**Minutes**

**Present**

Marilyn Behringer, Jim Chin, Stephanie Curry (for C. MacDonald), Lore Dobusch, Toni Ensz, John Fitzer, Richardson Fleuridor, Nancy Frampton, Pam Gilmore, Robin Huigen, Jon McPhee, David Nippoldt, Ron Reimer, David Richey,

Sheryl Young-Manning

**Absent**

Michael Cole, Nicholas Deftereos, Kate Fourchy, Nancy Marsh, Samara Trimble, Cristal Gallardo, Celia Herrera

**Visitors**

Linda Cooley, Norma Kaser, Daniel Morales, Reg Spittle, Michael van Wyhe

**1. CALL TO ORDER**

Meeting called to order at 3:08 p.m. by Pam Gilmore, Chair.

**2. ROLL**

 Roll sheet was circulated.

**3. APPROVAL OF THE MINUTES OF February 10, 2010**

Minutes approved as submitted.

**4. INTRODUCTION OF VISITORS**

**5. CONSENT AGENDA**

 **A. FINE ARTS AND SOCIAL SCIENCE DEPARTMENT**

 **Course Modification effective fall 2011**

 **Political Science 5 Comparative Government**

Revised course outcomes, updated texts, reviewed advisories English 1A and Political Science 2.

 **B BUSINESS DEPARTMENT**

 **1. Course Modifications effective fall 2011**

 **a. Information systems 16 Word Processing**

 Revised outcomes and objectives.

 **b. Information Systems 18 Spreadsheet Fundamentals**

Revised outcomes, objectives, and methods to measure student achievement.

 **C. HEALTH SCIENCES DEPARTMENT**

 **1. Course Modifications effective Spring 2011**

 **a. Registered Nursing 75 Nursing in Health and Illness I Intermediate Med/Surg, 5 units, 3 units, 6 lab hours. Prerequisites: Registered Nursing 200 and acceptance into the Licensed Vocational Registered Nursing program. Corequisites: Registered Nursing 76, 77, 79.** Revised title to ***Intermediate Medical-Surgical Nursing***, prerequisites to ***Registered Nursing 160*** and acceptance into the Licensed Vocational Registered Nursing program, lecture hours to ***2.5***, lab hours to ***7.5***, catalog description, course outcomes, objectives, content outline, texts, multicultural statement, methods to measure student achievement, and grading scale.

 **b. Registered Nursing 79 Nursing Skills Lab I, .5 unit, 1.5 lab hours. Prerequisites: Registered Nursing 160, admission into the LVN to RN nursing program. Corequisites: Registered Nursing 75, 77.** Revised catalog description, outcomes, objectives, content outline, texts, and methods to measure student achievement.

 **c. Registered Nursing 85 Nursing in Health and Illness II-Advanced Med/Surg, 6 units, 4 lecture hours, 6 lab hours. Prerequisites: Registered Nursing 75, 76, 79. Acceptance into the LVN-RN program. Corequisites: Registered Nursing 86.** Revised title to ***Advanced Medical-Surgical Nursing***, lecture hours to ***2.5***, lab hours to ***7.5***, corequisites to Registered Nursing 86, ***88, 89***, catalog description, course outcomes, objectives, content outline, texts, multicultural statement, and grading scale.

 **d. Registered Nursing 87 Complex Pediatric Nursing, 2 units, 1 lecture hours, 3 lab hours. Prerequisites: Registered Nursing 76.** Revised title to ***Maternal and Child Nursing*,**  units to ***4*,** lecture hours to ***2*, l**ab hours to ***6*,** prerequisites to ***Registered Nursing 75, 76, 77, 78, 79***, corequisites to ***Registered Nursing 89***, catalog description, course outcomes, objectives, content outline, texts, multicultural statement, methods to measure student achievement, and grading scale.

