



Board of Trustees Meeting Minutes Draft Until Approved by the Board
Regular Meeting - Tuesday, February 7, 2017
1525 E. Weldon Avenue, Fresno CA 93704

1. OPENING ITEMS

A. Call to Order - The meeting was called to order by President Leal at 4:31 p.m.

Trustees present:

John Leal, President
Robert "Bobby" Kahn, Vice President
Eric Payne, Secretary
Miguel Arias
Richard Caglia
Deborah Ikeda
Ron Nishinaka

Others present:

Paul Parnell, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
Julianna Mosier, Vice Chancellor of Human Resources, SCCC
Carole Goldsmith, President, Fresno City College
Sandra Caldwell, President, Reedley College
Lori Bennett, President, Clovis Community College
Christine Miktarian, Associate Vice Chancellor of Business and Operations, SCCC
Gregory Taylor, General Counsel, SCCC
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCC
Claudette Matz, Executive Assistant to the Chancellor, SCCC

B. Pledge of Allegiance - The pledge of allegiance was led by Dr. Caldwell.

C. Introduction of Guests - Dr. Parnell introduced and welcomed Julianna Mosier, Vice Chancellor of Human Resources. He stated she comes to the district with vast knowledge and experience in human resources.

2. APPROVAL OF MINUTES

Approval of regular meeting minutes of January 10, 2017

Motion by Bobby Kahn, second by Ronald H Nishinaka. Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

3. PUBLIC COMMENT - GENERAL

Mr. Matthew Rodriguez, student senator from Reedley College, addressed the board regarding out-of-state travel for students to attend an event in Washington, D.C. He stated it is necessary for the student travel to be approved by the Board of Trustees in advance of the students being able to travel. The trip is in March, and the request for the board to approve the travel was not on the agenda for the February meeting. He stated getting approval at the March board meeting would mean the cost of the

airline tickets would increase causing a negative impact on the budget for the trip. He felt this constituted an emergency. Therefore, Mr. Rodriguez requested the item be added to the agenda for this meeting. General counsel explained the statute as it relates to what constitutes an emergency. The chancellor explained he has the authority to approve out-of-state travel. Mr. Rodriguez was directed to work with the college president and the chancellor to get the approval processed.

Mr. Eric Bower, President of BMY Construction Group, stated he wanted to address the board on the topic of Project Labor Agreements for Capital Construction Projects. He said the process should be open and fair, all sides should be represented in any negotiations, and allow for contractors to hire their complete core of workforce without a union hall requirement. He stressed there should be no discrimination at all in construction projects.

4. REPORTS AND PRESENTATIONS

A. State Center Community College Foundation Audit Presentation for Year Ended June 30, 2016

Executive Director of the SCCC Foundation, Rico Guerrero and Chris Morse, SCCC Foundation Treasurer presented the audit report. It was explained there were no material findings. The foundation has \$16 million in assets and up to \$15.5 million in endowment funds. Mr. Morse stated the foundation is well run and fiscally responsible at all levels. Trustee Arias had questions regarding the audit and specifically asked for the paperwork on the Political Action Committee (PAC) report relative to the recent Bond Measure. Dr. Parnell said he would take that under advisement and get back to him. Also, Ms. Gina Cuttone was introduced as the President of the SCCC Foundation.

Motion by Miguel Arias , second by Richard M Caglia to approve the SCCC Foundation audit. Motion Carries
Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

B. Joint District and Campus Presidents' Reports - Dr. Lori Bennett, President of Reedley College provided the joint district and campus presidents' reports.

C. Academic Senate Report - Ms. Elizabeth Romero, President of the Clovis Community College Academic Senate, provided the presentation on behalf of the academic senates.

D. Classified Senate Report - Ms. Susi Nitzel, President of Fresno City College Classified Senate, provided the presentation on behalf of the classified senates.

E. Proposition 39, Energy Efficiency: Pacific Gas & Electric Incentive Check

Christine Miktarian explained the district took part in the Prop 39 energy savings initiative. Through this program the district installed new lights along with LED bulbs that will reduce maintenance and electrical costs. Ms. Miktarian introduced Cam Maloy from PG&E who presented the district with a rebate check for \$245,246 as part of the Prop 39 energy savings initiative. She congratulated the board for leading this pursuit to save money and added energy savings is the true reward for the district.

