**MINUTES**

**Present**

Franchesca Amezola, Ashley Calhoun, Jim Chin, Michael Cole, Toni Ensz, John Fitzer, Kate Fourchy, Richardson Fleuridor,

Nancy Frampton, Pam Gilmore, Doug Gong, Robin Huigen, Nancy Marsh, Sheryl Young-Manning

**Absent**

Jason Asman, Lore Dobusch, Kent Kinney, ASG Representative

**Visitors**

Eileen Apperson, Kristine Hodges, Janice Ledgerwood

1. **CALL TO ORDER**

 Meeting called to order at 3:10 p.m.

**2. ROLL**

 Roll sheet was circulated.

**3. APPROVAL OF THE MINUTES OF September 6, 2012**

 Minutes approved as submitted.

**4. INTRODUCTION OF VISITORS**

**5. CONSENT AGENDA**

 None.

**6. OLD BUSINESS**

1. **Interdisciplinary Degree Deletions**
2. **Liberal Arts**

 Approved deletion of the Liberal Arts Associate in Arts degree.

1. **Physical Science**

 Rejected deleting the Physical Science degree.

1. **FINE ARTS & SOCIAL SCIENCES DEPARTMENT**
2. **New Special Studies Course Proposals – STAND ALONE effective summer 2012**

**Special Studies Mental Health 277A Mental Health First Aid, .5 unit, .5 lecture hour, pass/no pass. ADVISORIES: Eligibility for English 125 and 126.**

 Approved new course Special Studies Mental Health 277A.

 Approved advisories eligibility for English 125 and 126 for Special Studies Mental Health 277A.

1. **New Special Studies Course Proposals / Distance Education Proposals – STAND ALONE effective fall 2012**
2. **Special Studies Mental Health 277B Introduction to Psychosocial Rehabilitation, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125 and 126.**
3. **Special Studies Mental Health 277C The Helping Relationship, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125 and 126.**
4. **Special Studies Mental Health 277D Community Inclusion, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125 and 126.**
5. **Special Studies Mental Health 277E Rehabilitation and Recovery, 3 units, 3 lecture hours.**

 Approved new courses Special Studies Mental Health 277B, 277C, 277D, and 277E.

 Approved advisories eligibility for English 125 and 126 for Special Studies Mental Health 277B, 277C and 277D.

 Approved 100% online mode of delivery for Special Studies Mental Health 277B, 277C, 277D, and 277E.

**7. NEW BUSINESS**

 **A. Program Deletions**

 **1. Fine Arts**

 Janice Ledgerwood and Steve Norton both agree with deleting this degree. Their students are more interested in the transfer degree. Students may not be interested in this degree because of the restrictive way it is written. Art students would not necessarily take music courses and this degree requires music.

1. **Liberal Arts & Sciences, Natural Sciences**

Approved rejecting deletion of the Fine Arts and the Liberal Arts & Sciences, Natural Sciences Associate in Arts Degrees until new TMCs are in place.

 **B. BUSINESS DEPARTMENT – PROGRAM REVIEW**

 **1. Course Modifications effective fall 2013**

1. **Office Technology 10 Medical Terminology, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125 and 126.**

Approved course modification for Office Technology 10.

Reviewed and approved advisories for Office Technology 10.

1. **Office Technology 12C Spreadsheet Projects 1.5 units, 1.5 lecture hours, .5 lab hours, pass/no pass, 1 repeat. PREREQUISITE: Office Technology 12A and Mathematics 250. ADVISORIES: Eligibility for English 126.**
2. **Office Technology 41 Medical Administrative Assistant, 3 units, 3 lecture hours, 1 lab hour, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Office Technology 10 and ability to type 35 gwam with 3 errors or less/5-minute timing.**
3. **Office Technology 42 Medical Document Preparation, 3 units, 3 lecture hours, 1 lab hour, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Office Technology 10 and ability to type 35 gwam with 3 errors or less/5-minute timing.**
4. **SCIENCE DEPARTMENT**

 **New Program Proposal effective spring 2013**

 **Associate in Science Degree in Physics for Transfer**

 Pulled since no one from the department was in attendance to present the new degree.

**8. CURRICULUM COMMITTEE OPERATING AGREEMENT**

 Pam is working on updating the Curriculum Committee Operating Agreement and will bring to next week’s meeting for consideration by the committee.

**9. OTHER**

 **T**he Academic Senate Executive Committee has discussed a resolution to have faculty involved in the grant writing process.

10. ADJOURNMENT

 Adjourned at 4:10 p.m.