

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

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March 15, 2013

**TO:** Chief Instructional Officers  
Chief Student Services Officers  
Academic Senate Presidents  
Academic Senate Curriculum Chairs

**FROM:** Barry Russell, Ph.D.  
Vice Chancellor of Academic Affairs

**SUBJECT: PRELIMINARY GUIDANCE ON REPEATABILITY**

As you know, regulations affecting course repetition including repeatable courses were approved by the Board of Governors in July 2012 and became effective on January 26, 2013. They can be located on the [Westlaw](#) website. The Chancellor's Office, in cooperation with the System Advisory Committee on Curriculum, has been working on guidelines to help manage the very complex aspects of the regulations. They should be completed soon.

In the meantime, the Chancellor's Office has received many questions on various aspects of the regulations. I understand that schedules for Fall 2013 are being finalized and Curriculum Committees are finishing up their work for the year . . . creating for many of you some angst about any changes that may need to take place in order to remain in compliance with title 5. With that in mind, I am providing you with a draft portion of the guidelines that will provide you some valuable information to move forward with your campus discussions. Please note, that the language contained in this document does not replace the actual language of title 5 and you should still keep the original language close at hand when make decisions about course repeatability on your campus.

It is our plan to have the final copy of the complete guidelines to the field by early April 2013. Until that time, I hope this draft document will provide you with some support for your local discussions.

I would like to express special appreciation for the assistance of Michelle Goldberg and Elias Regalado of the Chancellor's Office and David Morse, Julie Bruno, Randy Lawson and the other members of the System Advisory Committee on Curriculum. Without their help, this preliminary guidance could not have happened.

Attachment