 **2. New Course Proposals effective spring 2011**

 **a. Registered Nursing 74 Geriatric Nursing Theory, 1.5 units, 1.5 lecture hours, grading scale only, 0 repeats. Prerequisites: RN 160 and acceptance into the LVN to RN program. Corequisites: Registered Nursing 75, 77, 79.** This course builds on previous knowledge and skills in applying the nursing process to older adults living in the community. Gerontological nursing theory is stressed with emphasis on lifestyle and physical changes that occur with aging, the process of initiating health referrals for the older adult, and the outcome criteria for evaluating the aging individual's response to teaching and learning. The student will also explore interventions to increase the older adult's functional abilities.

 **b. Registered Nursing 89 Nursing Skills Lab II, .5 unit, 1.5 lecture hours, grading scale only, 0 repeats. Prerequisites: Registered Nursing 75, 76, 77, 79. Corequisites: Registered Nursing 85.** This course provides technological knowledge and assessment skills related to both adult and pediatric patients. It prepares the student to progressively advance in nursing practice to care for patients with multiple complex acute and chronic health care problems. Under direct supervision, students will have an opportunity to update previously learned skills, practice complex patient care assignments on simulators, and demonstrate proficiency in math and dosage calculations for medication administration. This course also aids in the development of nursing skills related to communication, care planning and documentation. Students will be able to apply knowledge and skills learned from this course in diverse settings.

 **3. Course Deletions**

 **Registered Nursing 76 Complex Obstetrical Nursing, 2 units**

 **Registered Nursing 86 Advanced Nursing Concepts across the Lifespan, 2 units**

 **D. OFFICE OF INSTRUCTION**

 **1. New Course Proposal effective fall 2011**

 **Library Skills 1 Information Competency/Research Skills, 1 unit, 1 lecture hour, 3 repeats. Advisories: Eligibility for English 125 and 126.** This course is an introduction to research skills and strategies for college students to successfully locate, access, evaluate, and use information in various formats. Students will learn how to use print, database and Internet resources, cite sources, create bibliographies, and understand plagiarism.

 **2. Course Modification effective fall 2011**

 **Library Technology 258 Library & Computer Lab Skills, 1 unit, 2.66 lab hours, pass/no pass only, 3 repeats.**

Revised lecture hours to ***1*** and lab hours to ***0***, catalog description, course outcomes, objectives, content outline, texts, methods to measure student achievement, and special facilities to ***computer lab***.

 **3. Request for Approval of a Course via Distance Learning effective fall 2011**

 **Library Skills 1 Information Competence/Research Skills**

Moved Library Skills 1 distance education request to Old Business for further discussion.

Approved remaining Consent Agenda items.

 Approved existing and new prerequisites, advisories, corequisites for Consent Agenda courses.

**6. OLD BUSINESS**

 **A. OFFICE OF INSTRUCTION**

 **Request for Approval of a Course via Distance Learning effective fall 2011**

 **Library Skills 1 Information Competence/Research Skills**

David Nippoldt asked for the percentage of on-campus meetings be changed to 0-99% to allow flexibility by the instructor teaching the class.

 Approved distance education online request for Library Skills 1 with 0-99% on-campus meetings.

**7. NEW BUSINESS**

 **A. AGRICULTURE & TECHNOLOGY DEPARTMENT**

 **Program Modification**

 **Environmental Horticulture Associate in Science Degree**

Revised program description to address transfer in the description. *(requested by Chancellor’s Office)*

The program had been modified due to the retirement of the Environmental Horticulture instructor. The state Chancellor’s Office had asked that the transfer component be addressed in the catalog description since the degree has approval as a transfer degree.

The committee questioned the high number of units for the degree and indicated that the Chancellor’s Office may need to consider the high units in this degree versus the 18-unit (in the major) requirement of SB1440 legislation. Pam Gilmore will talk to the department chair about modifying the program.

 Lore Dobusch indicated that students planning to transfer do not get this degree.

