**Minutes**

**Present**

Marilyn Behringer, Linda Carvalho Cooley, Veronica Cornel, Nicholas Deftereos, Toni Ensz, Nancy Frampton, Robin Huigen, Nancy Marsh, Jon McPhee, David Nippoldt, Conrad Perez, David Richey, Laurie Tidyman-Jones (for L. Dobusch), Tom West, Sheryl Young-Manning

**Absent**

Jim Chin, Pam Gilmore, Cynthia MacDonald

**Visitor**

Dustin Sperling

**1. Call to order**

Meeting called to order at 3:05 p.m. by Linda Carvalho Cooley, Chair.

**2. Roll**

Roll sheet was circulated.

**3. Approval of the minutes of February 4, 2010**

Minutes approved with addition of attendance list.

**4. Introduction of visitors**

**5. Consent Agenda**

 **A. AGRICULTURE DEPARTMENT**

 Program Title Change

 Agriculture Business Intern Certificate of Achievement, 15 units

 Change title to *Agriculture Business Management*.

 State Chancellor’s Office approved this Certificate of Achievement with the new title in December 2009.

Consent Agenda item A approved.

**6. Old Business**

 **Outdated Course Update**

Committee reviewed the list and gave department updates for the courses on the list.

**7. New Business**

 **A. BUSINESS DEPARTMENT**

 1. Request for Approval of a Course via Distance Learning effective Fall 2010 (E. Nasalroad)

 Business Administration 34 Fundamentals of Investing, 3 units

Approved hearing distance education proposals in one hearing.

 Approved Business Administration for online mode of delivery with 0-99% on-campus meetings.

 **B. READING AND LANGUAGES DEPARTMENT**

 1. Course Deletion

 English 258 Reading for Word Use, 1 unit, 1 lecture hours, 1 lab hour

 Created in spring 1997 but has never been offered.

Approved course deletion for English 258.

 **C. AGRICULTURE DEPARTMENT**

 1. Course Topic Deletions effective spring 2010

 a. Environmental Horticulture 19V Cooperative Work Experience, Environmental Horticulture,

 1-8 units

 Course no longer needed as a component of Associate’s Degree or Certificate Program.

 b. Environmental Horticulture 45 Turgrass Management, 3 units

 Course no longer needed as a component of Associate’s Degree or Certificate Program.

 c. Environmental Horticulture 46 Landscape Irrigation, 3 units

 Course no longer needed as a component of Associate’s Degree or Certificate Program.

 d. Environmental Horticulture 47 Plant Materials and Usage II, 3 units

 Course no longer needed as a component of Associate’s Degree or Certificate Program.

 e. Environmental Horticulture 270 Xeriscape/Appropriate Horticulture, 1.5 units Course no longer needed.

 f. Environmental Horticulture 271 Landscape Maintenance, 1.5 units Course no longer needed.

 g. Environmental Horticulture 271A Advanced Maintenance/Arboriculture, 1.5 units Course no longer needed.

 h. Environmental Horticulture 272 Irrigation Principles, 1.5 units

 Course no longer needed.

 i. Environmental Horticulture 272A Advanced Irrigation Principles, 1.5 units Course no longer needed.

 j. Environmental Horticulture 273 Ornamental Plant Identification, 1.5 units Course no longer needed.

 k. Environmental Horticulture 274 Landscape Planning, 1.5 units Course no longer needed.

 l. Environmental Horticulture 274A Advanced Landscape Planning, 1.5 units Course no longer needed.

 m. Environmental Horticulture 275 Landscape Installation, 1.5 units Course no longer needed.

 n. Environmental Horticulture 276 Ornamental Plant Identification II, 1.5 units Course no longer needed.

 o. Environmental Horticulture 277 Basic Pest Management, 1.5 units Course no longer needed.

 p. Environmental Horticulture 277A Advanced Pest Management, 1.5 units Course no longer needed.

 q. Environmental Horticulture 278 Turf Management, 1.5 units Course no longer needed.

 r. Environmental Horticulture 279 Colorscaping in the Garden, 1.5 units Course no longer needed.

 s. Natural Resources 60A Riparian Habitat Course no longer needed.

 t. Natural Resources 260 Selected Technical Field Studies

 Course no longer needed.

 u. Natural Resources 261 Emergency Skills Training Course no longer needed.

 v. Natural Resources 270 Basic Firefighter Training I Course no longer needed.

 w. Natural Resources 271 Basic Firefighter Training II Course no longer needed.

Approved course deletions for Environmental Horticulture 19V, 45, 46, 47, 270, 271, 271A, 272, 272A, 273, 274, 274A, 275, 276, 277, 277A, 278, 279; Natural Resources 60A, 260, 261, 270, 271.

 2. Environmental Horticulture Topic Deletions effective spring 2010

 a. Environmental Horticulture 260A Advanced Floral Design, 1 unit

 Course no longer needed.

 b. Environmental Horticulture 260B Wedding Floral Arranging, 1 unit

 Course no longer needed.

 **c. Environmental Horticulture 260C Floral Design Capstone Seminar, 1 unit**

 **d. Environmental Horticulture 260D Accounting & Business Procedures, 1.5 units,**

 Course no longer needed.

 **e. Environmental Horticulture 260E Display Merchandising & Salesmanship, 1.5 units**

 Course no longer needed.

 **f. Environmental Horticulture 260F Arboricutlture I, 1 unit**

 Course no longer needed.

 **g. Environmental Horticulture 260G Arboricutlture II, 1 unit**

 Course no longer needed.

