**Minutes**

**Present**

Marilyn Behringer, Jim Chin, Linda Carvalho Cooley, Veronica Cornel, Lore Dobusch, Toni Ensz, Kate Fourchy,

Nancy Frampton, Pam Gilmore, Robin Huigen, Cynthia MacDonald, Nancy Marsh, Jon McPhee, David Nippoldt, Conrad Perez, David Richey, Samara Trimble, Sheryl Young-Manning

**Absent**

Nicholas Deftereos, Tom West,

**Visitors**

Becky Allen, Rosemarie Elizondo, Brian Fonseca, Sheryl Goodson (FSU), Tina Luera, Terri Main, Tom Mester

**1. Call to order**

**2. Roll**

**3. Approval of the minutes of March 25, 2010**

Approved as submitted.

**4. Introduction of visitors**

**5. Old Business**

 A. SCIENCE DEPARTMENT

 1. Course Modifications effective fall 2010

 a. Biology 20 Human Anatomy, 4 units, 3 lecture hours, 3 lab hours

 Revised prerequisites , course outcomes, lab content, texts, and special facilities.

Approved course modification for Biology 20 effective fall 2010.

 **1) Prerequisite Modification effective fall 2010**

 Biology 20 Human Anatomy, 4 units, 3 lecture hours, 3 lab hours.

 **Subject Prerequisites: Biology 1 or 5. Basic Skills Advisories: Eligibility for English 125, 126, and Mathematics 101.**

Prerequisites: Biology 1 or 5 ***or 11A***. Basic Skills Advisories: Eligibility for English 125, 126, and Mathematics 101.

 Approved Biology 20 prerequisites Biology 1 or 5 or 11A. Basic Skills Advisories: Eligibility for English 125, 126, and Mathematics 101.

 **b. Biology 22 Human Physiology, 5 units, 4 lecture hours, 3 lab hours**

Revised course outcomes and texts.

Approved course modification for Biology 22effective fall 2010.

 **c. Biology 31 Microbiology, 5 units, 3 lecture hours, 6 lab hours**

Revised grading basis to ***grading scale only,*** prerequisites, course outcomes, objectives, texts, methods of grading, and grading scale.

 **1) Prerequisite Modification effective fall 2010**

 **Basic Skills Advisories: Eligibility for English 125, 126, and Mathematics 101. Subject Prerequisites: Biology 1 or 5 and Chemistry 3A or 1A.**

Prerequisites: Biology 1 or 5 or ***11A*** and Chemistry 3A or 1A. Advisories**:** Eligibility for English 125, 126, and Mathematics 101.

ApprovedBiology 22 Prerequisites: Biology 1 or 5 or 11Aand Chemistry 3A or 1A. Advisories**:** Eligibility for English 125, 126, and Mathematics 101.

 B. HEALTH SCIENCES DEPARTMENT

 1. Course Modifications effective fall 2010

 a. Child Development 5 Parent Education, 3 units, 3 lecture hours

 Revised catalog description, course outcomes, objectives, content outline, multicultural paragraph, methods of grading, grading scale, and texts.

Approved course modification for Child Development 5effective fall 2010.

 b. Child Development 8A Introduction to School Age Child Care, 3 units, 2 lecture hours, 3 lab hours

 Revised course outcomes, content outline, and texts.

Approved course modification for Child Development 8A effective fall 2010.

 c. Child Development 12 Child Development, 3 units, 3 lecture hours

 Revised course outcomes, objectives, content outline, texts, and methods of grading.

Approved course modification for Child Development 12 effective fall 2010.

 C. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT

**1. Course Modifications effective fall 2010**

 **a. Journalism 1 Introduction to Mass Communications 3 units, 3 lecture hours**

Revised course outcomes, objectives, texts, multicultural statement, methods of assessment, and added to RC General Education.

Approved course modification for Journalism 1effective fall 2010.

 **1) Reedley college General Education Modification effective fall 2010**

 **Journalism 1 Introduction to Mass Communications 3 units, 3 lecture hours**

Add to RC General Education Area B2-Other Social and Behavioral Sciences

Approved adding Journalism 1to Reedley College General Education Area B.2 effective fall 2010.

 **b. Journalism 3 News Writing 3 units, 3 lecture hours**
 Revised course outcomes, objectives, content outline, texts, global/multicultural statement, and methods of grading.

Approved course modification for Journalism 3effective fall 2010.

 **c. Journalism 7 Writing by Design: Publication and Production, 3 units, 3 lecture hours**
 Revised course outcomes, objectives, , texts, and methods of grading.

Pam Gilmore asked the Journalism faculty to consider adding a word processing class as an advisory to Journalism 7. Why is Math 101 an advisory, is it necessary for this course?

 Journalism 7 will be added to next week’s agenda if modifications are done in time.

 **d. Journalism 8 Newspaper Staff 1-3 units, 3-6 lab hours**

Revised title to ***Student Publication Staff***, units to ***3***, hours to ***9***, catalog description, course outcomes, objectives, content outline, texts, methods of grading, and educational materials,

Need to verify if this course is to be repeatable and need multicultural statement added.

