**MINUTES**

**Present**

Franchesca Amezola, Jason Asman, Ashley Calhoun, Jim Chin, Michael Cole, Lore Dobusch, Dean Gray (for T. Ensz), Richardson Fleuridor, Nancy Frampton, Pam Gilmore, Doug Gong, Robin Huigen, Kent Kinney, Nancy Marsh, Sheryl Young-Manning

**Absent**

John Fitzer, Kate Fourchy, ASG Representative

**Visitors**

Eileen Apperson, Bill Blanken, Cynthia Elliott (WI Curriculum Chair), Chris Glaves, Kristine Hodges, Janice Ledgerwood

1. **CALL TO ORDER**

Meeting called to order at 3:10 p.m.

**2. ROLL**

 Roll sheet was circulated.

**3. APPROVAL OF THE MINUTES OF August 30, 2012**

 Minutes approved as submitted.

**4. INTRODUCTION OF VISITORS**

**5. CONSENT AGENDA**

**6. OLD BUSINESS**

1. **Interdisciplinary Degree Deletions**
2. **Liberal Arts & Sciences, American Studies**

 Lore Dobusch reminded committee the Liberal Arts & Sciences,American Studies degree was created in 2008 and not available to students until 2009. There are students who declare the major only when ready to graduate. There may have not been enough time for students to be aware of the degree or the degree has not been advertised enough.

 Sheryl Young-Manning would like to keep the degree until the Liberal Arts & Sciences, Arts & Humanities degree is modified.

 Approved deletion of the Liberal Arts & Sciences, American Studies degree. (Ayes=14, Nays=1 L.Dobusch)

1. **Liberal Arts & Sciences, Arts & Humanities**

 Lore Dobusch gave a proposal to Eileen Apperson on how this degree could be modified to be more flexible. There were two students this week who would have been able to declare this major if it had been more flexible.

 Nancy Frampton said if the number of students getting degrees was applied across the board then more degrees would be up for deletion.

 Lore Dobusch motioned to reject the deletion of the Liberal Arts & Sciences, Arts & Humanities degree.

 Approved rejecting the deletion of the Liberal Arts & Sciences, Arts & Humanities degree. (Ayes=14, Abstentions=1 R. Fleuridor)

 The Chair reminded the committee that someone needs to be responsible for these degrees and seeing the entire process (modification, SLO, Assessment) is followed through to completion.

1. **Health Sciences Department**
2. **Course Modifications effective fall 2013**
3. **Health 14 Interpreting in Health Care I, 4 units, 3 lecture hours, 3.5 lab hours, pass/no pass, 0 repeats.**

**ADVISORIES: Office Technology 10, eligibility for English 125 and 126.**

Revised lab hours to ***3***, catalog description, textbooks, methods to measure student achievement, and added lab content outline.

1. **Health 15 Interpreting in Health Care II, 4 units, 3 lecture hours, 3.5 lab hours, pass/no pass, 0 repeats.**

**PREREQUISITES: Health Science 14 must be completed within 2 years prior to enrollment in Health Science 15 and 16. COREQUISITES: Health Science 16. ADVISORIES: Office Technology 10, Biology 20, 22, eligibility for English 125 and 126.**

Revised lab hours to ***3***, textbooks, grading scale, Health 14 prerequisite justification, and Health 16 corequisite justification. Revised to non-degree applicable course.

1. **Health 16 Field Work in Health Care Interpreting, 4 units, 2 lecture hours, 6 lab hours, pass/no pass, 0 repeats. PREREQUISITES: Health 14, must be completed within 2 years prior to enrollment in Health 16. COREQUISITES Health 15.**

Revised textbooks, grading scale, Health 14 prerequisite justification, and Health 15 corequisite justification. Revised to non-degree applicable course.

 These courses are not changing to non-degree applicable courses.

 Approved course modifications for Health 14, 15, and 16.

 Reviewed and approved advisories, prerequisites, and corequisites for Health 14, 15, and 16.

