

### **Program, Curriculum, and Course Development**

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, regulations shall be established for the development and review of all curricular offerings, including their establishment, modification or discontinuance.

Furthermore, these regulations shall include:

- involvement of the faculty and Academic Senate in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development;
- consideration of job markets and other related information for vocational and occupational programs.

The Board shall approve all new programs and program deletions.

All new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Nondegree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

See Administrative Regulation 4020

Reference: Education Code Sections 70901(b), 70902(b) 78016; Title 5 Sections 51000, 51022, 55100, 55130, 55150

Adopted by the Governing Board: February 6, 1979; October 5, 2004

Revised: September 4, 1984; April 2, 1985; November 2, 1999;  
July 1, 2008

## **Program and Curriculum Development**

Faculty, staff, students and administration may suggest changes to programs and curricula. Suggestions regarding changes to curriculum will be referred to the Curriculum Committee for the respective colleges. The Curriculum Committee will forward all proposed curriculum changes to the Vice Chancellor Educational Services and Institutional Effectiveness, for consideration by the Educational Coordinating and Planning Committee (ECPC). Before the ECPC meeting, the Vice Chancellor may meet with the chairs of the Curriculum Committees, the Presidents of the Academic Senates, Vice Presidents of Students and Instruction, and interested faculty at the Pre-ECPC meeting. Per the ECPC Committee Operating Agreement (COA) the committee, will either recommend approval or disapproval of the proposed curriculum changes. The ECPC generally meets during the months of March, May, September, and November of each year. The Board will normally consider curriculum changes at its April, June, October, and December regular meetings.

Curriculum changes include new courses, new programs, modifications to courses, modifications to programs, deletion of courses, deletion of programs and any modality modification to courses

After approval for a new program has been obtained from the ECPC and the Governing Board, the material concerning a new program shall be prepared by the college concerned.

Occupational certificates of 12 units or more, new options for occupational certificates and degrees and new associate degrees are first reviewed by the Central Region Consortium. All new program and program option proposals are then submitted to the California Community Colleges System Office.

Reference: Title 5 Sections 51021, 55000 et seq., and 55100 et seq.;  
Accreditation Standards II.A.

Adopted by Chancellor's Cabinet: August 18, 2008

Approved by ECPC: September 18, 2015

Approved by Chancellor's Cabinet: November 9, 2015

Approved by Communications Council: November 24, 2015

Approved by RC College Council: December 16, 2015

Approved by CCC College Council: February 15, 2016

Approved by FCC Academic Senate: April 13, 2016

Approved by Chancellor's Cabinet: May 9, 2016

Approved by Communications Council: June 7, 2016