**Minutes**

**Present**

Ashley Calhoun, Jim Chin, Michael Cole, Jan Dekker, Lore Dobusch, Cynthia Elliott, Toni Ensz, Nancy Frampton, Nancy Marsh, Natasha Maryanow, Dede Mousseau, Ron Reimer, David Richey, Joshua Soderlund, Cristian Solorio, Elaine Stamper, Michael van Wyhe, Barry Warmerdam, Sheryl Young-Manning

**Absent**

John Fitzer, Marcus Flores, Michael White

**Visitors**

Jason Asman, Lee Brown, Linda Cooley, Jim Druley, Brian Fonseca, Nino Garza, Randy Genera, John Heathcote, Robin Huigen, Lauren Novatne, Fatima Rodriguez, Michael Stannard, John Terrell, Bill Turini

1. **CALL TO ORDER**

 Meeting called to order at 3:10 p.m.

**2. ROLL**

Roll sheet was circulated.

**3. APPROVAL OF THE MINUTES OF October 10, 2013**

Minutes approved with corrections.

**4. INTRODUCTION OF VISITORS**

**5. CONSENT AGENDA**

**6. OLD BUSINESS**

 **A. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT**

 **Proposed New Program**

 Communication Studies Certificate of Achievement, 12 units

 Approved new Communication Studies Certificate of Achievement.

 **B. SCIENCE DEPARTMENT**

 **Proposed New Course**

Astronomy 20 Introduction to Cosmology

 Approved new course Astronomy 20 effective fall 2015.

 **C. FINE ARTS & SOCIAL SCIENCES DEPARTMENT**

 **1. Distance Education Proposals – 100% Internet-based**

 a. History 11 History of the United States to 1877

 b. History 12 history of the United States since 1877

Approved online mode of delivery with the option of 0-99% face-to-face meetings.

 **2. Course Modifications & Advisory/Prerequisite/Corequisites Review – Program Review**

1. Music 1A Music Theory I

Approved course modifications for Music 1A.

Approved advisories Music 3 and eligibility for English 126 and Mathematics 201.

1. Music 1B Music Theory II

Approved course modifications for Music 1B.

Approved advisories eligibility for English 126 and Mathematics 201 and prerequisites Music 1A.

1. Music 2A Music Theory III

Approved course modifications for Music 2A.

Approved advisories eligibility for English 126 and Mathematics 201 and prerequisite Music 1B.

1. Music 2B Music Theory IV

Approved course modifications for Music 2B.

Approved advisories eligibility for English 126 and prerequisite Music 2A.

1. Music 3 Music Fundamentals

Approved course modifications for Music 3.

Approved advisories eligibility for English 126 and Mathematics 201.

1. Music 5 Midi Music Production

Approved course modifications for Music 5.

Approved advisories eligibility for English 126 and Mathematics 201 and corequisites Music 3 and 20 taken previously or concurrently or equivalent skills.

**Rescinded approval for Music 5 modifications until the Stand Alone criteria is completed in the spring semester.**

1. Music 7A Ear Training: Level I

Approved course modifications for Music 7A.

Approved advisories eligibility for English 126 and Mathematics 201 and corequisite Music 1A taken previously or concurrently.

1. Music 7B Ear Training: Level II

Approved course modifications for Music 7B.

Approved advisories English 125 and Mathematics 201 and corequisites Music 1B and 7A taken previously or concurrently.

1. Music 8 Audio Engineering

Approved course modifications for Music 8.

Approved advisories eligibility for English 126 and Mathematics 201.

**Rescinded approval for Music 8 modifications until the Stand Alone criteria is completed in the spring semester.**

1. Music 12 Music Appreciation

Approved course modifications for Music 12.

Approved advisories eligibility for English 125 and 126.

1. Music 16 Jazz History and Appreciation

Approved course modifications for Music 16.

Approved advisories Eligibility for English 125 and 126.

1. Music 18 Basic Conducting and Score Reading

Approved course modifications for Music 18.

Approved advisories eligibility for English 126 and Mathematics 201 and prerequisite Music 1A.

1. Music 20 Beginning Piano: Level I
2. Music 21 Beginning Piano: Level II
3. Music 22 Intermediate/Advanced Piano

Approved course modifications for Music 20, 21, 22.

Approved advisories eligibility for English 126 and Mathematics 201 for Music 20.

Approved advisories eligibility for English 126 and Mathematics 201 and prerequisite Music 20 or equivalent skill level for Music 21.

Approved advisories eligibility for English 126 and Mathematics 201 and prerequisite Music 21 or equivalent skills for Music 22.

1. Music 24 Elementary Voice - Level I

Approved course modifications for Music 24.

Approved advisories eligibility for English 126 and Mathematics 201 for Music 24.

1. Music 27 Beginning Guitar: Level I
2. Music 28 Beginning Guitar: Level II

Approved course modifications for Music 27 and 28.

Approved advisories eligibility for English 126 and Mathematics 201.

1. Music 31 Concert Choir
2. Music 33 Chamber Singers
3. Music 38 Musical Theater Practicum

Elaine Stamper expressed concern that there is not consistency with the writing, reading and homework assignments in the music courses. Where courses have writing assignments, English 125 is not an advisory.