F. Governor's 2017-2018 January Budget Proposal

As a result of the Governor's 2017-18 proposed budget, Mr. Ed Eng presented the district budget proposal. He explained this is the beginning of the budget proposal process and the Governor is currently projecting a deficit for the state budget. He explained a big concern for the state budget is a shortfall in the projected earnings from PERS. Mr. Eng explained pension reform will cost the district additional funds in the future. There was a general discussion regarding the budget planning process, and the planning for the budget uncertainties and changes.

G. Districtwide Solar Initiative Proposal

Dr. Parnell explained the solar presentation is to inform the Board of Trustees of the potential significant savings that can be realized for the district. He stated if the board chooses to proceed, this item will be back on the agenda in March for board action. Christine Miktarian gave a brief overview of the School Project for Utility Rate Reduction (SPURR) program. Kevin Flanagan, the REAP Program Administrator for SPURR explained the JPA, the RFP process, and the selection of Forefront Power as the REAP vendor for the SPURR solar project.

Brian Taylor from Forefront spoke about his company's solar accomplishments at other school districts, prisons, and colleges. He explained the company's vast experience in the solar industry, as well as the advantages of having the RFP process completed already. He stated over the course of 20 years the district will save approximately \$17.4 million by installing the system. He also explained there is a curriculum component in the project and the EV charging stations are installed for free. There was a general discussion regarding proposed locations for the solar panels, the removal of some trees as well as the addition of new, more appropriate trees and the change in the megawatts generated from the original proposal. Trustee Arias stated, in order to gain his support there would need to be a guarantee that the financial savings would stay at the campus and have a direct benefit to the students. Dr. Parnell stated there would need to be a policy discussion as to how best to utilize the savings that would be generated. Following further discussion of the benefits of the program in terms of cost savings and benefits for the district, the trustees reached a general consensus to move forward with the project.

H. Capital Construction Projects and Bond Measures C and E Update

Christine Miktarian provided a presentation relative to the bond architectural selection process. She discussed the process for moving the recommendations forward to the chancellor and then to the board for approval of the individual contracts. She stated Kitchell will be providing program and construction management services. It is the plan to move portables from the Clovis Herndon campus to a location near the district operations building to house Kitchell personnel. Ms. Miktarian stated the district is considering adding an outreach consultant relative to surveying the needs of the West Fresno community. Trustee Arias stated the consultant needs to have some experience and knowledge of the West Fresno area.

I. Nomination of Trustee to California Community College Trustees Board

The Board of Trustees nominated Trustee Leal to the California Community College Trustees board.

J. Announcement of Board Naming Committee Appointees

Trustee Leal appointed Trustees Caglia, Nishinaka and Payne to the district naming committee. Trustee Leal stated all board members will have an opportunity to submit names. Trustee Ikeda stated the community should also have the opportunity to submit names.

K. Presentation of Board of Trustees' Self-Evaluation Summary and Goals for 2017

Dr. Parnell explained, per Board Policy 2745, the Board of Trustees began the self-evaluation process with consultant Dr. Mitchell Rosenberg at a special meeting held on September 23, 2016. The Board of Trustees completed an extensive survey and received feedback from the consultant. The survey results, relative to the self-evaluation, were provided as information at the meeting. Additionally, the Board of Trustees established goals for the 2017 calendar year, which were also presented. There was discussion as to the length of time it took to complete the self-evaluation process and set goals. It was mentioned that the timeframe was delayed due to circumstances beyond the control of the district and the consultant. Dr. Parnell explained no action was necessary, the board will continue discussions with Dr. Rosenberg at the board retreat in April.

5. REPORTS OF BOARD MEMBERS

A. Board Member Reports

Ms. Brenda Fuentes, student trustee, stated she was excited to be back and thankful for the warm wishes she received during her recovery.

Trustee Ikeda said she recently attended the Executive Training Workshop put on by CCLC. She stated the conference was very useful in reminding her of the partnership with the chancellor and board, and the expectations relative to the role of the board with the chancellor. She stated she was also reminded that the role of a trustee is to set policy for the district and not get involved with the implementation of the day-to-day operation of the district.

Trustee Nishinaka said he attended the Legislative Conference put on by CCLC and found it informative. He attended several events throughout the district. Highlights were the Fresno County Trustee

Association dinner at which Dr. Parnell was the keynote speaker, and the Kids Café that is associated with the Fresno County Office of Education. He encouraged all to try to attend the Blossom Trail.

