**Minutes**

**Present**

Ashley Calhoun, Lore Dobusch, Toni Ensz, Ann Fallon, Pam Gilmore, Russell Hickey, Nancy Marsh,

Natasha Maryanow, Ron Reimer, David Richey, Joshua Soderlund, Chris Spomer, Elaine Stamper, Bill Turini (for N. Frampton), Michael van Wyhe, Barry Warmerdam, Sheryl Young-Manning

Absent

Jim Chin, Michael Cole, Jan Dekker, Michael White, ASG representative

Visitors

Franchesca Amezola, Ryen Hirata, Stacy McArron, Sallie Turpen

1. **CALL TO ORDER**

Meeting called to order at 3:25 p.m.

**2. ROLL**

**3. APPROVAL OF THE MINUTES OF March 6, 2014**

Minutes approved as submitted.

**4. INTRODUCTION OF VISITORS**

**5. OPEN FORUM**

**6. ARTICULATION OFFICER UPDATE/COMMENTS**

**7. OLD BUSINESS**

 **A. HEALTH SCIENCES DEPARTMENT**

 **1. Course Modifications**

 **a. Child Development 7 Infant-Toddler Development and Care *(new number 17A)***

 **1) Advisories/Prerequisites**

Approved course modification.

 Approved advisories/prerequisites.

 **b. Child Development 35 Working with Families and Children with Special Needs *(new number 35)***

**1) Advisories/Prerequisites**

Approved course modification.

 Approved advisories/prerequisites.

 **c. Child Development 45 Supervision of Adults in ECE Classrooms**

 **1) Advisory Review**

 **2) New Prerequisites**

 **3) Distance Education Addendum Review**

Lore Dobusch asked that the effective date be either fall 2014 or fall 2015. Major sheets and Degree Audit are only done once a year.

 Sallie Turpen explained that this still needs to go through CAP and needs to be approved for spring 2015. Also, FCC won’t accept RC’s course without the prerequisite.

 Nancy Marsh said that the course will be approved and the approved COR can be taken through CAP and fall 2015 would be okay for the effective date.

Approved course modification with the effective date of fall 2014 since the course is not being offered in the fall semester.

 Approved advisories/prerequisites.

Approved Distance Education Addendum.

 **d. Education 10 Introduction to Teaching**

 **1) Advisory Review**

 **2) Distance Education Addendum Review**

This modification is a result of program review and C-ID.

Approved course modification. (16 Ayes, 1 Abstention, E. Stamper)

 Approved advisories/prerequisites.

Approved Distance Education Addendum.

 **B. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT – PROGRAM REVIEW**

 **1. Course Modifications**

 **a. English 1B Introduction to the Study of Literature**

 **1) Prerequisite Review**

 **2) Distance Education Addendum Review**

Approved course modification.

 Approved advisories/prerequisites.

Approved Distance Education Addendum.

 **b. English 1BH Honors Introduction to the Study of Literature**

 **1) Prerequisite Review**

 **2) Distance Education Addendum Review**

Approved course modification.

 Approved advisories/prerequisites.

Approved Distance Education Addendum.

 **c. English 15B Creative Writing: Non-Fiction**

 **1) Prerequisite Review**

 **2) Distance Education Addendum Review**

Approved course modification for English 15B.

Prerequisites should have English 1AH for all courses where English 1A is a prerequisite. Prerequisites and Distance Education Addendum will return next week.

 **d. English 41 Themes in Literature**

 **1) Prerequisite Review**

 **2) Distance Education Addendum Review**

 **e. English 47 Shakespeare**

 **1) Prerequisite Review**

 Next week.

 **C. SCIENCE DEPARTMENT**

 **1. Course Modifications**

 **a. Geography 40A World Regional Geography A**

 **b. Geography 40B World Regional Geography B**

Next week.

**8. NEW BUSINESS**

 **A. HEALTH SCIENCES DEPARTMENT**

 **1. New Course Proposal**

 **a. Physical Education 5B Intermediate Basketball**

 **1) Advisories**

 **b. Physical Education 14B Intermediate Volleyball**

 **1) Advisories**

 **2) Limitation on Enrollment**

 Physical Education courses will be presented next week.

 **B. SCIENCE DEPARTMENT**

 **Prerequisite Addition**

 **Biology 11A Biology for Science Majors I**

 Physical Education courses will be presented next week.

 **C. READING & LANGUAGES DEPARTMENT**

 **New Program**

 **Associate in Arts in Spanish for Transfer Degree**

Franchesca presented the Associate in Arts in Spanish for Transfer Degree proposal. She explained that the Spanish faculty are discussing existing conversational courses and new literature courses that will be added to the degree in the future.

 Michael van Wyhe said there is concern that it is not possible to complete this degree at RC as some of the courses in List A, although in the course bank, they are not offered and there is no intention to offer them in the future.

 Lore Dobusch said that if the courses are included in a degree we are obligated to offer them at least once every two years. Anthropology 2 is offered every semester.

 Michael van Wyhe said he was referring to French 3 and 4 which are not offered.

 Lore Dobusch said if they are not offered they should be deleted.

 Michael van Wyhe said they are offered only through credit by exam.

**9. OTHER**

Pam Gilmore had questions for the committee regarding Methods of Delivery and Methods of Instruction. Faculty want to check online only for Methods of Delivery and wanted to know if the committee wanted to add anything.

Committee did not have any problem with those two sections.

Michael van Wyhe reminded us that he there is not a check box for Competence in reading on the Cover page.

**10. ADJOURNMENT**

 Meeting adjourned at 4:10 p.m.