

Reedley College, Madera and Oakhurst Centers
College Council Minutes
December 2, 2015 at 3:00 p.m.
PCR/AM 114A

I. Roll – Quorum Confirmed

Present	Sophie Adame, Emily Berg, Donna Berry, Sandra Caldwell, James Druley, Scott Chapman (for Brenda Fuentes), Sandra Fuentes, Jan Dekker (for Marie Harris), Corinna Lemos, Barbara Mendoza, Maria Ortiz, Matthew Rodriguez, Nate Saari, <i>Greg Ramirez (alternate)</i>
Absent	Nick Deftereos, Melanie Highfill
Guests	George Villagrana

II. Review Agenda

Review of Agenda	Student Artwork for Holiday Card was added as item IV.1 and The Annual Report was added as item IV.6
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III. Minutes

1. November 18, 2015	It was noted that the ASG General Assembly passed more than six resolutions and the number should be removed.
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Matthew Rodriguez moved to approve the minutes as amended.
Stephanie Curry seconded. Motion carried.

IV. Presentation, Information, Discussion Topics & Potential Single Action Items

1. Student Artwork for Holiday Card	We send out a Holiday card to a large group across the region. The 2014 card was designed by a student who attends at the Reedley campus. The 2015 designs were submitted by students attending Madera and Oakhurst. College Council selected which artwork to use from three finalists.
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2. HR Staffing Plan	Dr. Caldwell presented a rough draft of the 2016 Human Resources Staffing Plan. The growth positions from last year did not need to go through the process again even if they were filled with temporary faculty. Those positions will be filled with permanent faculty in the coming year. The replacement ESL position was higher on the proposal than it was on the department chairs list. President's Cabinet and President's Advisory Cabinet discussed that it would be filled due to the population being targeted in our SEP and the restructuring of our ESL program. Recruitment for the replacement faculty will begin soon. It was discussed if posting the positions in December was too early. Dr. Caldwell reported that President's Cabinet also discussed this. We can extend the application period if we don't like our pool. Dr. Caldwell anticipates that there will be growth funds and possibly some specific dollars for CTE growth. Our FON number will go up. A lot
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of districts are not meeting their growth but the Central Valley grew. The college will support three districtwide positions: two police officers and a grants position. The new positions were reviewed. The Dean of Student Services should not include Administrative Services. They will need administrative support. There were six classified positions proposed: Webmaster, ECE PPT in Madera, Micro Computer Specialist at Madera, Account Clerk III or Account Tech I at Reedley (need to determine which would be most appropriate), and two ECE PPTs at RC. There were six new faculty positions proposed. The existing split Manufacturing position will go to Reedley and a new Manufacturing position will be added to Madera. A split Criminology Instructor was also proposed. MCCC wants to make sure they can offer all of the classes for a certificate. It is split to build back the capacity so that in the long term MCCC can support 100% of a position. There is a shared coordinator for Child Development between Reedley and Madera. Animal Science is a growth area. It was clarified that this position will allow us to offer more types of courses including Food Safety. Automotive Technology and Nursing Assistant positions were also proposed. PC will put together a combined prioritization of the proposed positions and add a second round list of 10-12. Criminology did come through the MCCC prioritization.

**3. Districtwide CTE
Strategic Plan and
Strategic Plan Update**

The district is working on their Strategic Plan in order that we can begin work on ours next year. Dr. Caldwell acknowledged Linda Cooley for being a driving force in their work.

There has been an effort by the Fresno Business Council to identify all of the CTE efforts in the area and they are now working on a CTE Strategic Plan. They are looking at four sectors: Agriculture, Business, Health Sciences, and Advanced Manufacturing. There will be a CTE Strategic Planning Charette on January 28th. There will be campus representation as well as industry representation. There will be a regional plan but a piece of it will be the district's. This will tie into the Doing What Matters Task Force at the state level.

There was a districtwide Strategic Planning workshop. The outcomes were a review/analysis of performance indicators, a review/analysis of the Mission and Vision, and review/analysis of goals. There was some concern that a new chancellor will want to be a part of the Strategic Plan. There will be a districtwide Strategic Planning Charrette. There is not a date set yet. It is very unlikely that the Strategic Plan will be ready for the June Board of Trustees meeting. They hope to have it for the fall. It should not interfere with the college's Strategic Planning.

4. Opening Day Update

The Opening Day agenda is ready to be sent out. There will be a reception the night before with the speaker Dr. Tinto. He will also

be working with counselors during the lunch hour. There will be Complete College America faculty coming for lunch hour presentations for Math, Reading and Writing faculty. It was requested that there not be assigned tables. It was clarified that classified from Reedley are invited but will have to work out coverage with their managers. FCC and CCC will not be inviting classified.

5. Educational Master Plan Update

We have internally rewritten the Educational Master Plan. No one was satisfied with the 2010 version. Several people have been working on the plan. We're looking for long-term and substantiated goals. They want it to be a living document and contain an integration of all of the existing plans. The plan will be available on the College Council Blackboard site in the documents tab and dated December 2, 2015. The idea is to integrate all of our plans and show how they all work together. It will go through the constituent review process before it goes to the board.

6. Annual Report

The first draft of the Annual Report was provided. There are still some missing elements that are being worked on. The format was kept the same as last year. Jan would like to include an EMP update. The target send date is next week. A student spotlight might be good in MOR in Motion.

V. 2nd Read Items – Action

- 1. AR 4020-Program and Curriculum Development/ECPC COA**
- 2. AR 2510-Participation in Decision Making & Roles of Constituents**

This item is not ready for action but it should be approved by Academic Senate on December 8th.

Academic Senate approved a revised version. The changes were not substantive. The second part of the Participatory Governance section on page one was redundant and removed. It was also suggested that the Title V references be included on page 3.

Stephanie Curry moved to approve AR 2510 as amended by Academic Senate. It was noted that Cabinet was spelled wrong in the footer. Maria Ortiz seconded. Motion carried without dissent.

Stephanie Curry moved to approve the Roles of Constituents as submitted. Emily Berg seconded. Motion carried without dissent.

Next Meeting

We will keep the December 16th meeting on the calendar.