**Minutes**

**Present**

Jason Asman, Franchesca Amezola, Marilyn Behringer, Ashley Calhoun, Michael Cole, Lore Dobusch, Toni Ensz, John Fitzer, Richardson Fleuridor, Kate Fourchy, Nancy Frampton, Pam Gilmore, Doug Gong, Nancy Marsh, Jon McPhee, Ray Tjahjadi,

Sheryl Young-Manning

**Absent**

Jim Chin, Nicholas Deftereos, Deborah Ikeda, Cynthia MacDonald, Jessy Torres

**Visitors**

Garry Elliott, Kristine Hodges, Robin Huigen, Frank Mascola, Mitjl Capet, Brent Nabors, Glenn Ogawa, Tim Smith, David Tikkanen

**1. CALL TO ORDER**

Meeting called to order at 3:05 p.m.

**2. ROLL**

**3. APPROVAL OF THE MINUTES OF March 15, 2012**

Minutes approved as submitted.

**4. INTRODUCTION OF VISITORS**

**5. DR. CAPET**

He has looked over the degrees Reedley College has to offer. Some have only been awarded to a single individual, and some have only awarded one degree in a three-year period.

As we are moving to outcome-based funding it may be that we have too many degrees.

In light of the new transfer degrees that require only 60 units he asked that the committee look at degrees with excessive units. It used to be students took 30 units for general education and 30 major units and now there additional requirements added on top, such as Computer Familiarity.

Are we limiting access because of the number of units/hours?

How do remediation classes fit into programs?

How many degrees are viable?

He will be presenting the same information to the Department Chairs.

**6. OLD BUSINESS**

**A. FINE ARTS & SOCIAL SCIENCE DEPARTMENT**

**New Program Proposal effective fall 2012 *(G. Elliott)***

**Associate in Science Degree in Administration of Justice for Transfer, 60 units**

Approved new Associate in Science Degree in Administration of Justice for Transfer.

**B BUSINESS DEPARTMENT**

**Proposed Program Modification effective fall 2012 *(B. Nabors)***

**Web Design Certificate of Achievement, 24 units**

Revising required courses and units to 16.

Approved program modification for the Web Design Certificate of Achievement.

**C. AGRICULTURE & TECHNOLOGY DEPARTMENT**

**1. New Course Proposal effective fall 2012 *(T. Smith)***

**Plant Science 6 Pesticides, 3 units, 3 lecture hours, pass/no pass option.**

Approved new course Plant Science 6.

Approved advisories: Eligibility for English 125 and Mathematics 201 for Plant Science 6.

**2. New Program Proposals effective fall 2012 *(T. Smith)***

**a. Plant Protection Associate in Science Degree, 42 units**

**b. Plant Protection Intern Certificate of Achievement, 21 units**

**c. Pest Control Advisor Certificate of Achievement, 42 units**

Tim Smith withdrew the proposal for the Plant Protection Associate in Science Degree.

Approved new Plant Protection Intern Certificate of Achievement and Pest Control Advisor Certificate of Achievement.

**7. NEW BUSINESS**

1. **AGRICULTURE & TECHNOLOGY DEPARTMENT**
2. **New Distance Education Proposal effective fall 2012 *(T. Smith)***

**a. Plant Science 6 Pesticides**

Hybrid mode of delivery, 50% face-to-face/50% online

**b. Plant Science 14 Plant Nutrition**

Hybrid mode of delivery, 50% face-to-face/50% online

Approved hearing distance education proposals in one hearing.

Approved hybrid mode of delivery for Plant Science 6 and 14.

1. **BUSINESS DEPARTMENT**
2. **Course Modifications effective fall 2012 *(B. Nabors)* – PROGRAM REVIEW**
3. **IS 12 Computer Literacy, 3 units, 3 lecture hours, 1 lab hour, pass/no pass option. ADVISORIES: Eligibility for English 125, 126, and Mathematics 101.**

Revised student learning outcomes and textbooks.

Who is the specific target for this course? Where does it apply?

This course is designed for students who don’t know about computers and don’t have an interest in programming.

This course is not articulated with the UCs.

Reedley College has the option of Office Technology 1 in place of Information Systems 15 but Willow International does not have an Office Technology program so does not have this option.