Committee voted to removed English 125 as an advisory for all music courses except Music 12 and 16.

Approved course modifications for Music 31, 33 and 38.

Approved advisories eligibility for English 126 and Mathematics 201 for Music 31 and 38.

Approved advisories eligibility for English 126 and Mathematics 201 and prerequisite Music 31 or equivalent skill level for Music 33.

1. Music 40 Concert Band
2. Music 41 Jazz Ensemble
3. Music 42 Instrumental Ensembles
4. Music 43 Pep Band
5. Music 45 College Orchestra

Approved course modifications for Music 40, 41, 42, 43, and 45.

Approved advisories eligibility for English 126 and Mathematics 201.

1. Music 111 The Music Business

Music 111 needs the Stand Alone criteria completed and then bring back to committee in spring 2014.

**Committee voted to rescind course modification approvals of Music 5 and 8 until the Stand Alone criteria is completed and brought to the committee in spring 2014 for consideration.**

1. Music 380A Community Band
2. Music 381A Community Jazz Ensemble
3. Music 382A Community Instrumental Ensemble
4. Music 383A Community Piano
5. Music 385A Community Orchestra

Approved course modifications for Music 380A, 381A, 382A, 383A and 385A.

**D. INDUSTRIAL TECHNOLOGY DEPARTMENT**

 **1. NEW COURSE PROPOSALS & ADVISORIES/PREREQUISITES/COREQUISITES**

1. Aviation Maintenance Technology 11 Basic Electricity, Propellers, and Human Factors
2. Aviation Maintenance Technology 11L Basic Electricity and Propellers Laboratory
3. Aviation Maintenance Technology 12 Materials & Processes, Electrical Systems, and Communication & Navigation Systems
4. Aviation Maintenance Technology 12L Materials & Processes, Electrical Systems, and Communication & Navigation Systems Laboratory
5. Aviation Maintenance Technology 13 Maintenance Publications, Mechanic Privileges and Limitations, Hydraulics, Landing Gear, and Cabin Atmosphere Control Systems
6. Aviation Maintenance Technology 13L Maintenance Publications, Mechanic Privileges and Limitations, Hydraulics, Landing Gear, and Cabin Atmosphere Control Systems Laboratory
7. Aviation Maintenance Technology 21 Unducted Fans, Auxiliary Power Units, Basic Physics, Assembly & Rigging, and Weight & Balance
8. Aviation Maintenance Technology 21L Unducted Fans, Auxiliary Power Units, Basic Physics, Assembly & Rigging, and Weight & Balance Laboratory
9. Aviation Maintenance Technology 22 Aircraft Composite Structures, Aircraft Wood Structures, and Welding
10. Aviation Maintenance Technology 22L Aircraft Composite Structures, Aircraft Wood Structures, and Welding Laboratory
11. Aviation Maintenance Technology 23 Aircraft Finishes, Aircraft Covering, Lubrication Systems, and Ignition & Starting Systems
12. Aviation Maintenance Technology 23L Aircraft Finishes, Aircraft Covering, Lubrication Systems, and Ignition & Starting Systems Laboratory
13. Aviation Maintenance Technology 31 Turbine Engines
14. Aviation Maintenance Technology 31L Turbine Engines Laboratory
15. Aviation Maintenance Technology 32 Aircraft Sheetmetal Structures, Aircraft & Engine Instruments, and Ice & Rain Protection
16. Aviation Maintenance Technology 32L Aircraft Sheetmetal Structures, Aircraft & Engine Instruments, and Ice & Rain Protection Laboratory
17. Aviation Maintenance Technology 33 Aircraft Reciprocating Engines
18. Aviation Maintenance Technology 33L Aircraft Reciprocating Engines Laboratory
19. Aviation Maintenance Technology 41 Aircraft & Engine Fuel Systems, Fuel Metering Systems, and Aircraft & Engine Fire Protection Systems
20. Aviation Maintenance Technology 41L Aircraft & Engine Fuel Systems, Fuel Metering Systems, and Aircraft & Engine Fire Protection Systems Laboratory
21. Aviation Maintenance Technology 42 Aircraft Drawings, Mathematics, Fluid Lines & Fittings, Airframe Inspection, and Cleaning & Corrosion Control.
22. Aviation Maintenance Technology 42L Aircraft Drawings, Mathematics, Fluid Lines & Fittings, Airframe Inspection, and Cleaning & Corrosion Control Laboratory
23. Aviation Maintenance Technology 43 Engine Exhaust, Induction, and Cooling Systems, Engine Electrical, Engine Inspection, and Ground Operations & Servicing
24. Aviation Maintenance Technology 43L Engine Exhaust, Induction, and Cooling Systems, Engine Electrical, Engine Inspection, and Ground Operations & Servicing Laboratory

Jan Dekker, Interim Vice President of Instruction, expressed his thanks to Jason Asman for working with his colleagues to restructure the aviation maintenance program and presenting the proposed changes to the advisory committee and the college president.