 **e. Journalism 19V Cooperative Work Experience, Journalism 1-8 units, 60 hrs/unit volunteer or 75 hours/unit paid employment**

 Reviewed course outline. Textbooks, Form B

If this course still needs the concurrent enrollment in 7 units, the justification form will need to be completed.

 2. New Program Proposal effective fall 2010

 Communication Associate in Arts Degree, 18 units

The Communication degree program is designed to prepare students to continue studies toward a B.A. degree in Communication or for entry level into a variety of career options that require competent and ethical communication skills. Employment opportunities are diverse and can range from College Professor in Communication to Public Relations or a career in Mass Communications such as radio and television. Communication courses focus on how people use messages to generate meaning within and across various contexts, cultures, and channels. Student Learning Outcomes

1. demonstrate and apply core communication theories and principles

2. construct and deliver competent presentations that are adapted to the audience and purpose

3. critically evaluate communicative situations

Approved with the addition of indicating the core classes (Communication 1, 2, 4, 8) also meet the general education and oral competency requirement for graduation.

**6. New Business**

 A. SCIENCE DEPARTMENT

 1. Course Modifications effective fall 2010

 a. Biology 1 Principles of Biology 4 units, 3 lecture hours, 2 lab hours

 Revised grading basis to *grading scale only*, catalog description, course outcomes, texts, multicultural statement, methods of grading, and grading scale.

 Need lab outline for articulation.

 b. Biology 5 Human Biology 4 units, 3 lecture hours, 2 lab hours

 Revised grading basis to *pass/no pass option,* an d texts.

 Review multicultural statement .

 B. HEALTH SCIENCES DEPARTMENT

 1. Course modifications effective fall 2010

 a. Child Development 2 Introduction to Early Childhood Education 2 units, 2 lecture hours
 Reviewed course outline.

 Review multicultural statement.

 **b.** **Child Development 6 Health, Safety and Nutrition in Early Childhood Education 3 units, 3**  **lecture hours**

 Reviewed course outline

 **c.** **Child Development 7 Infant-Toddler Development and Care3 units, 2 lecture hours, 3 lab**  **hours**

 Revised repeatability to ***3***, lecture content outline, removed lab content outline, revised texts, methods of grading,

Verify if this course is to be repeatable and add grading scale.

 **d.** **Child Development 7A Advanced Infant Toddler Development and Care 3 units, 3 lecture**  **hours**

 Removed prerequisite.

 Child Development 7 is a prerequisite and should not have been removed.

 Newer texts need to be included. Child Development faculty indicated that these texts are not updated yearly and it is the PITC system which is used in their courses.

 Need consistency in objectives.

 **e.** **Child Development 8B School-age Child Care**
 Revised course outcomes, texts, and methods of grading.

 Are references to teens appropriate for this course?

 **f.** **Child Development 33A Early Childhood Curriculum: Emphasis on Art Drama Music and**  **Movement 3 units, 3 lecture hours**

 Revised content outline, texts, and methods of grading.

 **g.** **Child Development 33B Early Childhood Curriculum: Emphasis on Math, Science and**  **Literacy3 units, 3 lecture hours**

 Revised content outline, texts, and methods of grading.

 **h.** **Child Development 35 Exceptional Children 3 units, 3 lecture hours. Advisories: Eligibility**  **for English 125 and 126.**

 Revised advisories, course outcomes, objectives, content outline, texts, methods of grading

 Advisories are not changing.

 **i.** **Child Development 40B Advanced Administration of Childhood Programs 3 units, 3 lecture hours**

 Revised catalog description, course outcomes, objectives, content outline, texts, methods of grading,

 **j.** **Child Development 45 Supervision of Adults in ECE Classrooms 2 units, 2 lecture hours.**

 Revised course outcomes and special facilities.

 **k.** **Child Development 47 Emergent Literacy 3 units, 3 lecture hours**
 Revised course outcome, content outline, texts, methods of grading.

 **l.** **Child Development 49 Guidance for Young Children 2 units, 2 lecture hours. Advisories: Eligibility for English 125 and 126.**
 Revised advisories, catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

 Advisories are not changing.

 Under problem solving, it was suggested that exams and quizzes be marked. Child Development faculty said that quizzes and exams are not used to assess problem solving skills. They want to ensure that faculty using observations to assess problem solving skills.

 2. Course modifications effective fall 2010

 **a. Physical Education 2 Aerobics (Dance, Step Or Water) 1 unit, 2 lab hours**
Revised advisories, course outcomes, objectives, content outline**,** texts, and methods of grading**.**

 **1) Advisory Modification effective fall 2010**

 **Physical Education 2 Aerobics (Dance, Step Or Water) 1 unit, 2 lab hours**

 Revised advisories to *Eligibility for English 125 or 126.*

Need to verify if advisories are changing.

