Name: _____

SSN/ID:_____

Date: _____

Complete the following program of study:

Certificate in Computer Literacy Brief Courses **(R.693F.CC)** **Major requirements (2.5 units minimum)**	units	completed	in progress	planned
IS 1 – Personal Computer Basics	1			
IS 2 – Word Processing - A Brief Course	0.5			
IS 3 – Spreadsheets - A Brief Course	0.5			
Select one course from the following: IS 4 – The Internet - A Brief Course *or* IS 5 – How to Build a Computer System *or* IS 6 – PowerPoint - A Brief Course	0.5			

Notes: This certificate fulfills the Computer Familiarity Requirement for graduation.

All of these courses are offered primarily on Saturdays.

Faculty Advisors: Mr. David Atencio (Reedley), Dr. John Cusaac (Madera/WI), Mr. Daniel Morales (Reedley), Mr. Brent Nabors (Madera/WI), Mr. Everett Sandoval (Reedley), and Mr. Ray Tjahjadi (Madera/WI)