



CREDIT COURSE OUTLINE

I. COVER PAGE

(1) JOURN 19V	(2) COOPERATIVE WORK EXPERIENCE, JOURNALISM	(3) 1 – 4
Number	Title	Units

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">(4) Lecture / Lab Hours:</td> </tr> <tr> <td colspan="3">Total Course Hours</td> </tr> <tr> <td style="width: 20%;">Total Lec hours:</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;">0</td> </tr> <tr> <td>Total Lab hours:</td> <td></td> <td style="text-align: center;">0</td> </tr> <tr> <td>Total Contact hours:</td> <td></td> <td style="text-align: center;">0</td> </tr> <tr> <td colspan="3">Lec will generate <u>0</u> hour(s) outside work.</td> </tr> <tr> <td colspan="3">Lab will generate <u>0</u> hour(s) outside work.</td> </tr> <tr> <td>(5) Grading Basis:</td> <td>Grading Scale Only</td> <td></td> </tr> <tr> <td></td> <td>Pass/No Pass option</td> <td></td> </tr> <tr> <td></td> <td>Pass/No Pass only</td> <td style="text-align: center;">X</td> </tr> <tr> <td>(6) Advisories:</td> <td colspan="2"><i>No defined advisories.</i></td> </tr> <tr> <td>(7) Pre-requisites(requires C grade or better):</td> <td colspan="2">Subject Prerequisites : Concurrent enrollment in a minimum of 7 units.</td> </tr> <tr> <td>Corequisites:</td> <td colspan="2"></td> </tr> </table>	(4) Lecture / Lab Hours:			Total Course Hours			Total Lec hours:		0	Total Lab hours:		0	Total Contact hours:		0	Lec will generate <u>0</u> hour(s) outside work.			Lab will generate <u>0</u> hour(s) outside work.			(5) Grading Basis:	Grading Scale Only			Pass/No Pass option			Pass/No Pass only	X	(6) Advisories:	<i>No defined advisories.</i>		(7) Pre-requisites(requires C grade or better):	Subject Prerequisites : Concurrent enrollment in a minimum of 7 units.		Corequisites:			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">(8) Classification:</td> </tr> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> <tr> <td></td> <td>Degree applicable:</td> <td style="text-align: center;">X</td> </tr> <tr> <td></td> <td>Non-degree applicable:</td> <td></td> </tr> <tr> <td></td> <td>Basic skills:</td> <td></td> </tr> <tr> <td>(9)RC</td> <td>Fulfills AS/AA degree requirement: (area)</td> <td></td> </tr> <tr> <td></td> <td>General education category:</td> <td></td> </tr> <tr> <td></td> <td>Major:</td> <td></td> </tr> <tr> <td>(10)CSU</td> <td>Baccalaureate:</td> <td style="text-align: center;">X</td> </tr> <tr> <td>(11)Repeatable: (A course may be repeated three times)</td> <td></td> <td style="text-align: center;">3</td> </tr> </table>	(8) Classification:							Degree applicable:	X		Non-degree applicable:			Basic skills:		(9)RC	Fulfills AS/AA degree requirement: (area)			General education category:			Major:		(10)CSU	Baccalaureate:	X	(11)Repeatable: (A course may be repeated three times)		3
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(12) Catalog Description:
 Supervised employment and/or internship directly related to the student's major and/or career goals in the field of Journalism/Mass Communications. This could include journalism, advertising, public relations, and design. May be repeated up to three times for not more than 16 units total of which only 6 can be from COTR 19G.

II. COURSE OUTCOMES:

(Specify the learning skills the student demonstrates through completing the course and link critical thinking skills to specific course content and objectives.)

Upon completion of this course, students will be able to:

- I. identify and compare work experiences that lead to career decisions
- II. identify and differentiate through on-the-job experiences those human relations that have a realistic effect to gainful employment.
- III. identify, document and evaluate new skill-oriented learned objectives.

III. COURSE OBJECTIVES:

(Specify major objectives in terms of the observable knowledge and/or skills to be attained.)

In the process of completing this course, students will:

- I. identify critical areas of work responsibility of each position, as assigned.
- II. demonstrate the ability to work in a journalism setting with others in that environment
- III. demonstrate the ability to be a dependable and reliable worker and develop a strong work ethic.
- IV. identify news skills needed to accomplish tasks as outlined by a supervisor
- V. develop the ability to follow directions and complete tasks as assigned, in a timely fashion

IV. COURSE OUTLINE:

V. APPROPRIATE READINGS

Reading assignments may include but are not limited to the following:

- I. Sample Text Title:
- II. Other Readings

Global or international materials or concepts are appropriately included in this course
 Multicultural materials and concepts are appropriately included in this course

If either line is checked, write a paragraph indicating specifically how global/international and/or multicultural materials and concepts relate to content outline and/or readings.

