**Minutes**

**Present**

Marilyn Behringer, Veronica Cornel, Jim Chin, Nicholas Deftereos, Lore Dobusch, Toni Ensz, Kate Fouchy, Nancy Frampton, Robin Huigen, Felipe Lopez, Cynthia MacDonald, Nancy Marsh, Jon McPhee, David Nippoldt, Conrad Perez, David Richey, Jason Sorensen, Samara Trimble, Sheryl Young-Manning

**Absent**

Linda Carvalho Cooley, Pam Gilmore, Tom West

**Visitors**

Eileen Apperson, Randy Genera, Joe Libby, David Richardson, Michael van Wyhe, Keith Zielke

**1. Call to order**

Meeting called to order at 3:00 p.m. by Sheryl Young-Manning, Chair.

**2. Roll**

**3. Approval of the minutes of March 4, 2010**

 Minutes approved with Cynthia MacDonald being present at March 4 meeting.

**4. Introduction of visitors**

**5. Old Business**

 A. INDUSTRIAL TECHNOLOGY DEPARTMENT

 1. Course Modifications effective fall 2010

 a. Aviation Maintenance Technology 1, 17.5 units, 15 lecture hours, 15 lab hours

 Revised course outcomes, objectives, content outline, texts, and methods of grading.

 b. Aviation Maintenance Technology 2, 17.5 units, 15 lecture hours, 15 lab hours

 Revised advisories, course outcomes, objectives, content outline, texts, and methods of grading.

 c. Aviation Maintenance Technology 3, 17.5 units, 15 lecture hours, 15 lab hours

 Revised advisories/prerequisites course outcomes, objectives, content outline texts, and methods of grading.

 d. Aviation Maintenance Technology 4, 17.5 units, 15 lecture hours, 15 lab hours

 Revised advisories/prerequisites, course outcomes, objectives, content outline texts, and methods of grading.

 Approved course modifications for Aviation Maintenance Technology 1, 2, 3, and 4 effective fall 2010.

 2. Advisories/Prerequisites Modifications effective fall 2010

 a. Aviation Maintenance Technology 2, 17.5 units, 15 lecture hours, 15 lab hours

 Advisories: Eligibility for English 125, 126, Mathematics 101, and Aviation Maintenance Technology 1.

 b. Aviation Maintenance Technology 3, 17.5 units, 15 lecture hours, 15 lab hours

Advisories: Eligibility for English 125, 126, Mathematics 101, and Aviation Maintenance Technology 1 and 2.

 c. Aviation Maintenance Technology 4, 17.5 units, 15 lecture hours, 15 lab hours

Advisories: Eligibility for English 125, 126, Mathematics 101, and Aviation Maintenance Technology 1 and 2.

Approved advisories Eligibility for English 125, 126, Mathematics 101, and Aviation Maintenance Technology 1 for Aviation Maintenance Technology 2.

 Approved advisories Eligibility for English 125, 126, Mathematics 101, and Aviation Maintenance Technology 1 and 2 for Aviation Maintenance Technology 3.

 Approved advisories Eligibility for English 125, 126, Mathematics 101, and Aviation Maintenance Technology 1 and 2 for Aviation Maintenance Technology 4.

**6. New Business**

 **A. FINE ARTS AND SOCIAL SCIENCES DEPARTMENT**

 **1. New Course Proposal effective spring 2010**

 **Special Studies 277 Ceramic Kiln Building, 1 unit, .5 lecture hour, 1.5 lab hours, pass/no pass option.**

 Students in this course will build a kiln for firing ceramics. In addition to building the kiln, students will be taught kiln design, kiln operation, kiln types and construction techniques for a variety of kiln types.

No one attended the meeting to present this new course, moved to next agenda.

 **B. READING AND LANGUAGES DEPARTMENT**

 **1. Course Deletion effective fall 2010**

 **English as a Second Language 206 English as a Second Language for Child Development**

 Course was designed and offered once as a learning community with a Child Development course which no longer exists.

 Approved course deletion for English as a Second Language 206 effective fall 2010.