Trustee Payne said he attended the CCLC Legislative Conference, and stated he is excited about the opportunities with higher education.

Trustee Leal said he attended several events. Highlights were the Clovis Chamber of Commerce awards dinner, the Kids Café with Dr. Parnell, Trustee Nishinaka and County Superintendent Jim Yovino, and the CCLC Legislative Conference.

6. FUTURE AGENDA ITEMS

A. Board Member Future Agenda Items

It was announced there will be a special board meeting on Friday, March 17, 2017, from 2:00 - 4:30 p.m. for the discussion of PLA's/CBA's. The location of the meeting is the FCC Old Administration Building - 251.

7. CONSENT AGENDA

Trustee Kahn moved to approve the addition of the amendment to the consent agenda under 8.A, Trustee Ikeda seconded the motion, and it carried unanimously.

Trustee Kahn then moved to approve the consent agenda to include consent agenda items 8 and 9, and Trustee Ikeda seconded the motion. Board members requested to have items 8.A., 8.C., 9.E., 9.H. pulled from the consent agenda. Trustee Kahn moved to amend the motion to approve the consent agenda with the exception of the items listed above, Trustee Ikeda seconded the motion, and it carried unanimously.

Following discussion on the individual consent items listed above, Trustee Caglia moved to approve items 8.A., 8.C., 9.E., and 9H. Trustee Arias seconded the motion, and it carried unanimously.

8. CONSENT AGENDA - HUMAN RESOURCES

A. Academic Personnel Transactions: Employment, Transfer, Resignation, Retirement AMENDED

Consent Action: Approve the academic personnel recommendations, items A through D, as amended and submitted

Motion by Richard Caglia, second by Miguel Arias.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

B. Classified Personnel Transactions: Employment, Promotion, Change of Status, Transfer, Leave of Absence, Resignation, Retirement

Consent Action: Approve the classified personnel recommendations, items A through K, as presented

Motion by Bobby Kahn, second by Deborah J Ikeda.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

C. Consideration to Approve New Classified Position of Director of Financial Aid, Clovis Community College

Consent Action: In accordance with Board Policy 7230, administration recommends the Board of Trustees approve the new classified position of Director of Financial Aid, Clovis Community College.

Motion by Richard Caglia, second by Miguel Arias.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

- D. Consideration to Approve Six-Month Limited-Term Position of Athletic Trainer, Fresno City College
Consent Action: Approve six-month limited-term position of Athletic Trainer at Fresno City College.
- Motion by Bobby Kahn, second by Deborah J Ikeda.
Final Resolution: Motion Carries
Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal
- E. Consideration to Approve Six-Month Limited-Term Position of Network Coordinator, Fresno City College
Consent Action: Approve six-month limited-term position of Network Coordinator, Fresno City College
- Motion by Bobby Kahn, second by Deborah J Ikeda.
Final Resolution: Motion Carries
Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal
- F. Consideration to Approve Six-Month Limited-Term Position of Duplicating Operator, Fresno City College
Consent Action: Approve six-month limited-term position of Duplicating Operator at Fresno City College
- Motion by Bobby Kahn, second by Deborah J Ikeda.
Final Resolution: Motion Carries
Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

9. CONSENT AGENDA - GENERAL

- A. Review and Approve District Warrants and Checks
Consent Action: Review and approve the summary of the warrants register for the accounts, as provided.
- Motion by Bobby Kahn, second by Deborah J Ikeda.
Final Resolution: Motion Carries
Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal
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- B. Acknowledgement of Quarterly Financial Status Report, General Fund
Consent Action: Acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented
- Motion by Bobby Kahn, second by Deborah J Ikeda.
Final Resolution: Motion Carries
Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal
- C. Acknowledgment of Financial Analysis of Enterprise and Special Revenue Operations
Consent Action: Acknowledge financial analysis of enterprise and special revenue operations
- Motion by Bobby Kahn, second by Deborah J Ikeda.
Final Resolution: Motion Carries
Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal
- D. Consideration to Approve Quarterly Budget Transfers and Adjustment Reports
Consent Action: Approve the December 31, 2016, Budget Transfers and Adjustments Report
- Motion by Bobby Kahn, second by Deborah J Ikeda.
Final Resolution: Motion Carries
Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal
- E. Consideration to Approve Grant Agreements

