

BUSINESS HOSPITALITY MANAGEMENT 2005-2006

Name: \_\_\_\_\_

SSN/ID: \_\_\_\_\_

Date: \_\_\_\_\_

Complete one of the following programs of study:

| <b>Certificate of Achievement</b><br>Major requirements (18.5 units minimum) | units | completed | in progress | planned |
|--|-------|-----------|-------------|---------|
| BA 5 – Business Communications   | 3     |           |             |         |
| BA 10 – Introduction to Business   | 3     |           |             |         |
| BA 12 – Introduction to Hospitality  | 3     |           |             |         |
| COTR 19V – Occupational Cooperative Work Experience                          | 6     |           |             |         |
| FN 20 – Sanitation, Safety, and Equipment for Food Service                   | 2     |           |             |         |
| OT 48 – Today's Receptionist   | 1.5   |           |             |         |

## Note: This is primarily a Madera Center program.

Faculty Advisor: Mr. Robert Haller (North Centers)

| Certificate of Completion<br>Major requirements (12.5 units minimum) | units | completed | in progress | planned |
|--|-------|-----------|-------------|---------|
| BA 12 – Introduction to Hospitality                                  | 3     |           |             |         |
| COTR 19V – Occupational Cooperative Work Experience                  | 6     |           |             |         |
| FN 20 – Sanitation, Safety, and Equipment for Food Service           | 2     |           |             |         |
| OT 48 – Today's Receptionist   | 1.5   |           |             |         |

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