1. **Business Department**
2. **Course Modifications effective fall 2013 – Program Review**
3. **Office Technology 1 Computer Basics, 1.5 units, 1.5 lecture hours, .5 lab hours, pass/no pass, 0 repeats. ADVISORIES: Eligibility for English 125 and 126.**

Revised outcomes, objectives, textbook, methods to measure student achievement, and grading scale.

Revised advisories to ***Eligibility for English 125 and English 126 or English 130 or ESL 225W or 226R***

The Reading and Languages Department asked English 130, English as a Second Language 225W and 226R not be advisories for Office Technology 1.

 These courses are not equivalent to English 125 and 126.

 Approved course modifications for Office Technology 1.

 Approved advisories eligibility for English 125 and 126 for Office Technology 1.

1. **Office Technology 12A Microsoft Excel Essentials, 1.5 units, 1.5 lecture hours, .5 lab hours, pass/no pass, 1 repeat. PREREQUISITES: Mathematics 250. ADVISORIES: Eligibility for English 126.**

 Revised repeats to ***0***, catalog description, textbook, methods to measure student achievement, and grading scale.

Revised prerequisites to ***none,*** advisories to ***eligibility for English 125, 126 and Mathematics 201.***

Approved course modifications for Office Technology 12A.

 Approved advisories eligibility for English 125, 126, and Mathematics 201 for Office Technology 12A

**7. NEW BUSINESS**

1. **Interdisciplinary Degree Deletions**
2. **Liberal Arts**

Michael Cole asked what the impact or motivation is for the college to delete the degree.

 Richardson Fleuridor stated it is to show better completion or success of our students.

 Nancy Marsh stated that when Dr. Capet came to Curriculum last semester he said the committee needed to look at the degrees as the state moves to outcome based funding to see which degrees are viable.

1. **Physical Science**

A lot of faculty emailed Eileen Apperson that they want to keep the Physical Science degree. The STEM grant requires science degrees.

 Lore Dobusch stated this degree is good for students not intending to transfer as they can take the RC GE instead of the CSU GE or IGETC pattern required for the Associate in Science for Transfer degrees. Students with a two-year degree in sciences is acceptable for employment at places such as the Kearny Agriculture Center.

 Kristine Hodges said from the STEM perspective nationwide the number of science degrees are low and students need time to be made aware of the availability of this degree.

 Bill Blanken said when FCC’s Chemistry degree and certificates are in place, they plan to copy them for RC. Bill would like to see the differences between the transfer degree and the Physical Science degree.

1. **FINE ARTS & SOCIAL SCIENCES DEPARTMENT**
2. **New Special Studies Course Proposals – STAND ALONE effective summer 2012**

**Special Studies Mental Health 277A Mental Health First Aid, .5 unit, .5 lecture hour, pass/no pass. ADVISORIES: Eligibility for English 125 and 126.**

1. **New Special Studies Course Proposals – STAND ALONE effective fall 2012**
2. **Special Studies Mental Health 277B Introduction to Psychosocial Rehabilitation, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125 and 126.**
3. **Special Studies Mental Health 277C The Helping Relationship, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125 and 126.**
4. **Special Studies Mental Health 277D Community Inclusion, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125 and 126.**
5. **Special Studies Mental Health 277E Rehabilitation and Recovery, 3 units, 3 lecture hours.**

 These courses are in response the CASRA grant. There are 22 department of Social Services and Mental Health organizations throughout California participating.

 These course provide direct training to employees and others in the Mental Health field.

 Nancy Frampton expressed concern over the 200 number on the courses since the advisories and rigor is more advanced.

 RC does not have the option of a 100 level for Special Studies courses and these would have to have two hearings before being offered.

 The Chair asked that the level of advisory and methods to measure be looked at and matched.

**8. DEFINING FAMILIES**

The Chair asked the state about defining families. This is limited to four takes per family in physical education activity courses and the visual and performing arts courses.

**9. OTHER**

Michael White has asked the Curriculum Committee update the operating agreement.

10. ADJOURNMENT

 Meeting adjourned at 4:13 p.m.