Approved new courses Aviation Maintenance Technology 11, 11L, 12, 12L, 13, 13L, 21, 21L, 22, 22L, 23, 23L, 31, 31L, 32, 32L, 33, 33L, 41, 41L, 42, 42L, 43, 43L.

Approved advisories eligibility for English 125 or 130 and English 126 and Mathematics 201 for Aviation Maintenance Technology 11, 11L, 12, 12L, 13, 13L, 21, 21L, 22, 22L, 23, 23L, 31, 31L, 32, 32L, 33, 33L, 41, 41L, 42, 42L, 43, 43L.

Approved corequisites Aviation Maintenance Technology 11/11L, 12/12L, 13/13L, 21/21L, 22/22L, 23/23L, 31/31L, 32/32L, 41/41L, 42/42L, 43/43L.

**7. NEW BUSINESS**

 **A. HEALTH SCIENCES DEPARTMENT**

 **Course Modifications**

 Physical education 22 Introduction to Physical Education

Course modification is due to C-ID. This course was previously denied for C-ID which holds up submitting the transfer degree.

 **B. INDUSTRIAL TECHNOLOGY DEPARTMENT**

 **1. Course Modification**

 Automotive Technology 19V Cooperative Work Experience, Automotive Technology

 Modifying to make the course active again so students who have completed the automotive program can take the work experience class.

 **2. Program Modifications**

a. Aviation Maintenance Technology Certificate of Achievement

 b. Aviation Maintenance Technology Associate in Science Degree

 New program with the new aviation maintenance technology courses.

 **C. FINE ARTS & SOCIAL SCIENCES DEPARTMENT – PROGRAM REVIEW**

 **1. Course Modifications & Advisory/Prerequisite/Corequisite Review**

 a. Philosophy 1 Introduction to Philosophy

 b. Philosophy 1C Ethics

 c. Philosophy 1CH Honors Ethics

 d. Philosophy 1D World Religions

 e. Philosophy 2 Critical Thinking and Writing

 f. Philosophy 4 Critical Reasoning

Courses are being brought through to finish program review. Courses have been mapped closely to meet C-ID.

Philosophy 6 came through spring 2013.

 **2. Program Modifications**

 a. Liberal Arts & Sciences, Arts and Humanities Associate in Arts Degree

*add Philosophy 1CH*

b. Registered Nursing Associate in Science Degree

*add Philosophy 1CH*

Philosophy 1C is already included in these programs. Philosophy 1CH is being added to these programs as another option.

 **3. Course Modifications & Advisory/Prerequisite/Corequisite Review**

 a. Anthropology 1 Biological Anthropology

 b. Anthropology 2 Cultural Anthropology

 c. Anthropology 3 Introduction to Archaeology and Prehistory

Anthropology is being modified to meet C-ID.

d. Political Science 2 American Government

 e. Political Science 2H Honors American Government

 f. Political Science 5 Comparative Government

 g. Political Science 110 American Institutions

Political Science courses are being brought through to finish program review.

Cynthia Elliott questioned whether C-ID requires English 1A as a prerequisite. Lore Dobusch looked at the C-ID website and found there are no advisories, prerequisites or corequisites required for Political Science.

 **4. Course Modifications & Advisory/Prerequisite/Corequisite Review**

 a. Sociology 1A Introduction to Sociology

 b. Sociology 1B Critical Thinking about Social Problems

 c. Sociology 2 American Minority Groups

 d. Sociology 32 Courtship, Marriage, and Divorce: Family & Interpersonal Relationships

Sociology courses are being brought through to finish program review.

Sociology 32 was updated to remove topics not covered in class.

 **5. Course Modifications & Advisory/Prerequisite/Corequisite Review**

a. Psychology 2 General Psychology

 b. Psychology 2H Honors General Psychology

 c. Psychology 5 Social Psychology

 d. Psychology 25 Human Sexuality

 e. Psychology 38 Lifespan Development

 f. Psychology 45 Introduction to Research Methods in Psychology

Psychology courses are being brought through to finish program review.

 **D. MATH & TECHNOLOGY DEPARTMENT**

 **1. Course Modifications**

 a. Mathematics 4B Precalculus

 b. Mathematics 4C Trigonometry/Precalculus

Modifications are to bring courses into alignment for C-ID.

 **2. Program Modifications**

a. Mathematics Associate in Science Degree

 *add Mathematics 17*

b. Associate in Science Degree in Mathematics for Transfer

 *add Mathematics 17*

Mathematics 17 is being added as an option to these degrees.

 **3. Course Modifications**

 Engineering 4 Engineering Materials

 **4. New Course Proposal**

 Engineering 4L Engineering Materials Laboratory

 **5. Program Modification**

 Engineering Associate in Science Degree

Engineering 4 does not require Engineering 4L as a corequisite as students can take Engineering 4 without the lab.

Engineering 4L does require Engineering 4 as a corequisite. With the STEM grant funding the department is able to purchase the necessary supplies for the lab.

Engineering 4L is being added to the degree.

**8. OTHER**

9. ADJOURNMENT

Meeting adjourned at 6:06 p.m.