VI. METHODS TO MEASURE STUDENT ACHIEVEMENT AND DETERMINE GRADES:

Students in this course will be graded in at least one of the following four categories. Please check those appropriate. A degree applicable course must have a minimum of one response in category A, B, or C.

A. Writing			
Check either 1 or 2 below			
X	1. Substantial writing assignments are required. Check the appropriate boxes below and provide a written description in the space provided.		
	2. Substantial writing assignments are NOT required. If this box is checked leave this section blank. For degree applicable courses you must complete category B and/or C.		
	a) essay exam(s)		d) written homework
	b) term or other paper(s)		e) reading reports
	c) laboratory report(s)	X	f) other (specify)

Required assignments may include but are not limited to the following:
Written assignments relative to particular internship or job assignment

B. Problem Solving			
Computational or non-computational problem-solving demonstrations, including:			
	a) exam(s)		d) laboratory reports
	b) quizzes		e) field work
	c) homework problems		f) other (specify):

Required assignments may include but are not limited to the following:

C. Skill demonstrations, including:			
	a) class performance(s)		c) performance exams(s)
	b) field work	X	d) other (specify)

Required assignments may include but are not limited to the following:
Employer-coordinator evaluation

D. Objective examinations including:			
	a) multiple choice		d) completion
	b) true/false		e) other (specify):
	c) matching items		

COURSE GRADE DETERMINATION:

Description/Explanation: Based on the categories checked in A-D, it is the recommendation of the department that the instructor's grading methods fall within the following departmental guidelines; however, the final method of grading is still at the discretion of the individual instructor. The instructor's syllabus must reflect the criteria by which the student's grade has been determined. (A minimum of five (5) grades must be recorded on the final roster.)

If several methods to measure student achievement are used, indicate here the approximate weight or percentage each has in determining student final grades.

VII. EDUCATIONAL MATERIALS

For degree applicable courses, the adopted texts, as listed in the college bookstore, or instructor-prepared materials have been certified to contain college-level materials.

Validation Language Level (check where applicable):	College-Level Criteria Met	
	YES	NO
Textbook	_____	_____X
Reference materials	_____	_____X
Instructor-prepared materials	_____	_____X
Audio-visual materials	_____	_____X

Indicate Method of evaluation:

- Used readability formulae (grade level 10 or higher) _____
- Text is used in a college-level course _____
- Used grading provided by publisher _____
- Other: (please explain; relate to Skills Levels) _____

Computation Level (Eligible for MATH 101 level or higher where applicable)	_____	<u> X </u>
Content		
Breadth of ideas covered clearly meets college-level learning objectives of this course	<u> X </u>	_____
Presentation of content and/or exercises/projects:		
Requires a variety of problem-solving strategies including inductive and deductive reasoning.	<u> X </u>	_____
Requires independent thought and study	<u> X </u>	_____
Applies transferring knowledge and skills appropriately and efficiently to new situations or problems.	<u> X </u>	_____
List of Reading/Educational Materials		

Comments:

- _____ This course requires special or additional library materials (list attached).
 _____ This course requires special facilities:

Attached Files:

BASIC SKILLS ADVISORIES PAGE The skills listed are those needed for eligibility for English 125, 126, and Math 101. These skills are listed as the outcomes from English 252, 262, and Math 250. In the right hand column, list at least three major basic skills needed at the beginning of the target course and check off the corresponding basic skills listed at the left.

Check the appropriate spaces.

- _____ Eligibility for Math 101 is advisory for the target course.
 _____ Eligibility for English 126 is advisory for the target course.
 _____ Eligibility for English 125 is advisory for the target course.

If the reviewers determine that an advisory or advisories in Basic Skills are all that are necessary for success in the target course, stop here, provide the required signatures, and forward this form to the department chair, the appropriate associate dean, and the curriculum committee.

ESTABLISHING PREREQUISITES OR COREQUISITES

Every prerequisite or corequisite requires content review plus justification of at least one of the seven kinds below. Prerequisite courses in communication and math outside of their disciplines require justification through statistical evidence. Kinds of justification that may establish a prerequisite are listed below.

Check one of the following that apply. Documentation may be attached.

1. _____ The prerequisite/corequisite is required by law or government regulations.
 Explain or cite regulation numbers:
2. _____ The health or safety of the students in this course requires the prerequisite.
 Justification: Indicate how this is so.
3. _____ The safety or equipment operation skills learned in the prerequisite course are required for the successful or safe completion of this course.
 Justification: Indicate how this is so.
4. _____ The prerequisite is required in order for the course to be accepted for transfer to the UC or CSU systems.
 Justification: Indicate how this is so.
5. _____ Significant statistical evidence indicates that the absence of the prerequisite course is related to unsatisfactory performance in the target course.
 Justification: Cite the statistical evidence from the research.
6. _____ The prerequisite course is part of a sequence of courses within or across a discipline.
7. _____ Three CSU/UC campuses require an equivalent prerequisite or corequisite for a course equivalent to the target course: