Minutes

**Present**

Ashley Calhoun, Michael Cole, Lore Dobusch, Toni Ensz, Ann Fallon, Nancy Frampton, Pam Gilmore, Nancy Marsh, Natasha Maryanow, Ron Reimer, David Richey, Joshua Soderlund, Elaine Stamper, Michael van Wyhe,

Sheryl Young-Manning

**Absent**

Jim Chin, Jan Dekker, Russell Hickey, Chris Spomer, Barry Warmerdam, Michael White, ASG representative

**Visitors**

Eileen Apperson, Bill Blanken, Lee Brown, Stephen Dent, Jim Druley, Margee Loya, Stacy McArron, Tim Smith, Bethany Smith Bush, Rebecca Snyder, Michael Stannard, Bill Turini, Keith Zielke

1. CALL TO ORDER

Meeting called to order at 3:30 p.m.

2. ROLL

3. APPROVAL OF THE MINUTES OF March 20, 2014

Minutes approved as corrected.

4. INTRODUCTION OF VISITORS

5. OPEN FORUM

6. ARTICULATION OFFICER UPDATE/COMMENTS

7. OLD BUSINESS

 A. COMPOSITION, LITERATURE, & COMMUNICATION DEPARTMENT – PROGRAM REVIEW

 1. Course Modifications, Advisories Prerequisites/Corequisites, Distance Education Addendum\*

 English 1A Reading and Composition\*

 Approved course modification for English 1A.

 Approved prerequisites for English 1A.

 Approved Distance Education Addendum for English 1A.

 B. AGRICULTURE & TECHNOLOGY DEPARTMENT

 Course Modification, New Distance Education Proposal

 Plant Science 9 Biometrics

 Approved course modifications for Plant Science 9.

 Approved Distance Education Addendum for Plant Science 9.

 Lore Dobusch said effective date for modification has to be fall 15 because of CSU-GE submission deadline.

 C. FINE ARTS & SOCIAL SCIENCE

 1. New Program Proposal

 Associate in Arts in Philosophy for Transfer Degree

 Approved new Associate in Arts in Philosophy for Transfer Degree.

 2. Course Modification

 Sociology 1B Critical Thinking about Social Problems

 Move to April 10 agenda. This gives the Articulation Officer and the instructor time to meet and discuss the changes.

 D. HEALTH SCIENCES DEPARTMENT

 1. New Course Proposal, Modifications, Advisories/Prerequisites/Corequisites

 a. Physical Education 5B Intermediate Basketball

 b. Physical Education 14B Intermediate Volleyball

 1) Limitation on Enrollment

 c. Physical Education 30D Baseball Training

 Move to April 3 meeting.

1. Distance Education Addendum Review

 Child Development 40B Advanced Administration of Childhood Programs

 Approved Distance Education Addendum for Child Development 40B.

F. SCIENCE DEPARTMENT

 1. Prerequisite/Corequisite Modification

 Biology 11A Biology for Science Majors I

 Moved to April 3 agenda.

Prerequisite justification is missing.

The effective date will be fall 14.

8. NEW BUSINESS

 A. FINE ARTS & SOCIAL SCIENCE

 1. New Program Proposal

 Associate in Arts in Studio Arts for Transfer Degree

 The department has is proposing the new degree to meet SB 1440. Courses have been created to be able to meet the minimal course requirements for the degree at this time. The department will be adding courses in the future to add to the degree.

1. Prerequisites
	1. Political Science 2 American Government *(validation study in CurricUNET)*
	2. Political Science 2H Honors American Government *(validation study in CurricUNET)*

 It was questioned why Eligibility for English 1A is the prerequisite when the validation study validates English 1A as a prerequisite for these courses. The department wants to transition into the English 1A prerequisite. Students will have to successfully complete English 125 and 126 or test out of the courses to meet the prerequisite.

 Political Science 110 is offered and it provides an option for students who struggle in Political Science 2 to still get the associate in arts degree.

1. New Course Proposal, Prerequisites

Political Science 24 International Relations

 The department is working toward creating the transfer degree in Political Science and will be building curriculum to meet this goal.

 The effective data will have to be fall 15 in order for it to be submitted for CSU, UC, IGETC approval.

 The next two courses will be brought through next fall.

 Lore Dobusch said it would be nice to have an earlier Board meeting otherwise cannot be submitted for IGETC.

 B. SCIENCE DEPARTMENT

 1. New Course Proposals, Advisories/Prerequisites/Corequisites, \*Distance Education Proposal

 a. Biology 10 Introduction to Life Science Lecture\*

 b. Biology 10L Introduction to Life Science Lab

These two courses are the same as Biology 3 just the lecture and lab are being separated into two separate courses. Biology 10 will be offered in the traditional format and online. Biology 10L will only be offered on campus.