 **b. Physical Education 10 Racquetball 1 unit, 2 lab hours**

Revised course outcomes, objectives, content outline**,** and methods of grading**.**

 **c. Physical Education 12 Swimming 1 unit, 2 lab hours**

Revised advisories, catalog description, course outcomes, objectives, content outline**,** and methods of grading**.**

 Becky Allen said the advisories are not changing for Physical Education 12.

 **d. Physical Education 13 Tennis 1 unit, 2 lab hours**

Revised advisories, content outline**,** andglobal statement**.**

 **1) Advisory Modification effective fall 2010**

 Physical Education 13 Tennis 1 unit, 2 lab hours

 Revised advisories to *Eligibility for English 125 or 126.*

 **e. Physical Education 14 Volleyball 1 unit, 2 lab hours**

Revised advisories, catalog description, course outcomes, content outline**,** multicultural statement and methods of grading**.**

 **1) Advisory Modification effective fall 2010**

 Physical Education 14 Tennis 1 unit, 2 lab hours

 Revised advisories to *Eligibility for English 125 or 126.*

 **f. Physical Education 15 Weight Training 1 unit, 2 lab hours**

 Revised course outcomes, content outline, texts, and methods of grading.

 **g. Physical Education 16 Fitness Walking 1 unit, 2 lab hours**

Revised catalog description, course objectives, content outline, texts, and methods of grading.

 **h. Physical Education 18 Floor Exercises 1 unit, 2 lab hours**

Revised catalog description, course outcomes, objectives, content outline, texts, multicultural statement, and methods of grading.

 **i. Physical Education 19 Weight Training and Aerobics 1 unit, 2 lab hours**

Revised catalog description, course outcomes, and methods of grading.

 j. Physical Education 20 Athletic Training 4 units, 3 lecture hours, 2 lab hours

Revised advisories, course objectives, and methods of grading**.**

 **1) Advisory Modification effective fall 2010**

 Physical Education 20 Athletic Training 4 units, 3 lecture hours, 2 lab hours

 Revised advisories to *Eligibility for English 125 or 126.*

 **k. Physical Education 22 Introduction to Physical Education 3 units, 3 lecture hours**

Revised advisories, course outcomes, global statement and methods of grading**.**

 **1) Advisory Modification effective fall 2010**

 Physical Education 22 Introduction to Physical Education 3 units, 3 lecture hours

 Revised advisories to *Eligibility for English 125 or 126.*

 Committee suggestions for all Physical Education courses:

 Review advisories and verify if they are changing, review catalog descriptions, some are written better than others .

 Some course need skills demonstrations need to be added (PE 15 might be a good example) or expanded.

 Use verbs other than “use” and “understand” in outcomes.

 Review multicultural statements and determine if they are needed, if they are, then should be appropriately written.

 3. New Course Proposal effective fall 2010

 **a. Physical Education 28 Dance Conditioning 1 unit, 2 lab hours, pass/no pass option, 3 repeats**

 Advisories/Prerequisites: None. Major: Physical Education

 Conditioning techniques which promote body awareness, improve body alignment, enhance and expedite dance skills, and aid in preventing injuries common to various dance styles.

 This will be changed to Dance 9 to be common with FCC.

 Veronica Cornel stated the course description needs to be expanded.

 b. Physical Education 29 Yoga, 1 unit, 2 lab hours, pass/no pas s option, repeats=3. Advisories/Prerequisites: None. Major: Physical Education

 This course is an introduction to basic yoga practices and principles. Instruction includes classifications of yoga postures as well as guided relaxations and breathing practices. The benefits of yoga include increased flexibility, strength, balance, body awareness and stress reduction. This course is designed for students of all ages and fitness levels.

Becky Allen will check with FCC’s dean to see if this course will be acceptable in-lieu of FCC’s PE 17 Hath Yoga.

 **4. Degree Requirement Modification effective fall 2010**

 Physical Education 29 Yoga, 1 unit, 2 lab hours, pass/no pas s option, repeats=3. Add to RC Physical Education Degree Requirement

 C. COMPOSITION, LITERATURE & COMMUNICATION DEPARTMENT

 **1. Course Modifications effective fall 2010**

 **a. Communication 4 Persuasion**

Reviewed course outline.

 **b. Communication 12 Fundamentals of Interpretation 3 units, 3 lecture hours**

Revised catalog description, course outcomes, objectives, content outline, texts, and methods of grading.

 **c.**  **Communication 15 Computer-Mediated Communication 3 units, 3 lecture hours**

 Revised course outcomes and methods of grading.

 D. ARICULTURE & TECHNOLOGY DEPARTMENT

 **1. Course Modifications effective fall 2010**

 **a. Mechanized Agriculture 30 Equip Tech: Electrical, Hydraulic Systems, & Welding**

Revised course outcomes, objectives, content outline, and methods of grading.

 **b. Mechanized Agriculture 31 Equipment Technician: Fuel Systems & Machine Undercarriage**

Revised course outcomes, objectives, content outline, texts, and methods of grading.

No one was at the meeting for these courses, they will be moved to next meeting.

**7. Other**

Biology 2 has been approved for CSU-GE and IGETC.

**8. Adjournment**

 Meeting adjourned at 5:45 p.m.