



**BUSINESS
ACCOUNTING ASSISTANT
ACCOUNTING INTERN
2012-2013**

Name: _____

SSN/ID: _____

Date: _____

Complete one of the following programs of study:

Certificate in Accounting Assistant (R.2010.CN) Major requirements (14 units minimum)	units	completed	in progress	planned
ACCTG 1A – Principles of Accounting	4			
ACCTG 31 – Computerized Accounting	3			
ACCTG 40 – Applied Accounting	3			
BA 46 – Calculator Applications	1			
IS 15 – Computer Concepts	3			

Notes: (See Below)

Certificate in Accounting Intern (R.2011.CN) Major requirements (14 units minimum)	units	completed	in progress	planned
ACCTG 1A – Principles of Accounting	4			
ACCT 1B – Principles of Accounting	4			
ACCTG 31 – Computerized Accounting (Spring)	3			
ACCTG 40 – Applied Accounting	3			

Notes: Courses marked (Fall) and (Spring) are usually only offered that semester.

The Accounting Assistant and Accounting Intern certificates are being proposed to be deleted effective Fall 2013.

Faculty Advisors: Mr. Jose Castaneda (WI), Ms. Tamara Epperson (Madera), and Mr. Dean Gray (Reedley)