Fresno City College has expressed the concerns about these courses. They want to know why the duplication of courses as Biology 3 and Biology 10 look identical. FCC’s Biology 3 lecture has been offered online and they have no problems with articulation.

Discussions with Fresno State have shown that that CSUF wants the separation so that it is very clear that the lecture only is online.

By separating the lecture from the lab, there will not be confusion as to whether the lab is being taught online. Biology 10 will be offered traditionally as well as have the option to be offered online. Biology 10L will be offered in the traditional format only.

Benefits for the student:

 Option of taking a lecture or lab only course for CSU and IGETC.

 Only failed portion (lecture or lab) of the class would have to be repeated

Bethany has been in communication with Amie Mazzoni at FCC and it was agreed that since FCC has modified their Biology 3 course twice without communicating with RC, the courses are no longer the same.

Bethany said Biology 3 will be deleted.

When questioned about how realistic the advisories are for the course, Bethany said prerequisites would increase the success of the students but the enrollment would decrease. Lore Dobusch explained if prerequisites were on the course, first-time freshman probably would not take the course. Data will need to be gathered to determine student success.

 2. Course Modification

 Science 1A Introductory Chemical and Physical Science

Effective date will have to be fall 15. C-ID is requesting more information on the sub-topics in the content outline.

 3. New Program

 Associate in Science in Chemistry for Transfer Degree

Creating this degree will be a way to help channel students to a major and transfer.

IGETC for STEM will have to be used.

 C. AGRICULTURE & TECHNOLOGY DEPARTMENT

 1. Course Modifications

 Agriculture and Natural Resources 41 Agriculture Ambassadors

1. New Course Proposal, Advisories/Prerequisites/Corequisites
2. Agriculture and Natural Resources 42 Agriculture and Natural Resources Projects
3. Natural Resources 8 Natural Resources Career Preparation

 Agriculture and Natural Resources 41 is accepted at CSUF as elective credit.

 Agriculture and Natural Resources 42 is a way for the department to handle repeatability.

 Natural Resources 8 focuses on Natural Resources.

 D. INDUSTRIAL TECHNOLOGY DEPARTMENT

New Course Proposal, Advisories/Prerequisites/Corequisites

 Aviation Maintenance Technology 101 Aviation Maintenance Technician Certification

 Students who complete the program are not employable until they have passed the written, oral and practical exams. Currently, students pay Keith Zielke and Brent Parsons a fee to take the exam. The fee is the given to the Business Office and then paid through payroll to Keith and Brent.

 Facility Use Fees are not collected even though the college facility is being used for the exams which take anywhere from 16-32 hours for testing. Liability has not been addressed.

 Keith said he doesn’t know how this will impact load or how he will be paid for the testing.

 Only two students at a time are allowed to test.

 The unit value of the course is incorrect, course is not repeatable, not degree or transfer level and needs to be a 200 level course. The course is written as a review instead of a test course.

 E. MATH & TECHNOLOGY DEPARTMENT

 1. Course Modifications

 a. Mathematics 5A Math Analysis I

 b Mathematics 5B Math Analysis II

 Modifications for C-ID.

 F. HEALTH SCIENCES DEPARTMENT

 1. Distance Education Proposal

 Child Development 20 Observation and Assessment

 DE addendum is not included.

 2. Course Modification, New Distance Education Proposal

 Child Development 40A Administration of Childhood Programs

 G. COMPOSITION, LITERATURE, & COMMUNICATION DEPARTMENT – PROGRAM REVIEW

 1. Course Modifications, Advisories Prerequisites/Corequisites, Distance Education Addendum\*

 a. English 3 Critical Reading and Writing\*

 b. English 3H Honors Critical Reading and Writing\*

 c. English 15A Creative Writing: Poetry\*

 d. English 15F Creative Writing: Screenwriting\*

 e. English 72 Writing Center Theory and Practice\*

 f. English 72A Advanced Writing Center Theory and Practice\*

 g. English 125 Writing Skills for College\*

 f. English 130 Accelerated Writing

 g. English 272 Assistance in College Writing

 h. Film 1 Introduction to Film Studies

 English 272 is written in the half-unit modules described in the COR. Currently the course has a 1 unit maximum and the department is asking guidance on the course which could be offered for 2 units.

 There was discussion on how students could repeat the course.

 Students earn a grade based on attendance, units are tied to attendance of the module.

 Cannot repeat a module if successfully completed.

 Create levels through additional courses.

 Students can utilize services without enrolling.

 The committee recommended the modules be clearly identified so it is clear that the content is not repeated.

 H. OFFICE OF INSTRUCTION/STUDENT SERVICES

 Course Modification

 Interdisciplinary Studies 300 Academic Learning Center

 This course is used by the Writing Center, Math Center, Tutorial Center, and SARP.

9. OTHER

10. ADJOURNMENT

 Meeting adjourned at 5:14 p.m.