

Position Announcement Chancellor State Center Community College District

Chancellor Position

The Board of Trustees of the State Center Community College District (SCCCD) is seeking a strong, capable, and energetic Chancellor, who has a clear vision of the District's opportunities and diverse needs. Located in California's San Joaquin Valley, the District consists of two colleges (Fresno City and Reedley) and three community college centers (Clovis, Madera, and Oakhurst). The student centered District has an enrollment of approximately 35,000 students per semester. Our faculty, staff, and administration are focused on student access, success, and completion.

The Mission

State Center Community College District is committed to student learning and student success, while providing accessible, high quality, innovative educational programs and student support services to our diverse community by offering associate degrees, university transfer and career technical programs that meet the academic and workforce needs of the San Joaquin Valley and cultivate an educationally prepared citizenry.

The District

State Center Community College District (SCCCD) was formed in 1964 when it assumed control of Fresno City College, California's first Community College and Reedley College. SCCCDC serves approximately one million people and 18 unified and high school districts in more than 5,500 square miles of urban and rural territory, including most of Fresno and Madera counties and portions of Kings and Tulare counties. SCCCDC is governed by a seven-member board of trustees who represent seven trustee areas. SCCCDC is a merit system district with over 2,300 faculty and classified staff. The total operating budget for SCCCDC is approximately \$168 million.

Qualities of the next Chancellor of the SCCCDC:

- A leader, who understands and appreciates the role of the Board of Trustees and who is committed to maintaining a solid CEO/Trustee relationship
- A leader, who works to establish and maintain a sense of unity of purpose among District leaders, faculty, and staff
- A leader, who values and supports staff development, motivates employees, and acknowledges their contributions
- A leader, who demonstrates data driven decision making and is willing to take risks to improve student learning
- A leader, who skillfully uses the District's influence to forge sustainable, strategic partnerships, and collaborative projects with the community's

educational institutions, civic organizations, businesses and community, at large

- A fiscally competent leader, who will maintain the District's fiscal stability, securing sufficient resources to fund operations, and who will provide strong controls to uphold strong successive fiscal management

Duties and Responsibilities

As chief executive officer of the District, the Chancellor is responsible to the Governing Board for the administration of the District in accordance with the provisions of the California Education Code and the policies of the District.

The Chancellor has general supervision over the offices of the College/Campus Presidents, Vice Chancellor-Finance & Administration, Vice Chancellor of Educational Services and Institutional Effectiveness, Vice Chancellor of Human Resources, Executive Director Public & Legislative Relations, Executive Director Foundation, and Office of the General Counsel. The Chancellor is directly responsible for and performs the following duties:

Leadership

- Work with an elected Board of Trustees in an open and receptive manner, to support a clear delineation between the roles of the Board and the administration
- Implement Board policies, procedures and processes
- Articulate a vision for the future of State Center Community College District in a clear and compelling manner
- Keep the Governing Board apprized of pending legislative changes affecting the District and maintain continuing liaison with the District's representatives in Sacramento
- Create a District Learning Community where ideas are welcomed and evaluated for their short and long term impact on teaching excellence, student learning, and faculty and staff professional development
- Create a culture of inquiry and effective decision making based on data analysis and evaluation
- Represent the Governing Board in its relationships with the citizens and the various social, civic, educational, and governmental agencies within the District, and when appropriate, speaks for the Governing Board
- Represent the Governing Board to the staff and the staff to the Board, in order to ensure coordination of effort within the District
- Foster and support an environment where ideas are valued and encouraged as sparks of excellence and innovative change
- Demonstrate a commitment to participatory governance and provide the leadership necessary to ensure its success
- Recommend to the Governing Board the employment, promotion, and termination of employees

- Be approachable and a highly visible leader throughout the District who provides leadership, inspiration and support for the success of students and the advancement of the institution

Academic Excellence

- Provide direction for the District designed to sustain and improve teaching excellence, counseling effectiveness and administrative efficiency
- Provide leadership in the allocation of resources and program management across the district
- Provide the leadership to recommend curricular changes that consistently evaluate and refine courses and program offerings to support student achievement
- Build on existing relationships and initiate new ideas with K-16 systems to support the teaching learning process
- Be a visionary leader who fosters top-quality programs in college transfer, technical career education as well as economic development initiatives