 **2. Course Modifications effective 2010**

 **a. English as a Second Language 260LS Introduction to Oral Skills, 4 units, 3 lecture hours, 2 lab hours**

Revised title to ***Low-Beginning Listening and Speaking***, deleted prerequisites, repeats to ***0***, catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

 **b. English as a Second Language 261LS Basic Oral Skills, 4 units, 3 lecture hours, 2 lab hours**

Revised title to ***Beginning Listening and Speaking***, repeats to ***0***, prerequisites, catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

 **c. English as a Second Language 264LS Fundamentals of Oral Skills, 4 units, 3 lecture hours, 2 lab hours**

Revised title to ***High-Beginning Listening and Speaking***, prerequisites, repeats to ***0***, catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

 **d. English as a Second Language 265LS Integrating Oral Skills, 4 units, 3 lecture hours, 2 lab hours**

Revised title to ***Low-Intermediate Listening and Speaking***, prerequisites, repeats to ***0***, catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

 **e. English as a Second Language 266LS Academic Oral Communication, 4 units, 3 lecture hours, 2 lab hours**

Revised title to ***Intermediate Listening and Speaking***, prerequisites, repeats to ***0***, catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

These ESL revisions are a result of program review. These changes make the courses consistent in format. There is no change to course content.

 Students are given directions on the use of computers in these courses since they have to use computers in the language lab.

 **3. Prerequisite Modifications effective fall 2010**

 **a. English as a Second Language 261LS Basic Oral Skills, 4 units, 3 lecture hours, 2 lab hours**

 English as a Second Language 260LS or placement through a multiple-measure process, including an appropriate score on an approved ESL placement test.

 **b. English as a Second Language 264LS High-Beginning Listening and Speaking**

 English as a Second Language 261LS or placement through a multiple-measure process, including an appropriate score on an approved ESL placement test.

 **c. English as a Second Language 265LS Low-Intermediate Listening and Speaking**

 English as a Second Language 264LS or placement through a multiple-measure process, including an appropriate score on an approved ESL placement test.

 **d. English as a Second Language 266LS Intermediate Listening and Speaking**

 English as a Second Language 265LS or placement through a multiple-measure process, including an appropriate score on an approved ESL placement test.

The prerequisites are being changed to provide consistent language and removing the eight unit course from the prerequisites.

 **C. COMPOSITION, LITERATURE AND COMMUNICATION DEPARTMENT**

 **1. Course Modifications effective fall 2010**

 **a. Communication 1 Public Speaking, 3 units, 3 lecture hours**

Revised catalog description, course outcomes, objectives, content outline, texts, methods of grading.

Committee asked for catalog description to be more clearly written.

 **b. Communication 1H Honors Public Speaking, 3 unit, 3 lecture hours**

Revised catalog description, course outcomes, objectives, and content outline.

Committee asked for catalog description to be more clearly written and that this course have some way to distinguish it as an honors course such as a note at the beginning or end of the content outline.

 **c. English 3H Honors Critical Reading and Writing, 3 units, 3 lecture hours**

Deleted course from Liberal Arts AA degree. Revised content outline, and texts.

 Committee would like honors courses to indicate how they are different from the regular courses.

 The department will be assessing all of the subpoints in all of their courses.

 The Curriculum Committee needs stronger feedback for the committee as to the format to be used for outcomes, ESL is attaching their rubric.

English 3H is not being deleted from the Liberal Arts program.

 **d. English 15F Creative Writing: Screenwriting**

Revised catalog description, course outcomes, textbooks, and methods of grading.

 Catalog description needs to be rewritten.

 **e. Journalism 1 Introduction to Mass Communications**

Revised course outcomes, objectives, and texts.

 Catalog needs to be rewritten, multicultural paragraph needs to be included as well as the grading scale.

 **f. Journalism 3 News Writing**

Revised course outcomes, objectives, and texts.

 Needs to have multicultural paragraph and grading scale added.

 **g. Journalism 7 Writing by Design: Publication and Production**

Revised course outcomes, objectives, and texts.

Grading assignments are missing. Add grading scale.

 **h. Journalism 8 Newspaper Staff**

Revised course outcomes, objectives, texts, and methods of grading.

Catalog description needs to be rewritten, content outline, multicultural paragraph and grading scale need to be added.

 **i. Journalism 19V Cooperative Work Experience, Journalism**

Revised grading basis to ***pass/no pass only*** and deleted grading scale.

