**Minutes**

**Present**

Melissa Affeldt, Ashley Calhoun, Jim Chin, Todd Davis, Toni Ensz, Nancy Marsh, Natasha Maryanow, Ron Reimer, David Richey, Elaine Stamper, Sheryl Young-Manning

**Absent**

Michael Cole, Jan Dekker, Claudia Habib, Lauren Novatne, Lois Parento, Joshua Soderlund

**Visitors**

Veronica Cornel, John Heathcote, Bill Kastanes, David Lopes, Jim Mulligan, Steve Norton, Jermain Pipkins, Bryan Tellalian, Tracy Terzian, Bill Turini,

1. CALL TO ORDER

 Meeting called to order at 3:03 p.m.

2. ROLL

 Roll sheet was circulated.

3. APPROVAL OF THE MINUTES OF October 22, 2015

 Minutes approved as submitted.

4. INTRODUCTION OF VISITORS

5. OPEN FORUM

6. ARTICULATION OFFICER UPDATE/COMMENTS

 Jermain Pipkins addressed the committee on status of articulation projects

* Stacy McArron is working with us on articulation.
* Kalisha Grandison’s time is dedicated solely to articulation.
* There was a meeting on October 28 where the upcoming deadlines were shared.
* The plan is to form a complete articulation team.
* An articulation manual is being created.
* Multiple people will be trained.
* The open position will be about 70% articulation and 30% transfer.
* Eventually, the goal is to split the position into two.

7. CONSENT AGENDA

 A. READING & LANGUAGES DEPARTMENT

 1. Program Modifications

 a. Basic English as a Second Language Certificate of Competency

 b. Intermediate Academic and Vocational English as a Second Language Certificate of Competency

 c. Academic and Vocational English as a Second Language Certificate of Competency

 B. SCIENCE DEPARTMENT

 Course Modification

 Geography 6 World Regional Geography

 Natasha Maryanow asked about the procedure to abstain on an item included on the Consent Agenda.

 Nancy Marsh responded that the item be would need to be moved to Old Business for discussion.

 Natasha requested Geography 6 be moved to old business.

 Approved remaining Consent Agenda.

8. OLD BUSINESS

 A. SCIENCE DEPARTMENT

 1. Course Modifications

 a. Geography 6 World Regional Geography

 Approved course modifications for Geography 6. (2 Abstentions: N. Maryanow, E.Stamper)

 b. Science 1A Introductory Chemical and Physical Science

 Approved course modifications for Science 1A.

 Approved modification to advisories with Mathematics 103 being removed since the prerequisite courses are at a higher level.

9. NEW BUSINESS

 A. MATH & TECHNOLOGY DEPARTMENT – PROGRAM REVIEW

 1. Course Deletions

 a. Engineering 1 The Engineering Profession

 ENGR 1 is no longer being taught at Reedley College or anywhere in the district. It has been replaced by ENGR 10 (Introduction to Engineering). ENGR 1 is a one-unit introductory engineering course. However, the new C-ID descriptor ENGR-110 requires a two-unit course.

 Approved course deletion for Engineering 1.

 b. Computer Science 15 Introduction to Unix

 This course was last offered in spring 2005.

 Approved course deletion for Computer Science 15.

 2. Program Modifications

 a. Engineering Associate in Science Degree

 Remove Engineering 1

 Approved Engineering Associate in Science Degree program modification.

 b. Computer Science Associate in Science Degree

 Remove Computer Science 15

 Approved Computer Science Associate in Science Degree program modification.

 3. Computer Familiarity Degree Requirement Modification

 Remove Computer Science 15

 Approved removing Computer Science 15 from Computer Familiarity.

 4. Course Modification

 Mathematics 272 Assistance in College Mathematics

 Students do not have homework for this course. They come to the Math Center to complete their homework.

 Course hours need to be 27 hours for .5 unit and 54 for 1 unit.

 B. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT

 Distance Education Proposal – Live Interactive (2-way)

 English 47 Shakespeare

 Approved Live Interactive mode of delivery for English 47.

 C. FINE ARTS & SOCIAL SCIENCES DEPARTMENT

 1. Distance Education Proposals - Live Interactive (2-way)

 a. Political Science 3 Introduction to Political Theory and Thought

 b. Political Science 5 Comparative Government

 c. Political Science 24 International Relations

 Approved Live Interactive mode of delivery for Political Science 3, 5, 24.

 2. New Course Proposal

 Art 33 Introduction to Computer Art & Design

 3. Program Modification

 Art Option 1: Two-Dimensional Program Associate in Arts Degree

 Add new course, Art 33

 D. COUNSELING DEPARTMENT

 1. Course Modifications

 a. Counseling 1 Tutor Training *(new number Learning Assistance 1)*

 Jim Mulligan presented the modification for Counseling 1.

 b. Counseling 34 Career Awareness

 Kristine Hodges presented the modification for Counseling 34. The DE Addendum has been completed for the course to be offered online for 0-99% on-campus meetings.

 E. AGRICULTURE & TECHNOLOGY DEPARTMENT

 1. New Course Proposal

 Animal Science 23 Introductory Farrier Science

 2. New Program Proposal

 Working Horsemanship

 David Lopes and Tracy Terzian presented the new course Animal Science 23 and the Working Horsemanship Certificate of Achievement.

 F. SCIENCE DEPARTMENT – PROGRAM REVIEW/C-ID

 1. Course Modifications

 a. Chemistry 1B General Chemistry and Qualitative Analysis

 b. Chemistry 3A Introductory General Chemistry

 c. Chemistry 10 Elementary Chemistry

 d. Chemistry 29A Organic Chemistry Laboratory I

 e. Chemistry 29B Organic Chemistry Laboratory II

 Veronica presented the chemistry course modifications.

 G. BUSINESS DEPARTMENT

 1. Course Modification – C-ID

 Information Systems 15 Computer Concepts

 Toni Ensz presented the course modification for Information Systems 15.

 2. New Course Proposals

 a. Business Administration 30 Personal Finance

 b. Business Administration 48 E-business

 3. Distance Education Proposal

 a. Business Administration 30 Personal Finance

 b. Business Administration 48 E-business

 4. Computer Familiarity Degree Requirement Modification

 Add Business Administration 48

 Toni Ensz presented the new course proposals, distance education proposals and degree requirement modification.

10. OTHER

 Pre-ECPC is November 5 from 8:00am-9:30.

11. ADJOURNMENT

 Meeting adjourned at 5:03 p.m.