

BA18
DAY--TR
TIME--8-9:40
ROOM--B1
INSTRUCTOR--SONNY FESTEJO
OFFICE--B3
PHONE--320
OFFICE HOURS--TR-10-11:30
TEXT--LAW FOR BUSINESS-BARNES 6TH EDITION

1. BA18 IS A 4 UNIT CLASS THAT MAY BE TAKEN CR/NC UNLESS BA18 IS IN YOUR MAJOR.
2. IN THIS COURSE, WE WILL COVER THE FOLLOWING TOPICS: CRIMINAL LAW, TORT LAW, LABOR LAW, CONTRACT LAW, AGENCY, BUSINESS STRUCTURES, AND INTERNATIONAL LAW.
3. GRADING: ALL EXAMS ARE WORTH 100 POINTS EXCEPT THE FINAL. THE FINAL IS WORTH 200 POINTS.
 - A. (600) POINTS) 6 TESTS: MULTIPLE CHOICE, TRUE/FALSE, AND FILL IN QUESTIONS WORTH 2 POINTS EACH PLUS A ESSAY QUESTION. THE LOWEST TEST SCORE OF THE FIRST 5 TESTS WILL BE THROWN OUT. TESTS MUST BE TAKEN ON SCANTRON FORM 888-E AND YOU MUST USE A #2 PENCIL. YOUR FILL-INS AND ESSAY MUST BE ANSWERED ON YOUR SCANTRON. MAKE SURE YOU WRITE YOUR NAME ON YOUR EXAM AND ON YOUR SCANTRON AND THAT YOU PUT YOUR TEST VERSION ON YOUR SCANTRON. WRITE WHITE OR YELLOW ON YOUR SCANTRON WHERE IT SAYS TEST NO..
 - B. (100 POINTS) I WILL ASSIGN CASES AT THE END OF EACH CHAPTER. I WILL COLLECT 5 DURING THE SEMESTER FOR GRADING. EACH BRIEF COLLECTED WILL BE WORTH 20 POINTS. EACH BRIEF MUST BE TYPED AND BE 1 PAGE OR LESS IN LENGTH. ANY OTHER FORM WILL RECEIVE NO CREDIT. BRIEFS WILL BE COLLECTED AT THE BEGINNING OF CLASS. ANYTHING TURNED IN AFTER THE BEGINNING OF CLASS WILL BE CONSIDERED LATE. YOU MAY TURN IN LATE BRIEFS. ANY LATE BRIEF WILL HAVE 5 POINTS DEDUCTED FROM WHAT IS EARNED. ALL BRIEFS MUST BE TURNED IN TO ME PERSONALLY. I WILL NOT ACCEPT BRIEFS TURNED IN TO MY MAILBOX. BRIEFS WILL NOT BE ACCEPTED AFTER 1 WEEK AFTER THE DUE DATE.
 - C. (100 POINTS) PAPER--YOUR PAPER MUST BE TYPED WITH A MINIMUM 5 PAGE BODY. DO YOUR OWN WORK--DON'T PLAGIARIZE. THE PAPER WILL BE GRADED AS FOLLOWS: 60% WILL BE CONTENT AND 40% FORM. LATE PAPERS--YOU WILL LOSE 10% PER DAY FOR EACH DAY YOUR PAPER IS LATE.

YOUR PAPER IS DUE ON OR BEFORE THURSDAY OCTOBER 23. MAKE SURE YOU USE THE FOLLOWING FORM: TITLE PAGE MUST BE CENTERED BOTH VERTICALLY AND HORIZONTALLY. THE FIRST PAGE OF THE BODY MUST HAVE A 2" TOP MARGIN WITH 1" SIDE AND BOTTOM MARGINS. ALL SUBSEQUENT PAGES MUST HAVE 1" MARGINS ALL AROUND AND A PAGE NUMBER IN THE UPPER RIGHT HAND CORNER. YOU MUST ALSO HAVE A BIBLIOGRAPHY OR WORKS CITED PAGE. THE BODY OF THE PAPER MUST BE DOUBLE SPACED WITH 5 SPACE PARAGRAPH INDENTIONS.
 - D. (100 POINTS) POP QUIZZES WILL BE GIVEN IF STUDENTS FORGET TO TAKE OFF HATS AND/OR SUNGLASSES OR FORGET TO TURN OFF CELL PHONES, PAGERS, AND/OR WATCHES AFTER I HAVE TAKEN ROLL. 1 QUESTION WORTH 10 POINTS. MAKE SURE YOU HAVE PAPER AND PENCIL AS NONE WILL BE PROVIDED.

