# Accreditation and Institutional Effectiveness Committee

**Operating Agreement**

**Purpose:**

* Ensure continual compliance with ACCJC Eligibility Requirements
* Monitor progress on recommendations from ACCJC
* Gather and collect evidence for the next accreditation cycle
* Keep current with the latest recommendations and standards from the Accrediting Commission for Community and Junior Colleges (ACCJC)
* Watch for potential problem areas and suggest actions/activities to ensure ACCJC standard compliance across campus
* Review Institutional Set Standards, Student Learning and Student Achievement Data
* Identify, promote and assess institutional effectiveness practices, including student success
* Serve, actively participate and perform a leading role in the Accreditation Steering Ad-hoc Committee
* Create, assess and monitor Institutional Effectiveness Program Initiative (IEPI) indicators

**Jurisdiction:**

College: A committee that coordinates, oversees, and reports on functions and programs common to all Reedley College locations (e.g., Accreditation mandates a single program review process; the System Office mandates the submission of single ARCC, Basic Skills Initiative, Matriculation, and Student Equity data).

**Product:**

* Accreditation reports (as written by the Accreditation Steering Ad-hoc Committee)
* Evidence logs
* Updates to campus regarding progress on ACCJC recommendations, changes to accreditation standards, and any other accreditation-related information
* Reports on progress made on institutional set standards and other student learning and achievement data
* Report on institutional effectiveness data and goals Institutional effectiveness activities

**Composition:**

* Two co-chairs:
  + Vice President of Instruction as ALO, co-chair
  + Faculty member appointed by the president and Academic Senate, co-chair
* One Reedley College Faculty Representative appointed by Academic Senate
* One Madera/Oakhurst Faculty Representative appointed by Madera/Oakhurst Faculty Association.
* Strategic Planning Committee Faculty Co-chair, or designee
* Student Success Committee Faculty Co-chair, or designee
* Institutional Researcher
* Student Learning Outcomes (SLO) Coordinator, or designee
* One Classified Representatives appointed by CSEA
* College President (ex-officio)
* Academic Senate Alternate appointed by the Academic Senate

**Term:**2013 – 2018. Members of the Standing Accreditation Committee will serve on the Accreditation Steering Ad-hoc Committee when formed.

**Meeting Schedule:**Meets generally twice per month, as needed, preferably on Friday afternoons from 2-3pm.

**Quorum**:  
The required quorum is a simple majority of the membership of the committee.

**Operating Procedures**:

The Accreditation and Institutional Effectiveness Committee Co-Chair prepares agendas and calls meetings as required. The members of this committee will serve as members of the Accreditation Steering Ad-hoc Committee that will be formed to complete the accreditation self-study report.

**Reedley College Strategic Direction(s):**

The Accreditation Steering Committee directly impacts the following directions:

3.4 Ensure continuous integration and implementation of the colleges’ Program Review and Student Learning Outcomes assessment to improve institutional effectiveness.

6.1 Engage in open and clear communication between Reedley College and the District.

6.2 Promote communication and collaboration about college programs, services and activities between Reedley College, and Madera and Oakhurst Community College Centers.

**Other:**