 **B. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT**

 **1. New Course effective fall 2011**

 **Communication 10 Intercultural Communication, 3 units, 3 lecture hours, pass/no pass option, 0 repeats. Advisories: English 1A.** Intercultural Communication introduces students to the cultural variables and factors in the communication process. Emphasis is given to communicating effectively in diverse social and professional environments. Focus will also be given to the analysis and comparisons of message perception, verbal and nonverbal communication, communication climates and language interpretation in interactions between people from different cultures. Activities are designed to develop communication skills that improve competence in intercultural situations.

 **2. Course Modifications effective fall 2011**

 **a. Communication 2 Interpersonal Communication**

Revised major to ***Communication Studies Associate in Arts Transfer Degree***

 **b.** **Communication 8 Group Communication**

Revised major to ***Communication Studies Associate in Arts Transfer Degree***

 **c. Communication 15 Computer-Mediated Communication**

Revised major to ***Communication Studies Associate in Arts Transfer Degree***

 **d. Communication 25 Argumentation**

Revised major to ***Communication Studies Associate in Arts Transfer Degree***, content outline, multicultural statement, methods to measure student achievement, and grading scale.

Student Learning Outcomes being modified. What is currently in CurricUNET was never approved.

 **3. New Program Proposal effective fall 2011**

 **Communication Studies Associate in Arts Transfer Degree**

 The Communication degree program is designed to prepare students to continue studies toward a B.A. degree in Communication or for entry level into a variety of career options that require competent and ethical communication skills. Employment opportunities are diverse and can range from College Professor in Communication to Public Relations or a career in Mass Communications such as radio and television. Communication courses focus on how people use messages to generate meaning within and across various contexts, cultures, and channels.

 Student Learning Outcomes

 1. demonstrate and apply core communication theories and principles

 2. construct and deliver competent presentations that are adapted to the audience and purpose

 3. critically evaluate communicative situations.

 Revise catalog description.

 **C. READING AND LANGUAGES DEPARTMENT**

**1. Course Modifications effective fall 2011**

 **a. English 126 Reading Skills for College, 4 units, 4 lecture hours, pass/no pass option. Prerequisites: Completion of English 262 or placement by college assessment process.**

Revised prerequisites to ***English 262 or 262B* or placement by college assessment process**, outcomes, texts, and grading scale.

 **b. English 260 Basic Reading**

Revised repeats to ***0***, outcomes, objectives, lecture outline, lab outline, texts, multicultural statement, methods to measure student achievement, and grading scale.

 **c. English 260A Basic Reading: Introduction to Reading**

Revised outcomes, objectives, lab content outline, texts, methods to measure student achievement, and grading scale.

 **d. English 260B Basic Reading: Reading Strategies**

Revised outcomes, objectives, lecture outline, lab outline, texts, methods to measure student achievement, and grading scale.

 **e. English 262 Reading Improvement**

Revised repeats to  ***0***, catalog description, outcomes, objectives, lecture outline, lab outline, texts, multicultural statement, methods to measure student achievement, and grading scale.

 **f. English 262B Reading Improvement Strategies**

Revised repeats to ***0***, outcomes, objectives, lecture outline, lab outline, texts, multicultural statement, methods to measure student achievement, and grading scale.

These modifications are due to Program Review.

Marilyn Behringer asked why English 260AB are being revised if there is no intent to offer these courses instead of deleting them.

Michael van Wyhe explained that these courses were intended for students who dropped or were dropped would have some place to go so that they would still have some reading experience. The registration process doesn’t allow for these classes to be closed until the second nine-week session begins and the counselors fill the classes before the intended students get a chance to register for them.

**8. 2+2 Articulation**

 **Reedley High School, Aviation Maintenance Technology – RC Course AERO 2, 17.5 units**

**9. OTHER**

Math degree for SB1440 may be the next degree for Reedley College.

 Kinesiology wants to create a new course for their degree.

10. ADJOURNMENT

 Meeting adjourned at 4:31 p.m.