1. **IS 15 Computer Concepts, 3 units, 3 lecture hours, 1 lab hour, pass/no pass option. ADVISORIES: Eligibility for English 125, 126, and Mathematics 101.**

Revised student learning outcomes and textbooks.

Information Systems 15 should stress Access database and programming.

Outcomes need to be re-written using verbs at the beginning of each outcome.

1. **Program Deletions**
2. **Call Center Clerk**

Department pulled until a later meeting.

1. **Program Modifications effective fall 2012 *(P. Gilmore)***
2. **Administrative Assistant Associate in Science Degree, 26.5-28.5 units**

Revise courses and major units to 23.5-27 units

1. **Administrative Assistant Certificate of Achievement, 23.5-24.5 units**

Revise courses and units to 23.5-27 units

Department pulled until a later meeting.

1. **Information Systems Web Design Option, 31.5-33.5 units**

Revised course selection and major units to 32-34

It was suggested that Decision Science 117 be removed from the degree since it does not meet the graduation requirement. Maybe add Mathematics 103 as an option.

It was pointed out that units are more than 60.

Look at the courses and decide which are really necessary for the degree.

1. **HEALTH SCIENCES DEPARTMENT**
2. **Program Deletions**
3. **Paraprofessional Associate in Science Degree**
4. **Paraprofessional Certificate of Achievement**

The Paraprofessional degree and certificate are no longer needed in the field.

1. **New Program Proposal**

**Associate in Science Degree in Early Childhood Education for Transfer, 60 units**

1. **INDUSTRIAL TECHNOLOGY DEPARTMENT**
2. **Course Modifications effective fall 2012 *(G. Ogawa) – PROGRAM REVIEW***
3. **Automotive Technology 9 Automotive Essentials, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125, and 126.**

Revised advisories to ***none*** and textbooks.

1. **Automotive Technology 10 Automotive Technician Program, 16 units, 9 lecture hours, 21 lab hours. ADVISORIES: Eligibility for English 125, 126 and Mathematics 101.**

Revise advisories to ***none***, prerequisites to ***Automotive Technician Program 9, Mathematics 250, and English 260***. Revised catalog description, lab content outline, and textbooks.

1. **Automotive Technology 11 Automotive Technician Program, 16 units, 9 lecture hours, 21 lab hours. ADVISORIES: Eligibility for English 125, 126 and Mathematics 101.**

Revise advisories to ***none***, prerequisites to ***Automotive Technician Program 9, Mathematics 250, and English 260***. catalog description, lab content outline, and textbooks.

Lore Dobusch asked if Automotive Technology 9 should be added to the program.

The department will leave Automotive Technology 9 advisories as they currently are. Automotive Technology 9 will be the prerequisite to Automotive Technology 10 and 11.

1. **Course Deletions effective spring 2012 *(D. Tikkanen)***
2. **Manufacturing 40 Fundamentals of Welding - Oxy-Acetylene, 2 units**

Course no longer offered

1. **Manufacturing Technology** **41 Fundamentals of Welding Electric Arc, 2 units**

Course no longer offered

1. **Manufacturing Technology** **42 Machine Shop Fundamentals Lathe, 2 units**

Course no longer offered

1. **Manufacturing Technology** **43 Machine Shop Fundamentals Mill, 2 units**

Course no longer offered

1. **Manufacturing Technology** **101 Basic Manufacturing Skills, 1 Unit**

Course no longer offered

1. **Manufacturing Technology** **110 Introduction to Industrial and Manufacturing Technology, 1 Unit**

Course no longer offered

1. **Manufacturing Technology** **271 CNC Operator, 5 Units**

Course no longer offered

Approved course deletions for Manufacturing Technology 41, 42, 43, 101, 110, and 271.

1. **FINE ARTS & SOCIAL SCIENCES DEPARTMENT**
2. **New Course proposal effective fall 2012**

**Sociology 1B Critical Thinking about Social Problems, 3 units, 3 lecture hours. ADVISORIES: Sociology 1A and/or Eligibility for English 1A.**

Lore Dobusch asked this course be added to the Liberal Arts & Sciences, American Option.

1. **RC General Education Area B2 Modification**

Add Sociology 1B

**8. OTHER**

Deadline for this semester is March 30.

9. ADJOURNMENT

Meeting adjourned at 4:45 p.m.