

NEW TRUSTEE ORIENTATION
Program Schedule
Draft #5

PHASE ONE: DISTRICT AND BOARD ORIENTATION

Part One: District Overview (2hrs) (December)

Chancellor

Vice Chancellor for Finance and Administration

Vice Chancellor for Educational Services and Institutional Effectiveness

Interim Associate Vice Chancellor for Human Resources

Associate Vice Chancellor for Operations

Executive Director, Public & Legislative Relations

Executive Director, SCCC Foundation

- District History, Vision, Mission
- District Organization and Structure
- Human Resources (staff demographics, collective bargaining, personnel commission)
- Overview of Districtwide Grants, Strategic & Integrated Planning
- Foundation

Part Two: A. Board Policies and Procedures (2.5 hrs) (January)

Board President

Chancellor

Executive Director, Public & Legislative Relations

General Counsel

- Overview of the Structure of the Board
- Board Culture
- Roles and Responsibilities of the Board & CEO
- Government/Community/Media Relations
- Board Policies & Brown Act Overview

Part Two: B. Budget Overview and Development

Chancellor

Vice Chancellor for Finance and Administration

Part Three: Community College League of California Orientation (January 26)

Community College League of California

- Attend CCLC's Annual Trustee Orientation in January

PHASE TWO: CAMPUS ORIENTATIONS

Part One: Fresno City College

President

Vice President of Administrative Services

Vice President of Student Services

Vice President of Instruction

- Meeting with President
- Campus Tour (major programs)
- Meetings with VP's and other constituent groups (Senate leadership, ASG, etc.)
- Overview of Campus Demographics
- Overview of Campus Governance Structure
- Campus Planning and Related Issues

Part Two: Reedley College (Madera and Oakhurst)

Interim President

Vice President of Administrative Services

Interim Vice President of Student Services and Instruction

Interim Dean of Student Services

Madera Dean

Oakhurst Coordinator

- Meeting with President
- Campus Tour (major programs)
- Meetings with VP's and other constituent groups (Senate leadership, ASG, etc.)
- Overview of Campus Demographics
- Overview of Campus Governance Structure
- Campus Planning and Related Issues

Part Three: Willow International College Center (2.5 hrs)

President

Interim Associate College Business Manager

Vice President of Instruction & Student Services

Interim Dean of Instruction and Technology

- Meeting with President

- Campus Tour (major programs)
- Meetings with VP's and other constituent groups (Senate leadership, ASG, etc.)
- Overview of Campus Demographics
- Overview of Campus Governance Structure
- Campus Planning and Related Issues

New Trustee Orientation
Phase One: District and Board Orientation
Jan 10, 2013
1:00 to 5:00 pm
District Office Boardroom

PART TWO: BOARD POLICIES AND PROCEDURES

Overview of the Structure of the Board	Barreras/Blue
Board Culture	Barreras/Blue
Roles and Responsibilities of the Board& CEO	Barreras/Blue
Government/Community/Media Relations	Patterson
Board Policies & Brown Act Overview	Taylor

Attendees:
President Barreras
Chancellor Blue
Executive Director Public and Legislative Relations
General Counsel

Binder Documents:
Board Policies
Brown Act Overview
CCLC Document (Board and CEO Roles)

NEW TRUSTEE ORIENTATION

January 2013

Organizational Charts for the entire district

Personnel Commission Rules & Contact Info

Health Benefits

Legislator Information (profiles)

Legislative Directory

Employee Demographics