

ENGLISH 25 SYLLABUS/FALL 1998

*drop deadline
grade scale*

Saturday 8:00 - 9:00 INC 2
 10:00 - 11:50 HUM 62
Instructor: **Laurie Tobenkin**

Welcome to English 25. The purpose of this class is to improve your writing process and your production of essays, a research paper, a short story and timed writes. Be prepared to read and write, both in and out of class, and to share your writing and ideas with your fellow students.

Required Texts and Materials:

Themes for Writers. Paul Escholz and Alfred Rosa.

A Writer's Reference. Diane Hacker.

1 large bluebook

1 pocket folder for Portfolio

1 3 1/2 " double-sided, high-density diskette

Minimum Course Requirements:

Completion of the following is necessary to pass English 25:

1. 4 essays, revised for end of term portfolio
2. 1 research paper
3. Final (in-class essay)
4. Preparation for and participation in writing workshops
5. Reading responses
6. Grammar presentation

Grading Standard:

A	(90 - 100%)	Demonstrates unusual competence
B	(80 - 89%)	Demonstrates above-average competence
C	(70 - 79%)	Demonstrates competence
D	(60 - 69%)	Suggests incompetence
F	(50 - 59%)	Demonstrates incompetence

Portfolio:

At the semester's end, you will submit a portfolio of the four out-of-class essays which you have written for this class (this does not include your research paper, which will be graded separately). A passing portfolio will include:

1. Your four essays, revised and polished as necessary, including all drafts.
2. A cover letter explaining how you feel you have grown as a writer, what you feel are the strongest points in your portfolio, and the areas you would still like to work on.

Classroom Attendance:

Attendance is required and essential in this class. A student may be dropped from

the class after four or more absences. Much of the writing and some of the reading will take place in class, as well as essential groupwork and paper preparation, so it will be necessary to be here. If you have an unavoidable absence, you will need to contact me or one of your classmates to ensure that you are aware of any assignments that were given on that date. You will be expected to turn in any assignments and complete the readings due by the next meeting. It is also your responsibility to get papers to me by the due date whether or not you are able to attend class: absence is not an excuse for handing papers in late. If an emergency or illness occurs, you are welcome to call me to discuss alternatives.

Tardiness is disruptive and disrespectful to the class. I will discuss this with students individually if a pattern develops. Continuing tardiness after discussion may cause you to be considered absent for that session.

Sign In Sheet:

I will circulate a sign-in sheet at the beginning of every class. This will be our official record of your attendance, so remember to sign the sheet! If you must be late to a class, make sure you sign in before leaving at the end of class.

Workshop:

Each paper will be brought in for workshop with your fellow students. You must bring in the typed draft of your paper, along with copies, on workshop day for discussion with your group or points will be deducted. This is to ensure that each workshop group is productive. After your paper is returned with my comments, you will have the opportunity to revise it for a higher score. All papers must be typed, double-spaced, and have all drafts dated and attached. Your research paper will not be accepted at all if turned in after the due date, unless prior arrangements have been made.

Materials:

Always bring your text to class. You will also need a pen, paper, a portable stapler (for stapling in-class writing), and a 3 1/2" formatted double-sided, high density diskette for our computer lab. You will also need a paper or cardboard folder for your portfolio and a large size bluebook for the final.

Tutoring:

We will be reviewing the basic principles of grammar during the semester, but the greater focus of this course will be on composition and revision. If you need help with grammar and spelling, tutoring is available to you through the Tutorial Center, and it is free. All students are eligible to participate in the program. The Tutorial Center is located in the Home Economics Building, Room 58.

Various computer rooms are open for student use throughout the semester. Please note: although we have a lab on Saturday mornings, you will still need access to a computer outside of our Saturday morning class! We will not be using the computers in class during every session.

Plagiarism:

Do not attempt to pass someone else's work off as your own. In this class we are

working towards improving your writing process. Plagiarism is pointless, and very risky. It can result in a failing grade in this class and disciplinary action by the College. If you have questions about what constitutes plagiarism, please see me.

English 25 Tentative Class Schedule/Fall 1998

Wk 2: WORKSHOP: Essay #1 due

Wk 3: Grammar Presentation(s) begin

Wk 4: Essay #1 Revision due

Wk 5: WORKSHOP: Essay #2 due

Wk 7: Essay #2 Revision due

Wk 8: WORKSHOP: Essay #3 due

Wk 9: WORKSHOP: Research paper ideas/outlines

Wk 10: Essay # 3 Revision due/Research prospectus due

Wk 11: WORKSHOP: Essay #4 due

Wk 12: Research outline/source list due

Wk 13: Essay #4 Revision due

Wk 14: Research paper 1st draft

Wk 15: Thanksgiving Holiday/No Class

Wk 17: In class Final