EVALUATIONS: You will be responsible for evaluating both yourself as a speaker and evaluating your peers in class. Self Evaluations require you to analyze a video tape of one or more of your speeches. Peer Evaluations will be completed during the major speeches. Further details will be given in class.

GRADES

SPEECHES

Minor Speeches	
1 - Eulogy	5 points
2 - Impromptu	5 points
3 - Celebration of Culture	10 points
4 - Impromptu	10 points
Major Speeches	
1 - Demonstration/"How To"	30 points
2 - Persuasion	30 points
3 - Persuasion W/ Q & A	40 points
Abstracts (10 pts each)	30 points
Final Impromptu	30 points

Grading Scale

EXAMS

Exam 1 (Chapters)	40 points
Exam 2 (1/3 cumulative)	60 points

A = 360-400
B = 320-359
C = 280-319
D = 240-279
F = 239 -

OTHER ASSIGNMENTS

Storytelling Exercise	20 points
Team Debate	40 points
Evaluations	
Video/Self	20 points
Peer(5 points each)	30 points

Total points = 400

Special Notes:

1. If you have a physical challenge or condition that could impair your participation and/or performance in this course, it is your responsibility to notify me immediately.
2. Disagreements over grades should be resolved on the date the grade is assigned. NO grade changes or adjustments will be made after this time. There are no exceptions to this policy.
3. The schools policy on plagiarism will be strictly enforced. Plagiarism and/or cheating will not be tolerated and result in an "F" in the course.
4. Let's make this class a positive experience. This means NO PUT-DOWNS or PERSONALITY ATTACKS. Honest disagreements, yes --- challenge an idea, but never a person. Profane, obscene, or derogatory language will not be tolerated.
5. Keep an open mind, relax and make some new friends!

Things to live by in Speech Communication:
PREPARATION, THOUGHT, CREATIVITY, and ENTHUSIASM!!!

GRADE TRACKING SHEET

* I have provided you with this sheet so that you can keep track of your grades as the semester progresses. By recording your grades on this sheet, you will always know what grade you are currently achieving. To figure out your grade, add up the total points possible at any given time and then multiply that number by 90, 80, 70, and so on. Then add up your actual points and see where it falls in the scale. For example, if by midsemester there are 50 points possible, 90% (A) would be 45-50; 80% (B) would be 40-44; 70% (C) would be 35-39; etc. If you had 42 points, you would be in the "B" range.

<u>Assignment/points</u>	<u>Your Grade</u>
minor 1 (5)	_____
minor 2 (5)	_____
minor 3 (10)	_____
minor 4 (10)	_____
Major 1 (30)	_____
Major 2 (30)	_____
Major 3 (40)	_____
Abstract 1 (10)	_____
Abstract 2 (10)	_____
Abstract 3 (10)	_____
Exam 1 (40)	_____
Exam 2 (60)	_____
Storytelling (20)	_____
Team Debate (40)	_____
Video/Self Eval. (20)	_____
Peer Eval. (30)	_____
Final Impromptu (30)	_____

TENTATIVE COURSE OUTLINE - PUBLIC SPEAKING - HONORS - FALL 98

WEEK	TOPIC	READINGS
1 (8/17 - 8/21)	(M) Icebreaker (W) Syllabus (F) Introduction to Communication	1
2 (8/24 - 8/28)	(M) Building your first speech (W) <u>minor 1</u> (F) Culture	2
3 (8/31 - 9/4)	(M) Culture contd. (W) <u>minor 2</u> (F) Audience analysis	3
4 (9/7 - 9/11)	(M) LABOR DAY (W-F) Listening	4
5 (9/14 - 9/18)	(M) Communication Apprehension (W) <u>minor 3</u> (F) Ethics	5, 6
6 (9/21 - 9/25)	(M) Ethics contd. (W) Topic Selection (F) Research	7, 8
7 (9/28 - 10/2)	(M) Research contd. (W) <u>minor 4</u> (F) Review	9
8 (10/5 - 10/9)	(M) <u>EXAM 1</u> (1-9, culture) (W) Organizing (F) Org. contd./Intro's & conclusions	10, 11
9 (10/12 - 10/16)	(M) Intro's & conclusions contd. (W) Visual Aids (F) Verbal Communication	12, 13
10 (10/19 - 10/23)	(M) Verbal Comm. contd./Nonverbal Comm. (W)NVC contd. (F) oral interpretation	14
11 (10/26 - 10/30)	(M) <u>Ab 1 Due</u> (W-F) Speaking to inform	15, 16
12 (11/2 - 11/6)	(M-W) <u>MAJOR 1</u> (F) storytelling practice	
13 (11/9 - 11/13)	(M) <u>Storytelling</u> (W) VETERAN'S DAY (F) <u>Ab 2 Due</u> /Persuasion	17
14 (11/16 - 11/20)	(M) Persuasion (W-F) <u>MAJOR 2</u> /Review	
15 (11/23 - 11/27)	(M) <u>EXAM 2</u> (10 -18, 1/3 cumulative) (W) <u>Ab 3 Due</u> (F) THANKSGIVING	
16 (11/30 - 12/4)	(M) (W-F) <u>MAJOR 3</u>	
17 (12/7 - 12/11)	(M-W) <u>DEBATES!!!</u> (F) <u>Self Evaluations Due</u>	

FINAL IMPROMPTU - Monday, December 14 @ 10:30