



# INFORMATION SYSTEMS COMPUTER LITERACY BRIEF COURSES 2015-2016

Name: \_\_\_\_\_

SSN/ID: \_\_\_\_\_

Date: \_\_\_\_\_

Complete the following program of study:

<b>Certificate in Computer Literacy Brief Courses (R.693F.CN) Major requirements (2.5-3.5 units minimum)</b>	<b>units</b>	<b>completed</b>	<b>in progress</b>	<b>planned</b>
IS 1 – Personal Computer Basics	1			
IS 2 – Word Processing - A Brief Course	0.5			
IS 3 – Spreadsheets - A Brief Course	0.5			
Select one course from the following: IS 4 – The Internet - A Brief Course (0.5) or IS 6 – PowerPoint - A Brief Course (0.5) or IS 61 – Computer Building and configuration (1.5)	0.5-1.5			

Notes: This certificate fulfills the Computer Familiarity Requirement for graduation.

Faculty Advisors: Mr. David Atencio (Reedley), Dr. John Cusaac (Madera), Mr. Daniel Morales (Reedley), and Mr. Everett Sandoval (Reedley)