**Minutes**

**Present**

Ashley Calhoun, Jim Chin, Michael Cole, Jan Dekker, Lore Dobusch, Toni Ensz, Ann Fallon, Nancy Frampton, Pam Gilmore, Natasha Maryanow, Ron Reimer, David Richey, Joshua Soderlund, Chris Spomer, Elaine Stamper, Michael van Wyhe, Barry Warmerdam, Sheryl Young-Manning

Absent

Russell Hickey, Nancy Marsh, Michael White, ASG representative

Visitors

Eileen Apperson, Lori Levine, Stacy McArron

1. **CALL TO ORDER**

Meeting called to order at 3:15 p.m.

**2. ROLL**

Roll sheet was circulated.

**3. APPROVAL OF THE MINUTES OF FEBRUARY 6, 2014**

Minutes approved as corrected.

**4. INTRODUCTION OF VISITORS**

**5. OPEN FORUM**

**6. ARTICULATION OFFICER UPDATE/COMMENTS**

 Stacy McArron is working with faculty on the following transfer degrees: Philosophy, Studio Arts, History, and Spanish.

 Stacy McArron is also working with faculty to get curriculum revisions through by the March 21 deadline for Education 10, History 12, Music, and Anthropology so they can be submitted for C-ID.

**7. OLD BUSINESS**

**8. NEW BUSINESS**

 **A. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT - PROGRAM REVIEW**

 **1. Course Modifications**

 **a. English 15E Creative Writing: Non-Fiction**

 **1) English 15E Prerequisites Review**

 **2) English 15E Distance Education Addendum Review**

 **b. English 105 Grammar and Punctuation**

 **1) English 105 Distance Education Addendum Review**

 Michael van Wyhe stated that Title 5 55062, Types of Courses Appropriate to the Associate Degree does not allow more than one English course one level below transfer to be applied to the associate degree.

 Lore Dobusch explained that degree audit is supposed to only count one course from English 125 and 126 toward the degree but this would need to be discussed with George Sanchez to see if degree audit does only count one course.

Department faculty are concerned that fewer students would take the course if it is changed to a 200 level course.

Discussion on whether this course is a Stand Alone course took place. Research will need to be done to find out if it follows the prerequisite sequence to not be considered Stand Alone.

 **b. English 250 Basic Writing**

 **d. English 252 Writing Improvement**

 **1) English 252 Writing Improvement Prerequisites Review**

**9. OTHER**

There is **c**oncern about FCC possibly removing the common/in-lieu status of RC courses if they do not receive C-ID approval.

There is reciprocity within the district for courses that are considered common or in-lieu even without C-ID being approved for them at both colleges.

10. ADJOURNMENT

 Meeting adjourned at 3:55 p.m.