##### TOPICS COURSE OFFERING

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Course ID:  | OT 260E |  | Course Title: | Internet Use |  | Units:  | .5 |

|  |  |
| --- | --- |
| Lecture / Lab Hours: |  |
| Total Course Hours | Lec hrs:  | 9 |
|  | Lab hrs:  |  |
|  \*Lab will generate \_\_\_\_\_\_ hour(s) per week outside work. |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| Grading Basis: |  | For Office Use Only |
|  | Grading scale only |  | CATID:  | Org Code: 231515 |
|   | CR/NC option | X | Tops Code: 0514.00 | SAM Priority: C |
|  | CR/NC only |  | VEA Code: Y | Course LHE: 1.0 |
|  |  | Effective Date: Fall 2007 |  |
|  |  |  |  |

Description:

This course is designed for the anyone who wishes to develop an understanding of the Internet and how to surf the Internet effectively. Topics will include using a web browser, ?????????????????????The class will meet with instructor two (2) hours per week for a total of (9) weeks to receive lecture material regarding upgrading their Excel skills to Excel 2007. Students then will work on projects as assigned outside of the two hours on their own.