



CREDIT COURSE OUTLINE

I. COVER PAGE

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|---------------|---|-----------|
| (1) JOURN 19V | (2) COOPERATIVE WORK EXPERIENCE, JOURNALISM | (3) 1 – 8 |
| Number | Title | Units |

| | | | | | |
|--|----------------------|--------------|---|--|---|
| (4) Lecture / Lab Hours: | | | (8) Classification: | | |
| Total Course Hours | | | | | |
| | Total Lec hours: | | Degree applicable: | | X |
| | Total Lab hours: | 3.33 - 33.33 | Non-degree applicable: | | |
| | Total Contact hours: | | Basic skills: | | |
| Lec will generate <u>0</u> hour(s) outside work. | | | (9) RC Fulfills AS/AA degree requirement: (area) | | |
| Lab will generate <u>0</u> hour(s) outside work. | | | General education category: | | |
| (5) Grading Basis: | | | Major: | | |
| | Grading Scale Only | X | Certificate of: | | |
| | Pass/No Pass option | | Certificate in: JOURNALISM | | |
| | Pass/No Pass only | | | | |
| (6) Advisories: | | | (10) CSU Baccalaureate: | | |
| <i>No defined advisories.</i> | | | X | | |
| (7) Pre-requisites (requires C grade or better): | | | (11) Repeatable: (A course may be repeated three times) | | |
| Subject Prerequisites : Concurrent enrollment in a minimum of 7 units. | | | 3 | | |
| Corequisites: | | | | | |

(12) Catalog Description:
 Supervised employment and/or internship directly related to the student's major and/or career goals in the field of Journalism/Mass Communications. This could include journalism, advertising, public relations, and design. May be repeated up to three times for not more than 16 units total of which only 6 can be from COTR 19G.

II. COURSE OUTCOMES:

(Specify the learning skills the student demonstrates through completing the course and link critical thinking skills to specific course content and objectives.)

Upon completion of this course, students will be able to:

- I. identify and compare work experiences that lead to career decisions
- II. identify and differentiate through on-the-job experiences those human relations that have a realistic effect to gainful employment.
- III. identify, document and evaluate new skill-oriented learned objectives.

III. COURSE OBJECTIVES:

(Specify major objectives in terms of the observable knowledge and/or skills to be attained.)

In the process of completing this course, students will:

- I. identify critical areas of work responsibility of each position, as assigned.
- II. demonstrate the ability to work in a journalism setting with others in that environment
- III. demonstrate the ability to be a dependable and reliable worker and develop a strong work ethic.
- IV. identify news skills needed to accomplish tasks as outlined by a supervisor
- V. develop the ability to follow directions and complete tasks as assigned, in a timely fashion

IV. COURSE OUTLINE:

Lab Content:

- A. Course content is based on practical work experience.
 - 1. Development of measurable learning objectives
 - 2. Development of employer-employee communication through contact preparation
 - 3. Evaluation of measurable learning objectives.

V. APPROPRIATE READINGS

Reading assignments may include but are not limited to the following:

I. Sample Text Title:

II. Other Readings

- Global or international materials or concepts are appropriately included in this course
- Multicultural materials and concepts are appropriately included in this course

If either line is checked, write a paragraph indicating specifically how global/international and/or multicultural materials and concepts relate to content outline and/or readings.

VI. METHODS TO MEASURE STUDENT ACHIEVEMENT AND DETERMINE GRADES:

Students in this course will be graded in at least one of the following four categories. Please check those appropriate. A degree applicable course must have a minimum of one response in category A, B, or C.

| | | | |
|---------------------------|--|---|---------------------|
| A. Writing | | | |
| Check either 1 or 2 below | | | |
| X | 1. Substantial writing assignments are required. Check the appropriate boxes below and provide a written description in the space provided. | | |
| | 2. Substantial writing assignments are NOT required. If this box is checked leave this section blank. For degree applicable courses you must complete category B and/or C. | | |
| | a) essay exam(s) | | d) written homework |
| | b) term or other paper(s) | | e) reading reports |
| | c) laboratory report(s) | X | f) other (specify) |

Required assignments may include but are not limited to the following:

Written assignments relative to particular internship or job assignment

| | | | |
|---|----------------------|--|-----------------------|
| B. Problem Solving | | | |
| Computational or non-computational problem-solving demonstrations, including: | | | |
| | a) exam(s) | | d) laboratory reports |
| | b) quizzes | | e) field work |
| | c) homework problems | | f) other (specify): |

Required assignments may include but are not limited to the following:

| | | | |
|--|-------------------------|---|-------------------------|
| C. Skill demonstrations, including: | | | |
| | a) class performance(s) | | c) performance exams(s) |
| | b) field work | X | d) other (specify) |

Required assignments may include but are not limited to the following:

Employer-coordinator evaluation

| | | | |
|---|--------------------|--|---------------------|
| D. Objective examinations including: | | | |
| | a) multiple choice | | d) completion |
| | b) true/false | | e) other (specify): |
| | c) matching items | | |

COURSE GRADE DETERMINATION:

Description/Explanation: Based on the categories checked in A-D, it is the recommendation of the department that the instructor's grading methods fall within the following departmental guidelines; however, the final method of grading is still at the discretion of the individual instructor. The instructor's syllabus must reflect the criteria by which the student's grade has been determined. (A minimum of five (5) grades must be recorded on the final roster.)

If several methods to measure student achievement are used, indicate here the approximate weight or percentage each has in determining student final grades.

Cooperative Work Experience Visitation, Evaluation Report

VII. EDUCATIONAL MATERIALS

For degree applicable courses, the adopted texts, as listed in the college bookstore, or instructor-prepared materials have been certified to contain college-level materials.

Validation Language Level (check where applicable):

| College-Level Criteria Met | |
|----------------------------|----------|
| YES | NO |
| _____ | <u>X</u> |
| _____ | <u>X</u> |
| _____ | <u>X</u> |
| _____ | <u>X</u> |

- Textbook
- Reference materials
- Instructor-prepared materials
- Audio-visual materials

Indicate Method of evaluation:

- Used readability formulae (grade level 10 or higher) _____
- Text is used in a college-level course _____
- Used grading provided by publisher _____
- Other: (please explain; relate to Skills Levels) _____

Computation Level (Eligible for MATH 101 level or higher where applicable)

| | |
|-------|----------|
| _____ | <u>X</u> |
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Content

Breadth of ideas covered clearly meets college-level learning objectives of this course

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| <u>X</u> | _____ |
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Presentation of content and/or exercises/projects:

Requires a variety of problem-solving strategies including inductive and deductive reasoning.

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| <u>X</u> | _____ |
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Requires independent thought and study

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| <u>X</u> | _____ |
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Applies transferring knowledge and skills appropriately and efficiently to new situations or problems.

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| <u>X</u> | _____ |
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List of Reading/Educational Materials

Comments:

_____ This course requires special or additional library materials (list attached).

_____ This course requires special facilities:

Attached Files:

[Repeatability Form](#)

BASIC SKILLS ADVISORIES PAGE The skills listed are those needed for eligibility for English 125, 126, and Math 101. These skills are listed as the outcomes from English 252, 262, and Math 250. In the right hand column, list at least three major basic skills needed at the beginning of the target course and check off the corresponding basic skills listed at the left.

Check the appropriate spaces.

- _____ Eligibility for Math 101 is advisory for the target course.
- _____ Eligibility for English 126 is advisory for the target course.
- _____ Eligibility for English 125 is advisory for the target course.

If the reviewers determine that an advisory or advisories in Basic Skills are all that are necessary for success in the target course, stop here, provide the required signatures, and forward this form to the department chair, the appropriate associate dean, and the curriculum committee.

CONTENT REVIEW

REQUISITES

No requisites