Minutes

**Present**

Ashley Calhoun, Jim Chin, Michael Cole, Jan Dekker, Lore Dobusch, Cynthia Elliott, Toni Ensz, Nancy Frampton, Pam Gilmore, Nancy Marsh, Natasha Maryanow, Lauren Novatne, Ron Reimer, David Richey, Joshua Soderlund, Chris Spomer, Elaine Stamper, Sheryl Young-Manning

**Absent**

Claudia Habib, Matt Rodriguez (ASG),

**Visitors**

Vanessa Buldo, Stephanie Curry, Ann Fallon, Bryan Tellalian, Bill Turini

1. CALL TO ORDER

 Meeting called to order at 3:25 p.m.

2. ROLL

 Roll sheet was circulated.

3. APPROVAL OF THE MINUTES OF SEPTEMBER 25, 2014

Minutes approved with corrections.

4. INTRODUCTION OF VISITORS

5. OPEN FORUM

 None

6. ARTICULATION OFFICER UPDATE/COMMENTS

 None

7. OLD BUSINESS

 A. HEALTH SCIENCES DEPARTMENT

 1. Program Modifications

 a. Certificate in Coaching

 b. Physical Education Associate in Arts Degree

 Approved program modifications.

 B. COMPOSITION, LITERATURE, & COMMUNICATION DEPARTMENT

 Course Modification

 Communication 25 Argumentation

 Cynthia Elliott said there is going to be pushback at pre-ECPC for the prerequisites, Communication 1 specifically. Pam Gilmore explained this is a course in a sequence and is allowed.

 Approved prerequisitesCompletion of English 1A and Completion of Communication 1 or Communication 1H

 C. BUSINESS DEPARTMENT

 1. Distance Education Proposals, Hybrid

 a. Office Technology 151 Championship Keyboarding

b**.** Office Technology 152 Speed Typing

 Course will be 97% online/3% face-to-face meetings.

 Approved hybrid mode of delivery.

8. NEW BUSINESS

 A. AGRICULTURE & TECHNOLOGY DEPARTMENT

 1. Program Deletions

 a. Certificate in Diesel Engines, Service Fundamentals and Machine Systems

 b. Certificate in Electrical, Hydraulics & Welding

 c. Certificate in Fuels and Tune-up and Machine Undercarriage

 d. Certificate in Transmissions, Torque Converters and Air Conditioning

 These certificates have been replaced with certificate of achievements.

 Equipment Technician Level I CA replaces the Certificate in Diesel Engines, Service Fundamentals and Machine and Certificate in Transmissions, Torque Converters and Air Conditioning Systems.

 Equipment Technician Level II CA replaces the Certificate in Electrical, Hydraulics & Welding and Certificate in Fuels and Tune-up and Machine Undercarriage.

 Approved certificate deletions.

 B. SCIENCE DEPARTMENT

 1. Course Modifications

 a. Biology 11A Biology for Science Majors I

 b. Biology 11B Biology for Science Majors II

 Lore Dobusch explained that Math 103 has to be on the outline for UC.

 The lecture/lab ratio changed.

 C. HEALTH SCIENCES DEPARTMENT

 1. Distance Education Proposal

 Child Development 6 Health, Safety and Nutrition in Early Childhood Education

 Approved 0-99% online mode of delivery.

 2. Course Modifications

 a. Physical Education 20 Athletic Training

 b. Physical Education 22 Introduction to Physical Education

 Move to next week.

 D. FINE ARTS & SOCIAL SCIENCES DEPARTMENT

 Course Modification

 Political Science 5 Comparative Government

 Modification due to C-ID.

 Approved course modification.

 E. LIBRARY

 1. New Course Proposal

 Library Skills 2 Information and Computer Literacy

 Concern that this course could lead to other courses not getting enrollment was expressed by the Business Department.

 The course meets the Computer Familiarity requirement.

 Stephanie Curry will talk with English about adding to their degree.

 Course is offered online.

 2. Course Modification

 Library Skills 1 Information Competency/Research Skills

 Bringing through due to Program Review.

 3. Distance Education Proposal

 Library Skills 2 Information and Computer Literacy

 100% Online

 Course is offered online.

9. OTHER

 Pam said if things keep being sent into the queue, the committee may meet after ECPC.

 Jan Dekker said the History has been sent to ACCJC and said the committee has done a good job.

10. ADJOURNMENT

 Meeting adjourned at 4:03 p.m.