

**SCCCD EEO Advisory Committee  
Meeting Notes**

Date: September 29, 2016

Time: 3:00 pm – 5:00 pm

Location: District Office, Conference Room (Polycom in from Clovis, Madera, Reedley)

Present: John Grasmick, Elba Gomez, Peg Mericle, Gina Tarvin, Normal Kaser, Samaria Cardenas (via polycom), Pauline Holman, Christine Ferguson (on behalf of Elba Gomez)

Agenda Item	Meeting Notes	Items to Do
1 Administrative Issues		
a. Approve Minutes	It was decided to approve the minutes at the next meeting.	
b. Review Membership	Pauline shared the Committee Membership list and reported that we still do not have an Adjunct representative, or a Student representative. Peg recommended an adjunct instructor from her area: Bernadette Moordigian. Gina suggested Pauline contact the Student Activities leaders across the campuses regarding a potential person for the Student Representative.	Pauline will invite Bernadette to be on the committee. Pauline will contact Student Activities Directors at all campuses to see if they can recommend a student representative.
c. Elect Chair	Pauline was voted as Chair, however, she declined as she is leaving the District effective Oct. 14, 2016. The committee unanimously suggested that Pauline's replacement should take over the role of chair.	
2 Update on EEO Plan and Multiple Methods	Pauline shared the fact that the District received \$60k for this initiative, not the originally expected \$45k. A discussion ensued that the Committee would recommend at least some of the funds be used towards a "Diversity Day"	
3 Results of Climate Survey	Pauline shared results of climate survey and commented that many respondents requested more training. A report will be created to summarize the survey results. John recommended that the survey be resent to students/staff for anyone who didn't complete it last spring.	Pauline to develop the summary report and share with the committee.  Pauline will resend the survey out asking those who didn't already complete it to go in and complete it now.
4 Update on Website	Pauline reported that the EEO/Diversity link is operative.	Pauline to add meeting minutes, agendas and other committee items to the link.
5 Next steps for Diversity Forum	It was decided that the week after spring break would be best for a Diversity Day. Suggestions included having technology work with us to ensure all campuses can participate.	The new chair will begin the organization of this event.