Department will discuss if prerequisite is necessary for the course. The repeatability statement needs to be rewritten for all 19V courses. Content outline is needed.

 **2. New Course Proposals effective fall 2010**

 **a. English 48A American Literature: origins through Reconstruction (1877), 3 units, 3 lecture hours, pass/no pass option, 0 repeats. Prerequisites: English 1A. Fulfills writing competency, oral competency, RC General Education Area C Humanities, Area D2 Communication/Analytical Thinking. Major: English 1A.**

Readings in American literature from the Colonial period through Reconstruction. Fiction, poetry, and non-fiction will be placed into their historical and philosophical contexts. Discussion and written responses are based on the reading.

 **b. English 48B American Literature: 1877 to present, 3 units, 3 lecture hours, pass/no pass option, 0 repeats. Advisories: Eligibility for English 125. Prerequisites: English 1A. Fulfills RC Degree requirements writing competency and oral competency, RC General Education Area C Humanities. Major: English.**

 Analysis and study of fiction, drama, poetry, non-fiction, film, advertising, and ephemera of the United States from the Reconstruction to present day.

English 48A and 48B are being tabled so that discussion between RC & FCC faculty can take place. FCC already has these course numbers.

 Faculty need to talk to Lore Dobusch regarding articulation.

 **3. RC Graduation Requirement Modifications effective fall 2010**

 **a. English 48A American Literature: origins through Reconstruction (1877)**

Add to writing competency and oral competency requirements.

 **b. English 48B American Literature: 1877 to present**

Add to writing competency and oral competency requirements.

 **4. RC General Education Modifications effective fall 2010**

 **a. English 48A American Literature: origins through Reconstruction (1877)**

Add to Area C Humanities and Area D2 Communication/Analytical Thinking.

 **b. English 48B American Literature: 1877 to present**

Add to Area C Humanities.

 **5. Proposed New Program**

 **Communication, Associate in Arts Degree, 18 units**

 The Communication degree program is designed to prepare students to continue studies toward a B.A. degree in Communication or for entry level into a variety of career options that require competent and ethical communication skills. Employment opportunities are diverse and can range from College Professor in Communication to Public Relations or a career in Mass Communications such as radio and television. Communication courses focus on how people use messages to generate meaning within and across various contexts, cultures, and channels. Student Learning Outcomes 1. demonstrate and apply core communication theories and principles 2. construct and deliver competent presentations that are adapted to the audience and purpose 3. critically evaluate communicative situations

 Being moved to next agenda for first hearing.

 **D. AGRICULTURE DEPARTMENT**

 **1. Course Modifications**

 **Mechanized Agriculture 20 Equipment Technician: Diesel Engines, Service Fundamentals, Machine Systems 11 units, 8 lecture hours, 9 lab hours**

Revised catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

 Catalog description needs to be rewritten.

 **E. FINE ARTS AND SOCIAL SCIENCES DEPARTMENT**

 **1. Course Modifications effective fall 2010**

 **a. History 11 History of the United States to 1877, 3 units, 3 lecture hours**

Revised title to ***History of the United States through Reconstruction*** and course outcomes.

 **b. History 12 History of the United States since 1877, 3 units, 3 lecture hours**

Revised course outcomes.

 **c. History 12H Honors History of the United States since 1877, 3 units, 3 lecture hours**

Revised course outcomes.

Student learning outcomes were rewritten to be more concrete for these history courses.

 Committee asked for updated texts.

 History 11 title will not change, it will remain common with FCC.

 Instructor questioned if a course is modified for a specific reason does that open the entire outline for discussion.

Sheryl Young-Manning reminded everyone that whenever a course is brought to the committee, the entire outline is up for discussion. This is the way it has always been.

**7. Other**

 How many outcomes should there be for a course?

 Approved removing ISBN from the Course Outline of Record and CurricUNET.

 Approved having three boxes for degrees, certificates of achievement, and certificates.

 One of the ASB representatives questioned scheduled offerings so that students don’t have to be here longer than necessary. Marilyn Behringer explained that scheduling was not part of curriculum but she would check into the matter.

**8. Adjournment**

Meeting adjourned at 4:55 p.m.