

ACCT. 1A-Fall 97
Sergio Rodriguez

Name _____
Phone 637-5179

OBJECTIVES OF THE COURSE:

1. To introduce the students to the basic component of business management.
2. To teach the students how to systematically record and evaluate business activities.
3. To prepare students for advanced courses in accounting.

TEXT AND OTHER ITEMS TO BE USED:

1. Larson, Kermit, FUNDAMENTAL ACCOUNTING PRINCIPLES, Fourteenth Edition, Richard D. Irwin, Inc., 1996.
2. Working Papers applicable to the above textbook.
3. Binder paper that is NON-SPIRAL, 8 1/2 BY 11, accounting packet from KRCC bookstore.
4. A calculator (non-graphing) is recommended. One will not be provided, nor may you share.

MATERIAL TO BE COVERED:

Chapters 1 through 12 in the above textbook.

METHODOLOGY:

Students will be expected to read the material in the chapters, complete and turn in assigned problems, and be prepared to discuss the assigned chapters. Lectures will serve the purpose of clarifying and expanding on the reading material.

ASSIGNMENTS:

1. Chapters should be read before the class discussions.
2. All assignments will be turned in at the beginning of the class, STAPLED in the upper left-hand corner and IN ORDER. NO CREDIT will be given for late, unstapled or out of order papers.

3. No extra credit assignments for making up lost points. You need to keep up with your work.

ATTENDANCE:

1. You need to attend class regularly and participate in your class. Your presence is considered important to the quality of your learning and insures your opportunity to contribute to your learning. A student should consider class their job and grades their pay. Employees who do not show up for work do not get paid. Learn to be on time and to schedule and manage your other commitments on your off-duty time.

2. Two tardies are equal to one absence. Tardies and absences will be reflected in your participation points.

3. Dropping from this class is YOUR RESPONSIBILITY, however, you may be dropped from this class after five absences. Failure to drop could result in a grade being issued. Remember to turn in a drop card if you stop attending.

GRADING SCALE:

90 - 100 = A	
80 - 89 = B	A percentage of the total points will be
65 - 79 = C	computed and a grade will be assigned
50 - 64 = D	according to this grade scale.
- 49 = F	

COMPREHENSIVE EXAMS:

1. There will be (7) comprehensive Exams:

<u>EXAM</u>	<u>MATERIAL COVERED</u>
1	Chap. 1 & 2
2	3 & 4
3	5 & 6
4	7 & 8
5	9 & 10
6	11 & 12
7	1 - 12

2. There will be NO MAKE-UP EXAMS. Instead one of the scores (your lowest or missed quiz) will be thrown out for calculating your semester grade.

NOTE:

No profanity

No voice recordings are permitted in this class

To receive attendance credit you must be in class the entire class period

Gentlemen are expected to remove headgear **BEFORE** entering the classroom.

No sunglasses are to be worn during class.

Cheating and plagiarism will not be tolerated. A student will receive no credit for the assignment if in the opinion of the instructor the individual has cheated.

*******DROP DATE IS OCTOBER 17, 1997*******

*******FINAL EXAM--DECEMBER 16, 1997 AT 6:00PM*******

POINTS:

- | | | | | |
|----|-------------------------------------------------------------------------------------------------|-----|----------------|------|
| 1. | 7 comprehensive @ 100 points each (low score thrown out except if caught cheating 0 will count) | | | 600 |
| 2. | Weekly quizzes | 120 | | |
| | Homework | 240 | | |
| | Computer/Project | 100 | | |
| | Participation | 180 | | |
| | TOTAL | 640 | MAX AWARD | 640 |
| 3. | Five points will be deducted for each day of non-participation and 3 per tardy | | | |
| 4. | Folder/Project--Must be submitted for a passing grade. | | | |
| | | | TOTAL POSSIBLE | 1240 |

ALL MATERIAL IS SUBJECT TO CHANGE THROUGHOUT THE SEMESTER

TOTAL _____

ACKNOWLEDGMENT

I _____ acknowledge the receipt
print .

of this ACCT. 1A Course Guide. I have read the guide and
understand the policies and procedures of this course as outlined
in this course guide.

Name _____

Date _____

Phone number _____