E. (100 POINTS) CASE DISCUSSIONS. YOU WILL BE ASSIGNED CASES TO DISCUSS IN CLASS. IF YOU ARE NOT PREPARED OR ARE ABSENT, YOU WILL LOSE 20 POINTS.

4. GRADING SCALE: IN THE EVENT WE DON'T COMPLETE ALL EXAMS, THE GRADING SCALE WILL BE ADJUSTED DOWNWARD.

A=900+
B=800-899
C=650-799
D=500-649
F=449-

5. EXTRA CREDIT PAPER

THE PAPER MUST BE TYPED WITH A MINIMUM 5 PAGE BODY. DO YOUR OWN WORK--DON'T PLAGIARIZE. THE PAPER WILL BE GRADED AS FOLLOWS: 60% WILL BE CONTENT AND 40% FORM. LATE PAPERS--YOU WILL LOSE 10% PER DAY FOR EACH DAY YOUR PAPER IS LATE.

YOUR PAPER IS DUE ON OR BEFORE THURSDAY OCTOBER 23. MAKE SURE YOU USE THE FOLLOWING FORM: TITLE PAGE MUST BE CENTERED BOTH VERTICALLY AND HORIZONTALLY. THE FIRST PAGE OF THE BODY MUST HAVE A 2" TOP MARGIN WITH 1" SIDE AND BOTTOM MARGINS. ALL SUBSEQUENT PAGES MUST HAVE 1" MARGINS ALL AROUND AND A PAGE NUMBER IN THE UPPER RIGHT HAND CORNER. YOU MUST ALSO HAVE A BIBLIOGRAPHY OR WORKS CITED PAGE. THE BODY OF THE PAPER MUST BE DOUBLE SPACED WITH 5 SPACE PARAGRAPH INDENTIONS.

6. IF YOU MISS AN EXAM, FOR ANY REASON, YOU MAY MAKE IT UP, ONE TIME ONLY. YOU MUST MAKE UP THE EXAM DURING MY OFFICE HOUR AND IT WILL BE A 1 QUESTION ESSAY EXAM, SO BRING A BLUE BOOK. IF YOU MISS A SECOND EXAM, YOU MAY NOT MAKE IT UP, AS IT WILL BE THE EXAM THROWN OUT AS THE LOWEST SCORE. IF YOU MISS THE EXAM DUE TO A SCHOOL FUNCTION, YOU MAY MAKE IT UP, BUT YOUR INSTRUCTOR MUST LET ME KNOW THAT YOU WERE INVOLVED IN THE SCHOOL FUNCTION. YOU HAVE 1 WEEK TO MAKE UP THE EXAM AFTER RETURNING TO SCHOOL. AFTER 1 WEEK, YOU MAY NOT MAKE UP THE MISSED EXAM.
7. IF YOU WISH TO ARGUE AN EXAM, YOU MUST MAKE AN APPOINTMENT TO DO SO BEFORE THE NEXT EXAM IS GIVEN. EXCEPTION--YOU MAY NOT ARGUE THE FINAL.
8. IF YOU WANT TO KNOW YOUR GRADE, BRING A SELF ADDRESSED STAMPED POSTCARD TO THE FINAL.
9. YOU MAKE TAKE THE FINAL ONLY DURING THE DESIGNATED FINAL TIME. PLEASE DO NOT ASK TO TAKE YOUR FINAL AT ANY OTHER TIME FOR ANY REASON. THE FINAL IN THIS COURSE IS ON TUESDAY DECEMBER 16 AT 8 AM.
10. YOU ARE RESPONSIBLE FOR EVERYTHING DISCUSSED IN CLASS. IF YOU ARE ABSENT, IT IS YOUR RESPONSIBILITY TO FIND OUT WHAT YOU MISSED. I RECOMMEND YOU TRADE PHONE NUMBERS WITH ANOTHER CLASS MEMBER SO YOU CAN EXCHANGE INFORMATION.
11. PAPERS TURNED IN WILL NOT BE RETURNED. IF YOU WISH TO SEE YOUR PAPER AFTER IT IS GRADED, PLEASE MAKE AN APPOINTMENT DURING MY OFFICE HOURS.
12. THE DROP DATE FOR THIS TERM IS FRIDAY OCTOBER 17.
13. NO FOOD OR DRINK IN THE CLASSROOM.

I HAVE HAD THE OPPORTUNITY TO READ THE ABOVE AND TO ASK ANY QUESTIONS

CONCERNING ITS CONTENTS BY WAY OF EXPLANATION AND CLARIFICATION.

SIGNATURE _____

PRINT YOUR NAME _____