Students

- Be a passionate, articulate, student-centered advocate for quality programs that address the unique needs of students
- Encourage innovation and spearhead a District wide student success initiative to improve retention and completion, graduation, and transfer rates throughout the District
- Be accountable and responsive to members of the business and industry sector so the district consistently reaffirms a commitment to meeting the training needs of students that will support the continuing needs and requests of business and industry
- Ensure the colleges and centers achieve high and measurable levels of student success in the areas of learning, completion, four-year transfer, post-graduation success in the labor markets, and closing gaps based on race and income

Diversity

- Provide passionate and focused leadership that values and clearly respects the diversity within the student, staff, faculty, and management populations at each of the District's colleges and centers
- Provide leadership for the District to continue to value and respect multicultural populations with an understanding of the programs and services necessary to facilitate equitable access, retention and success
- Commit to and support a culturally inclusive environment that promotes diversity, collaboration, communication, and collegiality in achieving the District's goal of maintaining a learning-centered environment

Community

- Strengthen the relationship between the College and the local communities, and solicit input and support from community representatives
- Foster trust and respect among all members of the District community and the Board of Trustees
- Develop and continue to improve relationships and communication with demographically diverse communities served by the District
- Provide leadership in securing funding for the development of programs that focus on recruitment, retention, and success of historically underrepresented communities
- Provide leadership in promoting a high-wage, high-demand workforce and economic development initiatives that address the current and future needs of the region and state

Advocacy

- Be a successful advocate at the local, state, and national legislative processes to advance the mission of the District
- Function as a politically astute ambassador for the District to the external community
- Provide a successful track record of raising funds, managing budgets and demonstrating good fiscal management
- Be an effective spokesperson in representing the District in the media

Management

- Direct the preparation of Board agendas and minutes as well as recommending policy additions, changes, and deletions
- Make recommendations for changes in administrative procedures, organizational structure, and management of the District
- Provide leadership in setting priorities and acquiring the appropriate personnel and resources for the development and/or enhancement of new and existing technologies
- Implement federal, state, and district policies on equal employment opportunity, to protect students, employees, and members of the community from all forms of discrimination
- Bring integrity and transparency to the final stages of bond measure support projects and develop a long-term strategy for maintenance and refurbishment of aging infrastructures
- Lead the District through the accreditation process, continuous quality improvement, and data-driven informed decision making in order to maintain continuous compliance with the District and College Standards

- Support and lead a focused plan related to faculty and staff development that results in improved teaching, learning, and services aimed at institutional excellence
- Provide leadership in the development and implementation of a comprehensive strategic master plan, and overall, integrated planning process
- Promote good health and safety practices, to help ensure that employees work under conditions which protect their health and safety
- Responsible for ensuring that all employees work within the duties and responsibilities described in class specifications, and for following all policies, rules, regulations, contract agreements, and procedures of the State and the District, including the requirement that access to privileged information be carefully protected

Qualifications:

1. Earned master’s degree from an accredited college or university
2. Earned doctorate from an accredited university preferred
3. At least 5 years of senior level experience in higher education
4. Demonstrated understanding of a comprehensive community college: instruction, student services, administrative services, and community engagement
5. Demonstrated experience in strategic planning, budget development, and resource allocation management within a college or district office
6. Demonstrated sensitivity to an understanding of the diverse academic, socioeconomic, culture, disability, and ethnic backgrounds of community college students is required

Application Procedure

Application will be accepted until the position is filled. However, to ensure full consideration, individuals should submit a complete application prior to September 1, 2015. This is a confidential search process.

To apply, please electronically submit the following materials to chancellor.search@sccd.edu:

1. A letter of application that succinctly addresses the duties, responsibilities, and qualities identified and how your experience and professional qualifications prepare you to serve the needs of the State Center Community College District (not to exceed 4 pages).
2. A current resume including an email address and telephone numbers.
3. A list of with names, home and business telephone numbers and email addresses of eight references: three supervisors, two direct reports and three faculty members from current or former institutions.

Salary and benefits are competitive with similar positions in California Community Colleges. The successful candidate should be available for employment January 2, 2016 or as soon as possible thereafter.