 **h. Environmental Horticulture 260H Arboricutlture III, 1.5 units**

 Course no longer needed.

 **i. Environmental Horticulture 260I Sports Turf Management, .5 unit**

 Course no longer needed.

 **j. Environmental Horticulture 260J CCN Nursery Seminar, 1 unit**

 Course no longer needed.

 **k. Environmental Horticulture 260K Intermediate Landscape Design/CAD, 1 unit**

 Course no longer needed.

 **l. Environmental Horticulture 260L Organic Farming in the San Joaquin Valley, .5 unit**

 Course no longer needed.

 **m. Environmental Horticulture 260M Intermediate Irrigation Principles, 1.5 units**

 Course no longer needed.

 **n. Environmental Horticulture 260N Tournament of Roses Parade Field Trip, 1 unit**

 Course no longer needed.

 **o. Environmental Horticulture 260O San Francisco Flower & Garden Show Field Trip, .5 unit**

 Course no longer needed.

 **p. Environmental Horticulture 260P Filoli Garden Tour, .5 unit**

 Course no longer needed.

 **q. Environmental Horticulture 260Q Gardens of the Paso Robles Wineries Tour, .5 unit**

 Course no longer needed.

 **r. Environmental Horticulture 260R Food & Vegetable Preservation, .5 unit**

 Course no longer needed.

 **s. Environmental Horticulture 260S Cooking Vegetables from the Garden I, .5 unit**

 Course no longer needed.

 **t. Environmental Horticulture 260T Cooking Vegetables from the Garden II, .5 unit**

 Course no longer needed.

 **u. Environmental Horticulture 260U Pruning Plants Japanese Style, .5 unit**

 Course no longer needed.

 **v. Environmental Horticulture 260V Designing Floral Arrangements with Plants from your**

 **Garden, 1 unit**

 Course no longer needed.

 **w. Environmental Horticulture 260W Golf Course Evaluation Tour, 1.5 units**

 Course no longer needed.

 **x. Environmental Horticulture 260X Advanced Landscape Design/CAD, 1.5 units**

 Course no longer needed.

 **y. Environmental Horticulture 260Y Vegetable Market Tour, .5 unit**

 Course no longer needed.

 **z. Environmental Horticulture 260Z Equipment Field Service & Maintenance, .5 unit**

 Course no longer needed.

 **za. Environmental Horticulture 260AA Environmental Issues, 1unit**

 Course no longer needed.

 **zb. Environmental Horticulture 260AJ Hearst Castle Garden Tour, .5 unit**

 Course no longer needed.

 **zc. Environmental Horticulture 260AK Bonsai Plants, .5 unit**

 Course no longer needed.

 **zd. Environmental Horticulture 260AL Pond Construction & Care, .5 unit**

 Course no longer needed.

 **ze. Environmental Horticulture 260AM Ornamental Plant Identification III, 1.5 units**

 Course no longer needed.

 **zf. Environmental Horticulture 260AN Garden and Holiday Night Lighting, 1.5 units**

 Course no longer needed.

 **zg. Environmental Horticulture 260AO Getty Museum and Garden Tour, .5 unit**

 Course no longer needed.

 **zh. Environmental Horticulture 260AP Daffodil Hill, .5 unit**

 Course no longer needed.

 **zi. Environmental Horticulture 260AQ Huntington Library & Botanical Gardens, .5 unit**

 Course no longer needed.

 **zj. Environmental Horticulture 260AR Gardens Of California Missions, .5 unit**

 Course no longer needed.

 **zk. Environmental Horticulture 260AS Asian Vegetable Specialties, .5 unit**

 Course no longer needed.

 **zl. Environmental Horticulture 260AT Landscape Maintenance Practices For Hispanic Gardeners, .5 unit**

 Course no longer needed.

 **zm. Environmental Horticulture 260AU Mediterranean Garden Design, 1.5 units**

 Course no longer needed.

 **zn. Environmental Horticulture 260AV Spanish Garden Design, 1.5 units**

 Course no longer needed.

 The Environmental Horticulture program is being revamped and courses no longer needed for the program are being deleted .

 Approved course deletions for Environmental Horticulture 260A, 260B, 260C, 260D, 260E, 260F, 260G, 260H, 260I, 260J, 260K, 260L, 260M, 260N, 260O, 260P, 260Q, 260R, 260S, 260T, 260U, 260V, 260W, 260X, 260Y, 260Z, 260AA, 260AJ, 260AK, 260AL, 260AM, 260AN, 260AO, 260AP, 260AQ, 260AR, 260AS, 260AT, 260AU, 260AV

 3. Program Modifications effective fall 2010

 a. Environmental Horticulture 32 units

 Revised courses and units

 The department met with their advisory committee and came up with a program that will include courses in agriculture and plant science as well as environmental horticulture.

 The committee suggested changing core from Environmental Horticulture to Agriculture since the courses listed are not Environmental Horticulture courses.

 b. Environmental Horticulture Certificate of Achievement 15 units

 Revised courses and units

**8. Tech Review**

The Chair made Tech Review assignments for next week’s meeting items.

**9. Other**

The Chair asked the committee to get rid of the sample student prompt. The prompt doesn’t go anywhere and is not reflective of what is done in class.

 The prompt was originally intended to assist in measuring student learning outcomes but was never used that way.

 With CurricUNET, faculty can actually attach files to the course that could include the rubric used or how SLOs are being measured.

Approved deleting sample prompt questions from the Course Outline of Record.

 Tom West asked that at some point the role of Tech Review member and Curriculum Committee member be defined.

**10. Adjournment**

Meeting Adjourned at 4:10 p.m.