Consent Action: Approve the grant agreement recommendations, items A through C, as presented; authorize renewal of the grant agreements with similar terms and conditions; and authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district

Motion by Richard Caglia, second by Miguel Arias.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

F. Consideration to Approve Out-of-State Travel for Reedley College Upward Bound Students

Consent Action: Approve out-of-state travel for approximately 30 Reedley College Upward Bound students

Motion by Bobby Kahn, second by Deborah J Ikeda.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

G. Consideration to Approve Out-of-State Travel for Reedley College Women's Equestrian Team

Consent Action: Approve out-of-state travel for the Reedley College Women's Equestrian Team to travel to the 2017 Intercollegiate Horse Show Association Western Semifinals and National Championship Show

Motion by Bobby Kahn, second by Deborah J Ikeda.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

H. Introduction of Proposed Revised Board Policy 1200, "District Mission, Vision, and Values"

Consent Action: Approve Proposed Revised Board Policy 1200, "District Mission, Vision, and Values"

Motion by Richard Caglia, second by Miguel Arias.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

I. Consideration to Approve 2017-2018 Sabbatical Leaves and the Chancellor's Recommendations

Consent Action: Approve sabbatical leaves for six employees for the 2017-2018 school year, as presented

Motion by Bobby Kahn, second by Deborah J Ikeda.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

10. PUBLIC HEARING

A. Public Hearing on 2017-2020 Bargaining Proposal Presented by the Peace Officers' Association, Teamsters Local 856 to the State Center Community College District

At 7:02 p.m., Trustee Leal opened the meeting for public comment. Hearing none, the public hearing was closed.

11. ACTION ITEMS

A. Consideration to Adopt Proposed Revised Board Policy 2012, "Board Duties and Responsibilities"

Dr. Parnell presented Board Policy 2012, which also contained a "crosswalk" showing the existing board policy language which supports each duty listed on the previous version of Board Policy 2012. There was discussion of the duties the board performs, specifically the adoption of an annual budget. It was explained that Board Policy 6200 addresses the fact that the board approves an annual budget

Action: Adopt Board Policy 2012, "Board Duties and Responsibilities," as presented

Motion by Richard M Caglia, second by Bobby Kahn.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

B. Consideration to Adopt 2017-2018 Budget Development Calendar

It was agreed to start the board study session at 4:30 p.m. on April 4, 2017. The regular board meeting will start following the board study session.

Trustee Arias stated he had requested changing the budget approval process to allow time for more feedback from the board members. Dr. Parnell explained the budget calendar process. There was discussion regarding expenditure questions that were raised last year relative to the budget. Dr. Parnell explained that due to the questions that were raised, the district contacted the State Department and a financial management review was conducted. The district has received the preliminary draft review. He stated as soon as the district receives the final document, the district will convene the board budget committee to review the document. He also stated there will be further discussion regarding the budget at the board retreat. He explained it is necessary to have a budget calendar approved at this time.

Trustee Ikeda stated she would be interested in serving on the board budget review committee. The board budget committee is made up of three board members. Trustee Kahn volunteered to give his seat on the board budget committee to Trustee Ikeda.

Action: Adopt the 2017-2018 Budget Development Calendar

Motion by Deborah J Ikeda, second by Miguel Arias.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

C. Consideration to Adopt Reedley College Educational Master Plan - Second Read

Action: Adopt Reedley College Educational Master Plan

Motion by Deborah J Ikeda, second by Miguel Arias.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

D. Consideration to Adopt Resolution Supporting the Guided Pathways Project

Action: Adopt Resolution No. 2017.01 supporting the California Guided Pathways Project grant

Motion by Miguel Arias, second by Deborah J Ikeda

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

E. Consideration to Adopt 2017-2020 State Center Community College District Strategic Plan

Action: Adopt the 2017-2020 SCCCDC Strategic Plan, as presented at the January 10, 2017, Board of Trustees meeting

Motion by Richard M Caglia, second by Deborah J Ikeda.

Final Resolution: Motion Carries

Yes: Miguel Arias, Richard M Caglia, Deborah J Ikeda, Bobby Kahn, Ronald H Nishinaka, Eric Payne, John Leal

12. CLOSE OF MEETING

A. Adjournment - The meeting was adjourned at 7:36 p.m.

Trustee Eric Payne, Secretary to the Board of Trustees
State Center Community College District